



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, November 5, 2018

12:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**
2. **Voluntary Pledge**
3. **Approval of Minutes**
 - A. **October 1, 2018 Regular Meeting Minutes and October 5, 2018 Special Meeting Minutes**

Attachments: [October 1, 2018 Regular Meeting Minutes.PDF](#)
[October 5, 2018 Special Meeting Minutes.PDF](#)
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
 - A. **Public Hearing for Ordinance #2018-18: An Ordinance Amending the Petersburg Municipal Code by Repealing Titles 18, Subdivision, and 19, Zoning, and Adopting a New Borough Development Code**

Any public testimony regarding Ordinance #2018-18 should be given during this public hearing. A copy of Ordinance #2018-18 may be found under agenda item 14A.
6. **Bid Awards**
7. **Visitors' Views Related to Agenda**

Visitors wishing to share their views on any item on today's agenda may do so at this time.
8. **Visitors' Views Unrelated to Agenda**

Visitors with views on subjects not on today's agenda may share those views at this time.
9. **Board, Commission and Committee Reports**
10. **Consent Agenda**

A. Preliminary FY 2020 Budget Calendar

Attachments: [Preliminary FY 2020 Budget Calendar.PDF](#)

Manager Giesbrecht and Finance Director Tow request approval for the Preliminary FY 2020 Budget Calendar.

B. Renewal of Federal Lobbyist Contract

Attachments: [Robertson, Monagle & Eastaugh Letter of Agreement.PDF](#)

The Letter of Agreement with Robertson, Monagle & Eastaugh updates the names of both the Petersburg Borough from the City of Petersburg and Robertson, Monagle & Eastaugh from Hoffman Silver Gilman & Blasco P.C. All other terms of the agreement are identical to the previous agreement. Borough Administration is requesting Assembly approval of the new agreement.

11. Report of Other Officers**A. Solid Waste Baler Status**

Attachments: [Baler Status Memo.PDF](#)

Public Works Director Cotta will update the Assembly on the status of the solid waste baler.

12. Mayor's Report**A. November 5, 2018 Mayor's Report**

Attachments: [November 5, 2018 Mayor's Report.PDF](#)

[SEAPA 2019 Board Appointment Letter.PDF](#)

[Flu Vaccines Save Lives.PDF](#)

13. Manager's Report**A. November 5, 2018 Manager's Report**

Attachments: [Manager Report 11052018](#)

14. Unfinished Business

Ordinances for Second Reading

A. Ordinance #2018-18: An Ordinance Amending the Petersburg Municipal Code by Repealing Titles 18, Subdivision, and 19, Zoning, and Adopting a New Borough Development Code

Attachments: [Ordinance #2018-18.PDF](#)

[Exhibit A to Ord#2018-18.PDF](#)

[List of Development Code Requested Amendments To Date.PDF](#)

Ordinance #2018-18, if adopted, will provide for a new Development Code for the Borough. A list of suggested Development Code amendments (to date) has been added as an attachment. The Assembly will consider any amendments at the December 17, 2018 Assembly meeting.

15. New Business

A. Ordinance #2018-19: An Ordinance Amending Petersburg Municipal Code Section 4.28.020, Sales Tax - Definitions, to Clarify that Marine Passenger Ship Cruise Ticket Contracts that are Subject to Petersburg Borough's Marine Passenger Fee are not Subject to Petersburg Borough Sales Tax

Attachments: [Ordinance #2018-19.PDF](#)

Ordinance #2018-19 will amend the Borough sales tax code to clarify when sales tax is or is not due on travel and adventure services within the Borough.

B. 2018/2019 Appointment of the Vice Mayor and Appointments to Assembly Representative and Liaison Seats

Attachments: [Assembly Appointment List.PDF](#)

After the Municipal Election each year, the Assembly appoints a Vice Mayor and Representatives/Liaisons to the Southeast Conference, Alaska Municipal League, Harbors and Ports Advisory Board, Hospital Board, and the Public Safety Advisory Board. The highlighted names on the attachment are the 2017/2018 appointments.

C. Solid Waste Baler Replacement

Public Works Director Cotta requests Assembly approval to proceed with development of a full replacement of the solid waste baler. A copy of Director Cotta's memorandum outlining the baler's failing systems and providing maintenance/replacement options can be found under Agenda Item 11A.

