

**PETERSBURG BOROUGH
ORDINANCE #2020-04**

**AN ORDINANCE AMENDING PETERSBURG MUNICIPAL CODE CHAPTER 3.48 TITLED
“PARKS AND RECREATION DEPARTMENT” TO REFLECT BOROUGH INCORPORATION**

WHEREAS, on January 3, 2013, the Election Division for the State of Alaska certified the election results of the December 18, 2012 incorporation election for the Petersburg Borough; and

WHEREAS, the certified election confirmed the incorporation of the Petersburg Borough and dissolved the City of Petersburg; and

WHEREAS, Petersburg Borough Charter, Section 19.06 required all ordinances, resolutions, regulations, orders and rules in effect for the former City of Petersburg to continue in full force and effect within the Petersburg Borough, Service Area 1, until expressly reaffirmed, revised or repealed by the assembly.

THEREFORE THE PETERSBURG BOROUGH ORDAINS, Chapter 3.48, as set out below, is hereby adopted as a borough ordinance.

Section 1. Classification: This ordinance is of a permanent nature and shall be codified in the Petersburg Borough Code.

Section 2. Purpose: The purpose of this ordinance is to update the language of the chapter to reflect borough incorporation.

Section 3. Substantive Provisions: Chapter 3.48 of the Petersburg Borough Municipal Code shall be amended to read as follows (the language proposed for deletion is struck through and the language proposed for addition is underlined):

Chapter 3.48 - PARKS AND RECREATION DEPARTMENT

Sections:

- 3.48.010 Department Established.**
- 3.48.020 Parks and recreation director.**
- 3.48.030 Duties and responsibilities.**

3.48.010 - Department established.

There is established a parks and recreation department which shall be responsible to plan, manage, operate and maintain park and recreation facilities and programs for the ~~city~~borough.

3.48.020 - Parks and recreation director.

A. The parks and recreation director shall be the head of the parks and recreation department and supervise a staff of departmental employees. The parks and recreation director is an administrative officer of the ~~city~~borough appointed by the ~~city~~borough manager, with the approval of the ~~city council~~borough assembly; ~~to serve a term not to exceed five years with compensation~~

~~to be determined from time to time by the city council.~~ An employment contract with an administrative officer may be terminated only for just cause.

B. The parks and recreation director shall carry out the duties and responsibilities of the department under the supervision and control of the city-borough manager.

C. The parks and recreation director may select personnel to serve as employees of the department, but all such appointments and the number thereof, shall require prior approval of the city-borough manager.

D. The parks and recreation director may approve departmental expenditures up to five thousand dollars. Expenditures exceeding five thousand dollars shall require prior approval of the city manager.

3.48.030 - Duties and responsibilities.

The parks and recreation department, through the parks and recreation director, shall:

A. Make recommendations with regard to the annual budget and capital improvement plan of the department;

B. Administer departmental financial procedures, records and correspondence;

C. Recommend rules and regulations as should be adopted to facilitate the planning, management, operation and maintenance of the city-borough's parks and recreation facilities and programs;

D. Recruit and coordinate volunteers in organizing and executing community recreation programs;

E. Maintain all parks and recreation facilities, equipment and athletic fields;

F. Advise all parks and recreation facility user groups;

G. Develop and execute programs of community beautification;

H. Develop proposals for grants and user charges to support the cost of departmental improvements and operations; and

I. Organize, publicize and execute a year-round recreation program for all age groups, including social and sports activities, outdoor recreation, arts, crafts and special programs.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application of other persons or circumstances shall not be affected.

Section 5. Effective Date: This Ordinance shall be effective immediately upon adoption.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this _____ day of _____, 2020.

Attest:

Mark Jensen, Mayor

Debra K. Thompson, Borough Clerk

Adopted:
Published:
Effective: