



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Borough Assembly

Tuesday, January 16, 2018

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

Present: 6 - Mayor Mark Jensen, Assembly Member Brandi Marohl, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor, Assembly Member Nancy Strand and Assembly Member Kurt Wohlhueter

By Phone: 1 - Assembly Member Eric Castro

2. Voluntary Pledge

The Pledge was recited.

3. Approval of Minutes

A. November 20, 2017 Assembly Meeting Minutes

Attachments: [November 20, 2017 Regular Meeting Minutes.PDF](#)

The November 20, 2017 meeting minutes were unanimously approved.

B. November 29, 2017 Pool Lighting Bid Appeal Decision Meeting Minutes

Attachments: [November 29, 2017 Appeal Decision Meeting Minutes.PDF](#)

The November 29, 2017 meeting minutes were unanimously approved.

C. December 4, 2017 Assembly Meeting Minutes

Attachments: [December 4, 2017 Regular Meeting Minutes.PDF](#)

The December 4, 2017 meeting minutes were unanimously approved.

D. December 18, 2017 Assembly Meeting Minutes

Attachments: [December 18, 2017 Regular Meeting Minutes.PDF](#)

The December 18, 2017 meeting minutes were unanimously approved.

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

5. Public Hearings

- A. Public Hearing for Ordinance #2018-03: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Lot 10, Blk 234, USS 1252A; Lot SW PTN 9, Blk 234, USS 1252A; and Lot NE PTN 9, Blk 234, USS 1242A, All Located in Section 27, T58S, R79E, CRM at 1320 N. Nordic Drive (Parcels #01-002-161, #01-002-162 and #01-002-163) From Open Space-Recreational (O.S.R.) to Single-Family Residential (S-F)

No testimony was given.

6. Bid Awards

- A. Swimming Pool Lighting Replacement Project

Attachments: [Award Recommendation Memo.PDF](#)

The Assembly unanimously approved the award of the pool lighting replacement project to Sitka Electric, Inc. for an amount not to exceed \$91,400.

7. Visitors' Views Related to Agenda

Joan Kautzer, Joseph Sebastian, David Beebe, and Chelsea Tremblay, representing themselves, separately spoke against Resolution #2018-01, which as written supports repeal of application of the 2001 Roadless Rule to the Alaska National Forests.

Steve Burrell and David Whitethorn, representing themselves, separately spoke in favor of Resolution #2018-01.

Rose Dunham, Marj Oines and David Whitethorn, representing themselves, separately spoke regarding the proposed Senior Citizen Sales Tax Exemption Card application fee.

Clerk Thompson read comments from Rebecca Knight in opposition of Resolution #2018-01.

Karen Schramek, President of Mountain View Food Services, explained why the organization is requesting \$4,000 from the Borough.

8. Visitors' Views Unrelated to Agenda

No views were shared.

9. Board, Commission and Committee Reports

A. Petersburg Medical Center Update

Liz Woodyard, CEO of Petersburg Medical Center, gave an update on hospital projects and staff.

10. Consent Agenda

No items.

11. Report of Other Officers

No reports.

12. Mayor's Report**A. January 16, 2018 Mayor's Report**

Attachments: [1.16.2018 Mayor's Report.PDF](#)
 [February 2018 Calendar.PDF](#)
 [DC Trip Memo .PDF](#)

Mayor Jensen read his report.

13. Manager's Report**A. January 16, 2018 Manager's Report**

Attachments: [1.16.2018 Manager's Report.PDF](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

Ordinances for Second Reading

- A. Ordinance #2018-03:** An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Lot 10, Blk 234, USS 1252A; Lot SW PTN 9, Blk 234, USS 1252A; and Lot NE PTN 9, Blk 234, USS 1242A, All Located in Section 27, T58S, R79E, CRM at 1320 N. Nordic Drive (Parcels #01-002-161, #01-002-162 and #01-002-163) From Open Space-Recreational (O.S.R.) to Single-Family Residential (S-F)

Attachments: [Ordinance #2018-03](#)
 [Planning Commission Report](#)

Ordinance #2018-03 was unanimously approved in its second reading.

B. Fiscal Year 2019 Capital Projects List

Attachments: [2019 Capital Projects List with Non-Capital Issues and Concerns Added.PDF](#)

The Assembly unanimously approved the addition of six non-capital priorities to the FY 2019 State Capital Projects List, as requested by Senator Stedman.

