



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Borough Assembly

Monday, October 7, 2019

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

Present: 4 - Assembly Member Jeffrey Meucci, Assembly Member Bob Lynn, Assembly Member Kurt Wohlhueter and Assembly Member Mark Jensen

Excused: 3 - Assembly Member Brandi Marohl, Assembly Member Taylor Norheim and Assembly Member Jeigh Stanton Gregor

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Questioned and Pending Absentee Ballots

Three questioned and four absentee ballots were counted at the canvass.

4. Certification of Election Results

A. Certification of 2019 Municipal Election

Attachments: [Certificate of Election 2019](#)

The election results were approved by unanimous roll call vote. A copy of the Certification of Election is attached as a permanent part of these minutes.

After the certification, Mayor Jensen thanked Assembly Member Wohlhueter for his years of service. Assembly Member Wohlhueter stepped down from the dais to make room for newly elected Assembly Member Chelsea Tremblay.

5. Oath of Office

Assembly Member Tremblay took the Oath of Office and was seated at the dais for the remainder of the meeting.

6. October 2019 Domestic Violence Awareness Month Mayor's Proclamation

A. 2019 Domestic Violence Awareness Month Proclamation

Attachments: [Domestic Violence Awareness Month Proclamation](#)

Clerk Thompson read the proclamation into the record.

7. Approval of Minutes**A. September 16, 2019 Meeting Minutes**

Attachments: [September 16, 2019 Assembly Meeting Minutes](#)

The September 16, 2019 Assembly meeting minutes were unanimously approved.

8. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

9. Public Hearings

There were no public hearings.

10. Bid Awards**A. Pump Station 4 Force Main Design Study Award**

Attachments: [Utility Director Hagerman Memo](#)

By unanimous roll call vote, the Assembly awarded the Pump Station 4 Force Main Design Study project to PND Engineers, Inc., for an amount not to exceed \$28,045.

11. Persons to be Heard Related to Agenda

Susie Burrell, representing her business The 420, spoke in favor of collecting local sales tax on the sale of marijuana to senior citizens but requested the Assembly clarify that CBD products are exempt from taxation.

12. Persons to be Heard Unrelated to Agenda

Tor Benson, representing himself, shared his ideas to restructure the recycling program in order to be able to continue recycling in Petersburg. He then spoke regarding the Senior Citizen Sales Tax Exemption, saying the current program is not very efficient. He shared some ideas and said he would be interested in joining a working group to discuss the subject.

13. Board, Commission and Committee Reports

No reports.

14. Consent Agenda**A. Acceptance of a \$295,000 Grant Award from the FY 2019 State Homeland Security Program**

Attachments: [Captain Holmgrain Memo](#)
[SHSP Grant Award Document](#)

The Assembly unanimously accepted the \$295,000 grant award from the 2019 State Homeland Security

Program. The funds will be used for EMS/Law Enforcement Task Force Training and replacement of the E911 system.

15. Report of Other Officers

There were no reports.

16. Mayor's Report

A. October 7, 2019 Mayor's Report

Attachments: [October 7, 2019 Mayor's Report](#)
[Census 2020 - Why We Ask](#)
[Join the 2020 Census Team](#)

Mayor Jensen gave a report on the Southeast Conference Annual Meeting and read his Mayor's Report into the record.

17. Manager's Report

A. October 7, 2019 Manager's Report

Attachments: [Manager Report 10072019](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

18. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2019-08: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding is not Required for a Public Purpose and Shall be Disposed of by the Borough

Attachments: [Ordinance #2019-08.PDF](#)

Ordinance #2019-08 was unanimously adopted in its third and final reading.

19. New Business

A. Ordinance #2019-09: An Ordinance Amending Chapter 4.28, "Sales Tax", of the Borough Code to Clarify that Sales of Marijuana and Marijuana Products to Non-profit Organizations and Senior Citizens are Subject to the Borough Sales Tax

Attachments: [Ordinance #2019-09 for Second Reading](#)

Ordinance #2019-09 was amended to add language clarifying that "marijuana" does not include hemp or CBD products by unanimous roll call vote. The ordinance, as amended, was unanimously approved in its

first reading.

- B. Ordinance #2019-10: An Ordinance Providing for Chapter 3.10 of the Municipal Code, Entitled "Public Notice of Meetings", Updating Current Language to Reflect Borough Incorporation

Attachments: [Ordinance #2019-10](#)

Ordinance #2019-10 was approved in its first reading by unanimous roll call vote.

- C. Ordinance #2019-11: An Ordinance Providing for Chapter 3.70 of the Municipal Code, Entitled "Petersburg School Board", Updating Current Language to Reflect Borough Incorporation

Attachments: [Ordinance #2019-11](#)

The Assembly unanimously approved Ordinance #2019-11 in its first reading.

- D. Ordinance #2019-12: An Ordinance Providing for Repeal of Chapters 3.42 Titled Utility Advisory Board and 3.49 Titled Parks and Recreation Advisory Board of the Code of the Former City of Petersburg (Now Service Area 1)

Attachments: [Ordinance #2019-12](#)

Ordinance #2019-12 was unanimously approved in its first reading.

- E. Southern Southeast Regional Aquaculture Association Board Member Nomination

Attachments: [SSRAA Board Nomination Invitation](#)
 [SSRAA Board Seat Nomination Form](#)

The Assembly requested Clerk Thompson bring this agenda item back for the October 21, 2019 meeting.

20. Communications

Mayor Jensen shared that Heather Evoy with the Southeast Alaska Conversation Council (SEACC) contacted the Borough regarding a draft resolution on transboundary waters. Ms. Evoy will be in Petersburg later this month. Clerk Thompson will bring the draft resolution to the Assembly when received.

21. Assembly Discussion Items

- A. Recognitions

Assembly Member Meucci informed that State Trooper Cody Litster will be promoted to Sergeant at 3:30 today in the Assembly Chambers. Congratulations Sergeant Litster!

Assembly Member Tremblay encouraged Petersburg to support our local Working Against Violence for Everyone (WAVE) office in their current fund raising efforts as they recently lost significant grant funds.

22. Adjourn

The meeting was adjourned at 1:00 p.m.