



**Borough Manager's Report  
Assembly Meeting 20 October 2020**

- ❖ Thank you to volunteer Andrew Bartson who is putting in a great deal of time and effort to remove graffiti from the exterior of the building. It is not coming off easily and it is likely that in the future the siding may need to be replaced.
- ❖ Thank you to Kris Norosz and the Rasmuson Foundation for contributing \$1500 to our Discovery Kits project. 'Discovery Kits' are a new collection we are creating for checkout. They are youth STEAM (Science, Technology, Engineering, Art, and Math) kits that will include tools and/or toys with books for exploring a STEAM concept at home.
- ❖ The Friends of the Library held their annual general meeting on October 10. They voted to donate \$1500 for upcoming library programs (Discovery Kits, KFSK radio show).
- ❖ Library Board voted to release \$1500 from the library's Art Education Endowment for upcoming library programs (YouTube ukulele class, writing workshops)
- ❖ All issues of issues of the 2019 Petersburg Pilot have been added to our online newspaper database:  
<http://petersburg.advantage-preservation.com/>
- ❖ Passport Services will be resuming Mondays starting in November, 7:30am – 3:00pm. An appointment is required.
- ❖ Visitation at Assisted Living continues to go well. Residents are thrilled to see loved ones.
- ❖ Working on the Trick or Treat plan for Assisted Living- Elderly Housing residents have decided not to participate this year, details for assisted living coming soon.
- ❖ Assisted Living and Elderly Housing RESIDENTS will be participating in the Flu clinic on Saturday October 17<sup>th</sup>. PMC Home Health nurses will go apartment to apartment administering the shots to residents who want them.
- ❖ Water Staff is servicing all air release valves on the Cabin Creek transmission line prior to winter. Pigging will occur after we receive approval from ADEC to operate the improvements.
- ❖ The Scow Bay Pump Station 1 Upgrades project has been pushed to a spring start up due to continued issues with material suppliers associated with the pandemic.
- ❖ PMPL Staff is working on repairing all streetlights prior to Halloween.

- ❖ Harbor is assisting stall owners on PIA's moorage subsidy program. PIA is offering \$500 to each Petersburg Harbor permanent stall holder; forms can be picked up at the Harbor Office.
- ❖ The Streets crew repaired a failing sewer service on 7<sup>th</sup> Street.
- ❖ Hydrant winterization and other winter prep gets underway this week.
- ❖ Papke's snow removal RFP is being advertised.
- ❖ Northern Industrial Training (NIT) will be in Petersburg to conduct CDL testing for Borough and PIA personnel on October 16<sup>th</sup>. The State of Alaska used to provide this service but due to budget cuts will no longer send personnel to Petersburg.
- ❖ The Solid Waste Rate Study consultant (FCS Group) will be presenting the results of the rate study to the Assembly at their regular meeting on November 2<sup>nd</sup>.
- ❖ Building Maintenance is working on winterizing facilities and prepping heating systems.
- ❖ Public Works is back to normal staffing levels and we have reopened our lobby to the public, with Covid protection measures in place for staff and our customers.
- ❖ The deadline for applicants for the Parks & Recreation Director has passed. Resumes will be screened, and we will be providing a list of written questions for the applicants to provide responses. Initial screening interviews will be conducted by the Parks & Recreation Advisory Board and HR using Zoom.
- ❖ Advertisements have been placed to seek applicants for the Deputy Clerk's position.
- ❖ A team of Department Heads has been evaluating the Borough's website, and meeting management software. Recommendations to the Assembly will be forthcoming at a future meeting.
- ❖ PMEA negotiations are continuing, with meetings held using email. A proposed Zoom schedule has been submitted to the Association for their review. If approved, we will be meeting three days a week for three weeks to go through the contract and discuss potential changes.

**Borough Administration**

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