C. Power & Light Superintendent Recruitment

By a vote of 5-2, Mayor Jensen and Assembly Member Marohl opposed, the Assembly directed Manager Giesbrecht to cease recruitment of an Electric Superintendent and directed Clerk Thompson to revise the five ordinances necessary to restructure the utility departments (Electric, Water and Wastewater) under a Utility Director and Public Works, Motor Pool and Sanitation under a Public Works Director, as proposed by Manager Giesbrecht in May of 2017. The first reading of the ordinances will take place at the February 5, 2018 Assembly meeting.

15. New Business

- A.** Ordinance #2018-01: An Ordinance Amending Petersburg Municipal Code Section 4.28.130, Senior Citizen Exemption, to Authorize Collection of an Application Fee in Order to Cover the Administrative Cost of Processing, Issuing, and Monitoring of Senior Citizen Sales Tax Exemption Cards

Attachments: [Ordinance #2018-01.PDF](#)

Ordinance #2018-01 was amended to increase the Senior Citizen Sales Tax Exemption card application fee from \$60 to \$100 by a vote of 5-1, Mayor Jensen opposed. Ordinance #2018-01, as amended, was approved in its first reading by a vote of 5-1, Mayor Jensen opposed.

- B.** Ordinance #2018-02: An Ordinance Adopting a New Petersburg Municipal Code Chapter 4.80, To Impose a Marine Passenger Fee, In Order to Address the Costs Incurred by the Borough for Services and Infrastructure Rendered to Cruise Ships and Cruise Ship Passengers Visiting the Borough

Attachments: [Ordinance #2018-02.PDF](#)

Ordinance #2018-02 was unanimously approved in its first reading. Assembly Members Meucci and Wohlhueter requested the Borough notify the cruise companies that the Marine Passenger Fee is currently being considered.

- C.** Resolution #2018-01: A Resolution in Support of a Repeal of Application of the Roadless Rule to the Alaska National Forests

Attachments: [Resolution #2018-01.PDF](#)

Resolution #2018-01 failed by a vote of 3-3, Mayor Jensen and Assembly Members Marohl and Strand in favor.

- D. Resolution #2018-02: A Resolution to Decide Where the \$464,711 to Finalize the Municipal Building Project Will be Transferred From (not the true title of the resolution, but there are two resolutions to choose from - Option A uses General Fund reserves and Option B uses part of the SEAPA rebate)

Attachments: [Resolution #2018-02 \(A\).PDF](#)
 [Resolution #2018-02 \(B\).PDF](#)

The Assembly unanimously decided to postpone action on Resolution #2018-02 until no later than the first meeting in June, 2018.

- E. Anonymous Comments to Borough Administration and/or the Assembly

By a vote of 4-2, Assembly Members Marohl and Strand opposed, the Assembly decided anonymous comments and suggestions submitted to the Borough will not be accepted. For an idea or suggestion to be considered, the presenter's name and contact information is required.

- F. Re-appointment of Petersburg's Southeast Alaska Solid Waste Authority Representative and Alternate

Without objection, Mayor Jensen re-appointed Public Works Director Hagerman as Petersburg's representative to the SEASWA and Asst. Public Works Director Cotta as Petersburg's alternate.

- G. Blind Slough Hydroelectric Project

Attachments: [Letter of Proposal.PDF](#)
 [Estimated Budget.PDF](#)
 [Diagnostic Tests and Inspection Techniques.PDF](#)
 [Statement of Qualifications.PDF](#)
 [Resumes of Key Staff.PDF](#)

The Assembly gave unanimous approval to enter into a professional services contract with McMillen Jacobs Associates to perform a Facility Condition Assessment and develop a Capital Improvement Plan for the Blind Slough Hydroelectric Facility, as long as the contract states "for an amount not to exceed \$159,432".

- H. Mt. View Manor Food Services Request for Funding

Attachments: [Mt. View Food Services Request.PDF](#)

The Assembly unanimously approved the \$4,000 funding request. The money will come out of the General Fund's Contingency Fund.

16. Communications

Mayor Jensen recently visited with USFS District Ranger Dave Zimmerman regarding the Central Tongass Landscape Level Analysis Project. Mr. Zimmerman will most likely speak to the project at an upcoming Assembly meeting, and Mayor Jensen will talk more about his visit in the Mayor's Report at the February 5,

2018 Assembly meeting.

17. Assembly Discussion Items

A. Recognitions

Assembly Member Meucci thanked the Harbor Department for replacing one of the benches in front of the Harbormaster's Office.

B. Public Safety Advisory Board

Assembly Member Meucci requested the Public Safety Advisory Board help Manager Giesbrecht in the recruitment process for a Police Chief. Mayor Jensen asked Clerk Thompson to forward the request to the Public Safety Advisory Board members.

18. Adjourn

The meeting was adjourned at 8:14 p.m.