



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, October 20, 2014

7:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**
2. **Voluntary Pledge**
3. **Approval of Minutes**
 - A. [14-316](#) Regular Meeting Minutes of October 6 and Special Session Minutes of October 10, 2014
Attachments: [Oct 6, 2014 Minutes.pdf](#)
[Oct. 10, 2014 Minutes.pdf](#)
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings and Bid Awards**
 - A. [14-317](#) A. Public Hearing on Proposed Ordinance #2014-20: New Sections to Title 11, Traffic Code and Repealing the Remainder of Title 11 of the Former City of Petersburg Code

B. Public Hearing on Proposed Ordinance #2014-21: Adjusting the FY 2015 Budget for Known Changes (Note: The Ordinance has been amended since its first reading. See agenda item 13B)
6. **Visitors' Views Related to Agenda**
7. **Visitors' Views Unrelated to Agenda**
8. **Board, Commission and Committee Reports**
9. **Consent Agenda**
10. **Report of Other Officers**
11. **Mayor's Report**
 - A. [14-325](#) Assembly Appointments

Mayor Jensen will provide recommendations for appointments for the

following positions: Vice Mayor; SE Conference and AML Representative; and Liaisons to the Harbors and Port and Public Safety Advisory Boards.

B. [14-326](#) Mayor's Written Report

Attachments: [Mayor's Written Report.pdf](#)
[Elected List with Vacancies in Yellow.pdf](#)
[Appointment List with Vacancies in Yellow.pdf](#)
[Ord. #2014-18 showing required assembly representation.pdf](#)

12. Manager's Report

A. [14-314](#) 10-20-2014 Report

Attachments: [Manager report 10202014](#)

13. Unfinished Business

Ordinances for Second Reading

A. [ORD#14-20](#) Ordinance #2014-20: An Ordinance Providing Parking Regulations and Fines for Parking Violations and Repealing the Remaining Chapters of the Old City Code (short title).

The ordinance will finalize the transfer of City of Petersburg traffic ordinances to Borough Code. The Assembly previously adopted Ordinance #2013-25 that listed the State statutes and regulations that were adopted for use in the Borough to address our most common motor vehicle enforcement needs.

Attachments: [Ord. #2014-20.pdf](#)

B. [ORD#14-21](#) Ordinance #2014-21: An Ordinance Adjusting the FY 2015 Budget for Known Changes.

The Ordinance has been amended by staff to reflect the payment of PILT funds to Kupreanof as approved at the October 6 meeting; and to add a request from the Fire Department to provide for a full sized SUV at the cost of \$32,032 through the State cooperative purchasing program. The Fire Department currently has a \$34,181 balance for the unit within the Motor Pool Fund.

Attachments: [Amended Ordinance #2014-21.pdf](#)
[Public Works Director Recommendation.pdf](#)
[Request from EMS Director.pdf](#)
[Ord. #2014-21 in first reading.pdf](#)

C. [14-324](#) Approval of Amended 2015/16 Capital Improvement Project List

The CIP list has been updated to show the changes made by the Assembly at the October 6 meeting and to include the addition of Petersburg Mental Health's building renovation project that was not included on the original list.

Attachments: [Updated CIP List.pdf](#)

14. New Business

- A. [RES#14-16](#) A Resolution Authorizing Procurement of Portable Emergency Services Radios Through the Alaska State Purchasing Contract

The resolution provides for the purchase of grant funded radios through the State's local government purchasing contract at the cost of \$60,835.32.

Attachments: [Res. #2014-016.pdf](#)

[Radio Quote.pdf](#)

- B. [RES#14-17](#) A Resolution Supporting International Joint Commission (IJC) Involvement in the Alaska/British Columbia Transboundary Region

Petersburg Vessel Owners Association has asked for support of their efforts to urge the United States government to work with the government of Canada to refer transboundary development issues in the British Columbia/Alaska region to the International Joint Commission. The Commission would be charged with using all powers under the Boundary Waters Treaty to ensure our Southeastern Alaska resources are not harmed by upstream development. PVOA has submitted the resolution to Alaska Municipal League for their support.

Attachments: [Res. #2014-17.pdf](#)

- C. [14-327](#) Consideration of Amendment #4 to the Professional Services Agreement with Dowl HKM - Design of Pump Station 1 Force Main Upgrade

The amendment is for \$32,190 and would bring Dowl's total contract to \$219,199. Design of the project is being funded by a \$270,0000 ADEC loan.

Attachments: [Explanation and Recommendation.pdf](#)

[Agreement.pdf](#)

[Service Estimates.pdf](#)

15. Communications

16. Assembly Discussion Items

- A. [13-002](#) Recognitions

- B. [14-290](#) Alaska Mental Health Trust Land Office Letter of September 17, 2014 - Papke's Landing Parcels

This matter will remain on meeting agendas until action is taken by the Assembly. Please see October 6 meeting agenda for full content.

Attachments: [Land Trust Letter.pdf](#)

[Borough Letter to Land Trust.pdf](#)

- C. [14-318](#) Assembly Member Havrilek has asked for a discussion on Borough Services and/or Borough Service Areas

- D. [14-319](#) Assembly Member Strand has asked discussion be given to the Skagway ordinance addressing the sale or application of herbicides/pesticides.

Attachments: [Skagway Final Ordinance.pdf](#)

- E. [14-320](#) Assembly Member Strand would like to discuss the possibilities of making all heating fuel tax exempt.

17. Executive Session

- A. [14-328](#) Borough Manager Performance Evaluation

A draft final performance evaluation has been prepared combining all returned assembly and department head ratings and comments. Use of Executive Session encourages full and candid discussion of the manager's job performance and preserves the manager's individual rights. The final evaluation, as approved by the Assembly, becomes a public record and part of the manager's personnel file. Any changes to the employment terms will be conducted in public session.

17. Adjourn