



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

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Tuesday, January 21, 2020

6:00 PM

Assembly Chambers

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### Regular Assembly Meeting

#### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

**Present:** 6 - Mayor Mark Jensen, Assembly Member Bob Lynn, Assembly Member Brandi Marohl, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim and Assembly Member Jeigh Stanton Gregor

**By Phone:** 1 - Assembly Member Chelsea Tremblay

#### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

#### 3. Approval of Minutes

##### A. January 6, 2020 Assembly Meeting Minutes

**Attachments:** [January 6, 2020 Assembly Meeting Minutes](#)

The January 6, 2020 meeting minutes were unanimously approved.

#### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to add Item 11A - Report on the Aquatic Center (moving the PMC Update to 11B), 11C - Police Sergeant Recruitment Update, and a discussion item regarding the Manager's Goals and Objectives. The agenda, as amended, was unanimously approved.

#### 5. Public Hearings

There were no public hearings.

#### 6. Bid Awards

No bid awards.

#### 7. Persons to be Heard Related to Agenda

Kandi Woodworth, speaking for herself, spoke to agenda item 17A regarding municipal property taxes and the Borough's property tax audit currently being conducted.

K. Woodworth Comments 1.21.2020

**Attachments:** [K. Woodworth Comments 1.21.2020](#)

## 8. Persons to be Heard Unrelated to Agenda

Dave Kensinger, representing himself, credited the Assembly for working with the Alaska Municipal League regarding Alaska Marine Highway System funding and encouraged them to familiarize themselves with the Alaska Marine Highway Reform Project started by Southeast Conference.

## 9. Board, Commission and Committee Reports

No reports.

## 10. Consent Agenda

No items.

## 11. Report of Other Officers

### A. Report on Aquatic Center

**Attachments:** [Report on Aquatic Center - C. Thornburg](#)

Parks & Recreation Director Thornburg provided an update on the pool leak and heating issues at the aquatic center.

### B. PMC CEO Hofstetter

PMC CEO Hofstetter updated the Assembly on current events at the Medical Center. He also reminded the community of the town hall meeting regarding master planning of facility renovation or replacement to be held on January 22, 2020 at the Sons of Norway Hall. PMC is requesting public input.

### C. C. Update on Police Sergeant Hiring Process

Police Chief Kerr provided the Assembly an update on the Police Sergeant Recruitment process.

## 12. Mayor's Report

### A. January 21, 2020 Mayor's Report

**Attachments:** [January 21, 2020 Mayor's Report](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. January 21, 2020 Manager's Report

**Attachments:** [January 21, 2020 Manager's Report](#)

Manager Giesbrecht was not in attendance. His written report is attached and made a permanent part of these minutes.

#### 14. Unfinished Business

Ordinances for Third and Final Reading

- A. Ordinance #2019-16: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone a Portion of Lot 1 of Section 9 and Lot 9 of Section 4, T59S, R79E, Copper River Meridian, Petersburg Recording District (Parcel #01-057-100) Located at 112 Scow Bay Loop Road from Industrial (I) to Commercial-2 (C-2)

Attachments: [Ordinance #2019-16](#)  
[Planning Commission Report for 112 Scow Bay Loop Rd](#)

By roll call vote, Ordinance #2019-16 was unanimously adopted in its third and final reading.

- B. Ordinance #2019-17: An Ordinance Amending Petersburg Municipal Code Section 1.16.030 to Add Language to the Borough Traffic Code (Fine Schedule), as Required by State Statute

Attachments: [Ordinance #2019-17](#)

Ordinance #2019-17 was unanimously approved in its third and final reading.

#### 15. New Business

- A. Ordinance #2020-01: An Ordinance Amending Petersburg Municipal Code Chapter 14.30 Titled "Mountain View Manor Elderly Housing and Assisted Living Facility" to Increase Assisted Living Rental and Service Rates and to Add a New Level IV of Assisted Living Care

Attachments: [Ordinance #2020-01 - 2nd Reading](#)  
[Assisted Living Pricing Information & Levels of Care](#)

Ordinance #2020-01 was amended to provide for refund procedures in the event of an error in billing or payment of rental rates or services; dispute resolution procedures; and procedures for refunds/rebates to existing residents when the facility receives unanticipated revenues from funding sources outside the facility's rate structure. The ordinance, as amended, was unanimously approved in its first reading.

- B. FY 2021 Budget Policies

Attachments: [FY 2021 Budget Policies](#)

The assembly unanimously approved the FY 2021 Budget Policies.

- C. Letter to the National Marine Fisheries Service Regarding the Humpback Whale Critical Habitat Proposed Rule

Attachments: [NMFS Humpback Critical Habitat Draft Letter](#)

The letter to NMFS regarding the proposed Humpback Whale Critical Habitat rule was unanimously approved.

D. Greg & Wendy Einerson Special Use Permit

**Attachments:** [Planning Commission Report - Einerson SUP](#)

The special use permit for Greg & Wendy Einerson was approved by unanimous roll call vote.

E. Appointment of Borough Spokesperson and Negotiating Team Members for Upcoming Union Negotiations

Assembly Member Stanton Gregor amended the suggested negotiating team for the upcoming negotiations with the PMEA union (Manager Giesbrecht as Spokesperson; Clerk Thompson and Finance Director Tow as team members) to include Utility Director Hagerman. The Assembly unanimously approved the Borough's negotiating team as amended.

F. Letter to the Alaska Department of Transportation Regarding the Kake Access Project

**Attachments:** [Kake Access Project Draft Letter](#)

The letter to ADOT regarding the Kake Access Road project was unanimously approved by the Assembly.

G. Travel to Washington DC

After some discussion regarding 2020 being a presidential election year and the current impeachment proceedings, approval to travel to Washington DC failed by a vote of 5-1, Mayor Jensen in favor.

H. Thank You to Federal Delegation for Secure Rural Schools & Payment In Lieu of Taxes Funding Support

**Attachments:** [SRS PILT Draft Thank You Letter](#)

The Assembly unanimously approved sending the Thank You letter to our federal delegation for support of SRS and PILT funding.

## 16. Communications

A. T. Balboni Letter

**Attachments:** [Letter from T. Balboni](#)

## 17. Assembly Discussion Items

A. Board of Equalization Training

The Assembly discussed possible Board of Equalization training to take place around March 18/19, 2020.

B. Manager's Goals and Objectives

The Assembly discussed holding a work session to provide feedback to Manager Giesbrecht on work done and questions regarding the Goals and Objectives given the Manager during his last performance review. It

was decided that Assembly Members Lynn and Meucci would review the Goals and Objectives and bring one or more before the Assembly as an action item at the February 3, 2020 meeting.

**B. Discussion of Subjects Not on the Agenda During a Public Meeting**

The Assembly felt comfortable with amending the agenda under Item 4 to add discussion items prior to discussing them.

**C. Recognitions**

Assembly Member Meucci recognized Petersburg Medical Center's Long Term Care staff for bringing residents to the high school basketball games.

Assembly Member Tremblay recognized the SHARE Coalition for their hard work hosting the upcoming Project Connect Resource Fair and Point in Time Count, which is organized to assess Petersburg's homeless situation. Those who are housing insecure or homeless may attend the fair and receive free goods and learn about available resources in Petersburg. The Point in Time Count is used to determine eligibility for various funding opportunities.

**18. Adjourn**

The meeting was adjourned at 7:36 p.m.