

ROBERTSON, MONAGLE & EASTAUGH  
A Professional Corporation

Attorneys At Law  
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Reston, VA 20190  
(571) 313-1792  
Tax ID 92-0055572

November 15, 2018

Stephen Giesbrecht  
Borough Manager  
Petersburg Borough  
Box 329  
Petersburg, AK 99833

Dear Stephen:

This letter sets forth the terms between the Petersburg Borough and Robertson, Monagle, & Eastaugh PC (the "Firm"), effective December 1, 2018—

- The term of this agreement is month-to-month. Either party may cancel the agreement upon thirty days notice to the other party.
- The Petersburg Borough defines its own Federal agenda, which is communicated to us by the Borough Manager, the Borough Clerk, or other designated Borough official. Petersburg has authority to add projects or issues to the Firm's workload at any time during the calendar year.
- The Firm submits an invoice at the end of each month. Such bill shall be due and payable within thirty days.
- The retainer is \$3000 per month. We cover all local costs within this retainer. The costs of required travel outside of the D.C. area are extra and are added to the following month's invoices. Any outside travel at the Petersburg Borough's expense must be approved in advance by the Borough Manager.

As always, Robertson, Monagle, & Eastaugh appreciates the longstanding relationship we have enjoyed with the Petersburg Borough.

Sincerely,

Brad Gilman  
Vice President  
Robertson, Monagle, & Eastaugh