D. Alaska Municipal League Public Lands Committee

Attachments: [Email from AML Executive Director.PDF](#)

[2017-2018 Public Lands Position of NACo.PDF](#)

[August 2018 NACo Federal Advocacy Positions.PDF](#)

The Alaska Municipal League is forming a Public Lands Committee to be more effective in their engagement with the National Association of Counties (NACo). They are requesting one contact within our Borough who could contribute expertise in the subjects of PILT, SRS and the federal regulatory environment with regards to DOI, EPA and other agencies. Keep in mind the appointed contact may need to travel to two AML meetings per year.

E. Petersburg Navigation Improvements Feasibility Study In-Kind Contribution Amendment

Attachments: [US Army Corps of Engineers Email.PDF](#)

[US Army Corps of Engineers Letter.PDF](#)

The US Corps of Engineers is requesting approval to increase the Borough's in-kind contribution to the Petersburg Navigation Improvements Feasibility Study from \$50,000 to \$100,000 due to the addition of four environmental sampling efforts necessary for determining an in-water disposal location for the project. Harbormaster Wollen is requesting Assembly approval for the increased contribution.

F. Letter to USFS Chief re: 2016 WO Review

Attachments: [Letter to USFS Chief.PDF](#)

Assembly Member Lynn drafted the attached letter to USFS Chief Christiansen regarding the 2016 Washington Office Activity Review of Timber Sale Administration, Sale Preparation, Stewardship Contracting, NEPA and Timber Theft Prevention, Region 10 for Assembly approval.

G. PMC Health Professional Shortage Area Designation Request

Attachments: [PMC Request for Support.PDF](#)

[Assembly Request for HPSA Designation.PDF](#)

Petersburg Medical Center is applying for a Health Professional Shortage Area (HPSA) designation to be eligible for funding opportunities and professional loan repayment programs through the Human Resources and Services Administration (HRSA). Under the current HRSA scoring calculation, PMC does not qualify due to the ratio of primary care providers compared to Petersburg's population. HRSA's guidelines allow for an exception to the scoring calculation if PMC has the support of local officials and a recommendation from the Governor that outline special barriers to care. Attached is a letter of request from PMC for the Assembly's support and a letter from the Assembly to Governor Walker requesting his recommendation to the State Primary Care Office to approve PMC's application for HPSA designation.

H. Open Meetings Act Training

The Assembly budgeted approximately \$5,800 this fiscal year to provide Open Meetings Act training. Clerk Thompson suggests bringing our Borough Attorney, Sara Heideman, to conduct the training so Assembly members can meet her in person as well as learn about the OMA. According to Clerk Thompson's records, it looks like a full Assembly will be available in December and the latter part of January.

16. Communications

A. Alaska Delegation's Letter to Secretary of State Pompeo re: Transboundary Waters

Attachments: [Letter to Secretary of State Pompeo.PDF](#)

Our Alaska Delegation shared a letter of appreciation they sent to US Secretary of State Pompeo for the Administration's efforts regarding potential detrimental impacts of Canadian mining projects located near transboundary rivers that flow into U.S. waters.

B. Thank You Letter from Governor's Office

Attachments: [Letter from Governor's Office.PDF](#)

Governor Walker's office thanked the Assembly for their support of Trey Acteson as a candidate to the Alaska Roadless Rule Citizen Advisory Committee.

C. USCG Reauthorization Act - Federal Lobbyist Concerns

Attachments: [Federal Lobbyist Communication re USCG Reauthorization Act.PDF](#)

The Borough's federal lobbyist, Brad Gilman, shared that the USCG Reauthorization Act is scheduled for a Senate vote on November 13. He points out that as written, the Act will expose the commercial fishing industry to ballast water discharge regulations.

D. Petro 49, Inc. Letter Regarding Proposed Land Exchange

Attachments: [Petro 49, Inc. Letter re Proposed Land Exchange.PDF](#)

Petro 49, Inc.'s C.F.O. sent a letter to the Borough regarding their desire to exchange land with the Borough.

17. Assembly Discussion Items**A. Recognitions****B. Guardian Air / AirMedCare Proposal**

Attachments: [AirMedCare Network Proposal.PDF](#)

Mayor Jensen requests discussion of the proposal provided by the AirMedCare Network to provide all Borough residents with Medivac services for an annual fee of \$14,355.37.

C. Solid Waste / Recycling Work Session

Member Meucci requested this discussion item.

18. Adjourn