
MEMORANDUM

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: TARA ALCOCK, BOROUGH LIBRARIAN
SUBJECT: **PETERSBURG PUBLIC LIBRARY LANDSCAPING PROJECT –
AWARD RECOMMENDATION**
DATE: 2/23/2015
CC: DEBRA THOMPSON, DEPUTY CLERK

From December 15, 2014 through Jan 30, 2015 the Borough advertised a Request for Proposals for the Public Library Landscaping Project. The RFP was advertised in the local paper as well as on the Borough website. A pre-proposal meeting was held on January 7, 2015 with four local and regional contractors in attendance.

On January 30, 2015 the Borough received and opened two sealed proposals. Respondents included Reid Brothers Construction and Ketchikan Ready Mix. The proposals were received and evaluated by a committee of Borough staff members that included Karl Hagerman, Donn Hayes, and myself. The committee scored each proposal individually and then met to compile scores and make a selection of the top proposal. After careful review of each proposal, the review committee has selected Reid Brothers Construction as the highest ranked respondent.

The project consists of rock/earth work as well as hardscape and drainage improvements. The final scope of work has been adjusted, through a negotiation with Reid Brothers Construction, and has resulted in a simple, few frills project that will mostly be focused on installation of low maintenance planting mounds and large rock and stone accents to the library grounds. This contract will also install a path to and through the Centennial Park property that was donated to the Borough by the Lee family some years ago.

The originally proposed cost for the landscaping design was valued at over \$263,000 by Reid Brothers. However, after negotiations, **the evaluation committee recommends that the contract be awarded to Reid Brothers Construction for an amount not to exceed \$199,332.**

Funding for this contract will come from two sources: a 2012 State Legislative Grant and private donations to the library. The 2012 State Legislative Grant agreement states that the grant "is to provide funding...for use toward New Public Library Construction." The private donations that will be used were received from families and individuals specifically for the new library project. Many of whose names now grace our facility in recognition of their generosity. Both sources of funds have been specifically received for, and allocated to, the Petersburg Public Library project.

After the landscaping construction phase of the project is complete, the last phase will be to complete the plantings within the established planting bed areas constructed with this contract. In addition to planting, remaining project expenses include the close out of the construction contract and miscellaneous IT/furnishings purchases. Funding for these remaining items will come from the funding sources listed above.

The new library is heavily used by our community and our many patrons are looking forward to the final completion of the project, a project which has improved quality of life for many locals and visitors by providing access to knowledge, entertainment and the world beyond Petersburg.