



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Harbors and Port Advisory Board

Friday, November 22, 2019

12:00 PM

Assembly Chambers

1. Call to Order/Roll Call

Chairman Martin called the meeting to order at 12:02 p.m. Public in attendance: Megan O'Neil (PVOA).

Borough staff in attendance: Harbormaster Wollen, Finance Director Tow and Assembly Liaison Meucci.

Present 5 - Board Member Scott Newman, Board Member Bob Martin, Board Member John Murgas, Casey Knight, and Scott Roberge

By Phone 1 - Joel Randrup

Excused 1 - Board Member Don Spigelmyre

2. Approval of the Minutes

Minutes from October 28, 2019 Meeting

Attachments: [Minutes - October 28, 2019](#)

The minutes of October 28, 2019 were unanimously approved.

3. Amendment & Approval of Meeting Agenda

The agenda was approved as submitted.

5. Persons to be Heard Related to Agenda

No views were shared.

4. Persons to be Heard Unrelated to Agenda

No views were shared.

6. Staff Report

Harbormaster's Report

Attachments: [November 2019 - Report](#)

Harbormaster Wollen reviewed her written report, which is attached and made a permanent part of these minutes.

8. New Business

Board Position Selection

In lieu of naming a formal Vice-Chair member, the Board unanimously decided the position would remain as an ad hoc position and a member would be named as needed.

7. Unfinished Business

South Harbor Dredging Feasibility Study

Attachments: [Feasibility Report Executive Summary](#)
 [Model Agreement](#)

Board Chairman Martin briefed the Board on the November 18th teleconference with the USACE and explained the need for passing a recommendation to the Assembly for or against the South Harbor Dredge Project Partnership Agreement (PPA) in order to keep the project moving. Discussion occurred with questions asked of Finance Director Tow and Harbormaster Wollen concerning financing the Borough's portion of the project either through a revenue bond or through borrowing from Borough funds, the project timeline, the scope of work and the USACE proposed presentation.

The Board voted unanimously to recommend to the Assembly to proceed with the Project Partnership Agreement (PPA) between the Department of the Army and the Petersburg Borough for the design and construction of the Petersburg CAP 107 Navigation Improvements to the South Harbor. The Board stresses the time sensitive nature of environmental permits and federal financial aide as added incentives to sign the proposed PPA.

9. Communication

No communications were received.

10. Discussion Items

Roles and Responsibilities of Board Members

Attachments: [Chapter 3.44 Harbors and Ports Department](#)
 [Chapter 3.46 Harbors and Ports Advisory Board](#)

Member Murgas requested postponing this discussion to a later date. The Board agreed.

11. Adjournment

The meeting was adjourned at 1:00 p.m.

Nov 2019 Harbormaster Report

Staff: Staff is covering shifts. Hjort is currently out on PTO. I will be taking time around Christmas and Tagaban over the New Year.

Maintenance:

Crew has been busy winterizing facility. Hinde & Slaven took part in a 2 day training course with the Baler crew and Borough maintenance on trouble shooting and rebuilding waste oil burners.

Staff is working on:

- SH Dredge project
- 2020 Tour ship schedule
- 2021 Budget
- cooperative effort to re-do electronics and various systems with EMS/SAR/PD on the security vessel.
- Visitor working group identifying various impacts community wide including the Harbor.
- Maintenance building options including Petro trade issues