

Chapter 3.85 (Historic Preservation) of Title 3 (Administration and Personnel) of the Petersburg Borough Code shall read:

### **Chapter 3.85 - HISTORIC PRESERVATION**

#### **Sections:**

#### **3.85.010 - Purpose.**

#### **3.85.020 - Commission established.**

#### **3.85.030 - Responsibilities, duties and powers.**

#### **3.85.010 - Purpose.**

The purpose of this chapter is to establish a historic preservation commission that can help promote and enhance the knowledge of the history of Petersburg.

#### **3.85.020 - Commission established.**

- A. There is established the Petersburg historic preservation commission which shall be advisory to the borough assembly. The commission shall be composed of seven members appointed by the mayor with the approval of the assembly and shall serve without compensation. Members of the commission shall, to the extent feasible, include an architect or a historical architect, an archaeologist, and a historian. One member of the commission shall be a member of the borough assembly or an appointee of the assembly, one member shall be a member of the planning commission or an appointee of the commission, and one member shall be a member of the Clausen Museum board or an appointee of the board. Initial appointments to the commission shall be as follows: two members for one year terms, two members for two-year terms, and three members for three-year terms. Thereafter, the term of each member shall be three years.
- B. In the event a vacancy should occur on the commission, the clerk shall advertise the vacancy and solicit letters of interest to fill the vacancy for the balance of the appointment term by publishing notice once in a local newspaper of general circulation. The clerk shall also notify the chairman of the commission of the vacancy and ask for any recommendations the commission may have on the appointment. After allowing a reasonable time for interested persons to submit letters of interest, the mayor, with the confirmation of the assembly, shall fill the vacancy. Each appointee's term of office shall begin immediately upon confirmation and after taking the oath of office, and shall continue until a successor is appointed and has taken an oath of office, unless the appointee is sooner removed from office. A vacancy is created on the commission in the same manner as vacancies on the assembly as set out in paragraphs A and B of Section 2.04 of the borough charter.
- C. Four members shall constitute a quorum. At least four affirmative votes shall be necessary to carry any question.
- D. Annually in the month of October, the commission, by majority vote, shall elect a chairperson and a vice-chairperson. The chairperson shall preside at commission meetings, set meeting agendas and attest to approved minutes. The chairperson shall vote in the same manner and with the same restrictions as other commission members and shall be counted for quorum purposes. In the absence of the chairperson, the vice-chairperson shall assume the chairperson's duties. The borough economic and community development department shall provide staff support and assistance as the commission may require.
- E. The commission shall meet at the call of the chairperson, or any four commission members, on an as needed basis and meetings shall be given public notice as required in subsection 3.10.020(B). The commission shall designate a public meeting area where meetings will be held. All meetings