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**MEMORANDUM**

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**TO:** STEVE GIESBRECHT, BOROUGH MANAGER  
**FROM:** SHELYN BELL, MOUNTAIN VIEW MANOR DIRECTOR  
**SUBJECT:** NORTH PORTICO FOUNDATION REPAIR PROJECT – AWARD RECOMMENDATION  
**DATE:** 1/30/2017  
**CC:** DEBRA THOMPSON, BOROUGH CLERK

On December 15, 2016 and January 5, 2017 the Borough advertised an Invitation to Bid in the Petersburg Pilot for the North Portico Foundation Repair Project. This project will serve to realign the N.W. and S.W. columns of the portico and repair foundation settlement damage that has occurred. It will also replace concrete slabs and some curb and gutter that has settled and is now a hazard to our residents. All landscaping disturbed by the project will be restored to original condition. The bid opening was held on January 18<sup>th</sup> at 2:00 pm in the PIA conference room.

The solicitation resulted in three bids being received. Bidders were Rainforest Contracting, Rock N Road Construction, and Tamico Inc. – all of Petersburg. The outcome of the bid process is presented below:

**Bid Results (base bid and all additive alternates)**

Rainforest Contracting	\$61,610
Rock N Road Construction	\$63,150
Tamico Inc	\$54,100
Engineer's Estimate	\$73,600

As you can see, all bids were below the engineer's estimate, however the total project expenses will surpass the budget that is currently in place. See below.

**Expenses vs. Budget**

Design/Contract Admin/Inspection	\$12,670
Lowest construction bid: base bid + every add alt.	\$54,100
<u>10% Construction Contingency</u>	<u>\$ 5,410</u>
<b>Total required for project completion</b>	<b>\$72,180</b>
<b>Total Project Budget</b>	<b>\$58,000 (only included base bid)</b>
<b>Additional funding required</b>	<b>\$14,180</b>

Additional monies over the budgeted amount, \$14,180, will be included in the next supplemental budget ordinance and will be allocated from the Assisted Living fund's minimal reserves.

Harai and Associates has reviewed the bids, and found no irregularities and hereby recommends award to the apparent low bidder, Tamico Inc. The Public Works department concurs with the Engineer's review and recommendation. An Intent to Award letter, informing the bidders of this recommendation, was sent to all bidders on January 27<sup>th</sup>.

**I recommend that the Borough Assembly award the North Portico Foundation Repair Project to Tamico, Inc. for a price not to exceed \$54,100 and approve of a supplemental budget request of \$14,180 to fully fund the base bid, all additive alternates and a small construction contingency.**

The full project will correct the settled portico supports as well as the many minor hazards at the main entrance to the Borough's Assisted Living facility.

Please contact me with any questions. Thank you for your consideration.

**6. Bid Awards****A. MVM North Portico Foundation Repair Project Award Authorization**

Attachments: [Portico Award Recommendation.PDF](#)

The Assembly unanimously awarded the project to Tamico, Inc., for an amount not to exceed \$54,100.

**B. 350 kW Stand-by Generator Replacement Award Authorization**

Attachments: [Stand-by Generator Award Recommendation.PDF](#)  
[Stand-by Generator Bid Review Summary.PDF](#)

By unanimous roll call vote, the Assembly awarded the bid to Pacific Power Generation for an amount not to exceed \$97,612.

**7. Visitors' Views Related to Agenda**

John Murgas, representing himself, spoke on Agenda Item 17B and cautioned the Assembly in making changes to the Borough Charter that could transfer decision power from Borough voters to the Assembly.

**8. Visitors' Views Unrelated to Agenda**

No views were shared.

**9. Board, Commission and Committee Reports**

No reports.

**10. Consent Agenda****A. Elks Lodge #1615 2017/2018 Liquor License Renewal**

Attachments: [Elks Lodge Liquor License Renewal Application.PDF](#)

Renewal of the Elks Lodge #1615 liquor license was unanimously approved.

**B. Petersburg Volunteer Fire Department 2017 Gaming Permit**

Attachments: [PVFD 2017 Gaming Permit Application.PDF](#)

PVFD's 2017 gaming permit was unanimously approved.

**11. Report of Other Officers**