



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, August 6, 2018

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge

3. Approval of Minutes

A. June 8, June 18, and July 2, 2018 Assembly Meeting Minutes

Attachments: [June 8, 2018 Special Meeting Minutes.PDF](#)
[June 18, 2018 Regular Meeting Minutes.PDF](#)
[July 2, 2018 Regular Meeting Minutes.PDF](#)

4. Amendment and Approval of Meeting Agenda

5. Public Hearings

6. Bid Awards

A. 2018 Sand Bid

Attachments: [Director Cotta Memo re Sand Bid.PDF](#)

Public Works Director Cotta recommends award of the 2018 Sand Bid to Rock-N-Road for an amount not to exceed \$73,990.00.

7. Visitors' Views Related to Agenda

Visitors wishing to share their views on any item on today's agenda may do so at this time.

8. Visitors' Views Unrelated to Agenda

Visitors with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports

10. Consent Agenda

A. SE Moog Droog Limited Marijuana Cultivation Facility Renewal Application

Attachments: [SE Moog Droog Renewal Application.PDF](#)

Gary Morgan, owner of SE Moog Droog, has submitted a renewal application to the State of Alaska's Alcohol & Marijuana Control Office for their marijuana cultivation facility located at Lot 13D of the Jeff Berg Subdivision at Papke's Landing. The Borough Assembly may support approval of the renewal application or may protest approval of the application pursuant to Alaska Administrative Code (3 AAC 306.060). A protest of the application may not be arbitrary, capricious, or unreasonable.

B. Kito's Kave Bar & Liquor License Transfer Application

Attachments: [Kito's Kave Bar & Liquor License Transfer Application.PDF](#)

Kito's Kave is transferring ownership to Diane Otness, Greg Birchell, Curtis Birchell, and Darshann Caples and therefore has submitted a liquor license transfer application for the bar and liquor store to the State of Alaska's Alcohol and Marijuana Control Office. The Borough Assembly may support approval of the transfer application or may protest approval of the application pursuant to State Statute (AS 04.11.480). A protest of the application may not be arbitrary, capricious, or unreasonable.

11. Report of Other Officers

A. Recycling Update

Public Works Director Cotta will provide information regarding the future of Petersburg's recycling program.

B. 2018 Municipal Election Report

Attachments: [2018 Election Report.PDF](#)

Clerk Thompson will provide an update on the October 2, 2018 Municipal Election.

12. Mayor's Report

A. August 6, 2018 Mayor's Report

Attachments: [August 6, 2018 Mayor's Report.PDF](#)

13. Manager's Report

A. August 6, 2018 Manager's Report

Attachments: [August 6, 2018 Manager's Report.PDF](#)

14. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2018-17: An Ordinance Amending Chapter 3.08 of the Municipal Code, Entitled "Assembly and Mayor" to Clarify Agenda Formation Language for Special Meetings

Attachments: [Ordinance #2018-17.PDF](#)

Ordinance #2018-17 adds clarification language regarding regular and special meeting agendas.

B. Ratification of the July 1, 2018 through June 30, 2020 Collective Bargaining Agreement between the Petersburg Borough and the Petersburg Municipal Employees Association

Attachments: [PMEA CBA Updates 7.1.2017 - 6.30.2020.PDF](#)

Borough Administration and the PMEA Bargaining Team mutually agreed on a new 3 year Collective Bargaining Agreement (July 1, 2017 through June 30, 2020) and the PMEA membership ratified it on July 5, 2018.

15. New Business

A. Resolution #2018-11: A Resolution Approving a Sole Source Purchase of P-25 Compliant Motorola Portable Hand-Held Radios to Improve Petersburg's Emergency Communications System

Attachments: [Resolution #2018-11.PDF](#)
[Sgt. Holmgrain Memo.PDF](#)
[Motorola Solutions Quote.PDF](#)

The Borough was awarded and accepted a Homeland Security grant in the amount of \$97,750.00 to purchase Public Safety Portable Radios for the Petersburg Volunteer Fire Department and Police Department. Sergeant Holmgrain is recommending a sole source purchase from Motorola Solutions using a pre-negotiated government pricing contract for a total cost of \$124,079.94. He is also recommending ProComm, the selected vendor for the Borough Communication Center upgrade (to include purchase, programming and installation of all Motorola systems) for programming the portable radios at a cost of \$2,240.00. Using the \$97,750.00 grant funds, the total cost to the Borough will be \$28,569.94 and will be paid from the Borough's E911 Surcharge Fund.

B. Republic Services Contract Renewal

Attachments: [Director Cotta Memo re Republic Services Contract Renewal.PDF](#)

Public Works Director Cotta recommends entering into a 5-year renewal contract with Republic Services for the transport and disposal of the Borough's solid waste.

C. Nomination to the Southeast Conference Board of Directors

Attachments: [M. Jensen Letter of Interest.PDF](#)
[J. Meucci Letter of Interest.PDF](#)

Southeast Conference is looking for a public official to fill a vacant board seat. Both Mayor Jensen and Assembly Member Meucci have submitted letters of interest to serve. The Assembly may support one or both public officials for their nomination to the Southeast Conference Board of Directors. The board seat will be appointed at the annual meeting in Ketchikan in September.

16. Communications**17. Assembly Discussion Items****A. Recognitions****B. Plastic Bags**

Attachments: [Sample of Plastic Bag Ordinance.PDF](#)

Assembly Member Meucci added this discussion to the agenda at the request of local resident, John Havrilek. Attached is a sample ordinance prohibiting the distribution of disposable plastic shopping bags.

C. Assembly/Hospital Board Work Session

Attachments: [CEO Hofstetter Letter 7.2018.PDF](#)

Assembly Member Meucci and Petersburg Medical Center CEO Phil Hofstetter request scheduling an Assembly/Hospital Board work session. Mr. Hofstetter requests considering a work session regarding Hospital Board strategic planning and a new hospital facility.

D. Future Union Negotiations

Attachments: [J. Hoag 2.28.2018 Letter re Future Union Wage Increases.PDF](#)

Assembly Member Meucci requested this agenda item to discuss and develop a plan to keep wages competitive with other municipalities in future union negotiations.

18. Executive Session

The Assembly will adjourn to Executive Session to receive an update and recommendations from the Borough's attorneys regarding litigation filed by the Estate of Molly Parks.

19. Adjourn