



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Tuesday, October 20, 2020

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge of Allegiance

3. Approval of Minutes

There are no minutes available for approval.

4. Amendment and Approval of Meeting Agenda

5. Public Hearings

6. Bid Awards

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports

10. Consent Agenda

A. Renewal of Trident Seafoods Tidelands Lease

Attachments: [Trident Request for Lease Renewal](#)
[Trident Lease Amendment #6](#)

Trident Seafoods Corporation requests renewal of their tidelands lease with the Borough. Amendment #6 will renew the lease from October 31, 2020 through October 30, 2025 at the annual rate of \$2,640.

11. Report of Other Officers

A. Emergency Operations Center Update

IC Hagerman will provide an update on the EOC.

B. Manager Giesbrecht's Performance Evaluation Process Update

Attachments: [Clerk Thompson Memo](#)

Clerk Thompson provided a written update on Manager Giesbrecht's performance evaluation.

12. Mayor's Report**A. October 20, 2020 Mayor's Report**

Attachments: [October 20, 2020 Mayor's Report](#)

13. Manager's Report**A. October 20, 2020 Manager's Report**

Attachments: [October 20, 2020 Manager's Report](#)

14. Unfinished Business**15. New Business****A. Resolution #2020-18: A Resolution Approving a Sole Source Contract for Design and Installation of a Multimedia Audio System in the Borough Assembly Chambers**

Attachments: [Resolution #2020-18](#)
[The Chariot Group Proposal](#)

Borough Administration is requesting approval of a sole source contract for design and installation of a multimedia audio system in the Borough Assembly Chambers in the amount of \$39,970. The COVID pandemic has highlighted the inadequacy of the current audio system for use with teleconference and videoconference meetings. If approved, the multimedia upgrade will be paid for with CARES Act funds.

B. Assembly Appointments

Per Borough Charter and Code, Mayor Jensen may make appointments with approval of the Assembly. The following Assembly appointments are needed:

- 1. Vice Mayor (currently Assembly Member Stanton Gregor)*
- 2. Southeast Conference Representative(s) (currently Mayor Jensen as voting member and Assembly Member Meucci)*
- 3. Alaska Municipal League Representative(s) (currently Mayor Jensen and Assembly Member Lynn)*
- 4. Liaison to Harbors and Ports Advisory Board (currently Assembly Member Meucci)*
- 5. Liaison to Hospital Board (currently Assembly Member Lynn)*
- 6. Liaison to Public Safety Advisory Board (currently Assembly Member Norheim)*
- 7. Elected Official to the Local Emergency Planning Committee (currently Assembly Member Meucci)*
- 8. Mayor's seat on the PEDC Board (PEDC Bylaws state the seat is for the Mayor or the Mayor's designee from the Assembly. This appointment does not need Assembly approval.)*

C. Termination of Declaration of Disaster Emergency

Attachments: [Declaration of Disaster Emergency](#)

Assembly Member Norheim requested this agenda item to determine if there is consensus among the Assembly to terminate the Borough's Declaration of Disaster Emergency regarding COVID-19.

D. Petersburg Mental Health Services Special Use Permit Request

Attachments: [Planning Commission Report re PMHS SUP](#)
[PMHS SUP Application](#)

Petersburg Mental Health Services has applied for a Special Use Permit to allow for placement of a stairwell on 55 square feet of the Fram Street Right-of-Way to access property at 100 Fram Street. The Planning Commission recommends Assembly approval.

E. Manager Giesbrecht's Purchasing Report

Attachments: [10.15.2019 Manager Report to Assembly re Borough Purchasing](#)
[Appendix A](#)
[Appendix B](#)
[Appendix C](#)

Assembly Member Lynn requested this agenda item to determine if the Assembly has any feedback for Manager Giesbrecht regarding his review of the borough purchasing policy as directed in the goals and objectives given to the Manager during his 2019 performance evaluation.

F. State Mandate 10 Airport Support Contract Extension #2

Attachments: [IC Hagerman Memo](#)
[COVID 19 Screening and Testing Services Contract Amendment 2](#)

IC Hagerman requests Assembly approval to extend the State Mandate 10 Airport Support contract through December 31, 2020. Suggested motion: I move to approve Amendment #2 of the State of Alaska contract C0620-523 to extend greeting, screening and testing services at the James A. Johnson Airport to December 31, 2020 for a total payment to the Borough of \$423,725; and to amend the Memorandum of Agreement with the Petersburg Medical Center to reflect the extension and setting a not-to exceed value of the MOA at \$325,400.

G. Parks & Recreation Advisory Board Letters of Interest

Attachments: [G. Kravitz Letter of Interest](#)
[M. Marvin Letter of Interest](#)
[J. Wilkinson Letter of Interest](#)

After the October 6, 2020 election, there are three vacant seats on the Parks & Recreation Advisory Board. The Borough has received three letters of interest to fill the seats until the October 2021 Municipal Election. The interested residents are: Garrett Kravitz, Malena Marvin and Jake Wilkinson.

H. Harbors and Port Advisory Board Letter of Interest

Attachments: [D. Spigelmyre Letter of Interest](#)

After the October 6, 2020 election, there is one vacant seat on the Harbors and Port Advisory Board. The Borough has received a letter of interest from Donald Spigelmyre to serve until the October 2021 municipal election.

16. Communications**A. Communication Received Since October 1, 2020**

Attachments: [Notice of State Land Auction](#)

[Notice of Forest Land Use Plan for Commercial Timber Sale](#)

[K. Petersen 10.8.2020](#)

[Response from DEED Commissioner Johnson](#)

17. Assembly Discussion Items**A. Strategic Plans for the Assembly**

Assembly Member Meucci requested this discussion item.

18. Adjourn