

Petersburg Borough
Proposed Annual Budget
Fiscal Year 2022



Operating Budget
July 1, 2021 – June 30, 2022

Fiscal Year 2022

Annual Operating Budget

of the

Petersburg Borough

For the Period July 1, 2021 – June 30, 2022

Mark Jensen
MAYOR

Stephen Giesbrecht
BOROUGH MANAGER

Prepared by the Finance Department

Jody Tow
FINANCE DIRECTOR

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PETERSBURG BOROUGH
FISCAL YEAR 2022 OPERATING BUDGET

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PETERSBURG BOROUGH
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PETERSBURG BOROUGH LIST OF PRINCIPAL OFFICIALS

ASSEMBLY MEMBERS

		<u>Term Expires</u>
Mark Jensen	Mayor	10/22
Jeigh Stanton Gregor	Vice Mayor	10/22
Bob Lynn	Assembly Member	10/21
Dave Kensinger	Assembly Member	10/23
Jeff Meucci	Assembly Member	10/23
Taylor Norheim	Assembly Member	10/21
Chelsea Tremblay	Assembly Member	10/22

ADMINISTRATION

Stephen Giesbrecht	Borough Manager
Jody Tow	Finance Director
Karl Hagerman	Utility Director
Chris Cotta	Public Works Director
Glorianne Wollen	Harbormaster
Jim Kerr	Chief of Police
Liz Cabrera	Community & Economic Development
Sandy Dixon	Fire/EMS Director
Stephanie Payne	Parks & Recreation Director
Tara Alcock	Library Director
Shelyn Bell	Elderly Housing/Assisted Living Director

BOROUGH CLERK

Debra Thompson	Borough Clerk
Becky Regula	Deputy Borough Clerk

ATTORNEY

Heideman Law Offices

The Petersburg Borough is a home-rule Borough with an assembly-manager form of government. Legislative powers of the Petersburg Borough are vested in an assembly consisting of a mayor and six assembly members. The mayor and each assembly member are elected from the Borough at large. The borough assembly generally meets on the first and third Monday of each month in the Borough Assembly Chambers located in the Petersburg Municipal Building at 12 South Nordic Drive.



April 9, 2021

The attached represents the Fiscal Year 2021/22 Proposed Budget. The FY 2021/22 Proposed Budget meets the Budget Policies as outlined and approved by the Petersburg Borough Assembly and this policy is included in the Budget document.

The Proposed FY 2021/22 General Fund Budget is balanced with total expenditures of \$9,741,364. This reflects an overall increase of .39% from the FY 2020/21 adopted budget. Surplus in the General fund of \$231,805 is used to offset the loss of the State reimbursement of the School Bond Debt payments. The mill rate in support of this Budget will be 11.92, up from 11.5 in FY2020/21. This includes 4.1 Areawide, 5 mills for General Operations, and 2.82 for Debt Service, totaling the 11.92.

The Enterprise Funds, for those unfamiliar with Government Fund Accounting, are generally considered separately as their revenues are in the majority funded through service fees. In the Petersburg Borough, this includes the Electric, Water, Wastewater, Sanitation, Harbor, and the operations at Mountain View Manor. It is expected that these funds can generally be self-supporting rather than relying on local tax revenue. While their funding has not been dramatically affected by reductions in State and Federal support, they are susceptible to increases in insurance coverages, labor, and general inflationary cost increases. Normal rate increases in these operations were delayed due to the Covid-19 pandemic, but will likely be put forward during this upcoming fiscal year.

The Capital Improvement Program (CIP) for the Borough is a community driven process of identifying and prioritizing the most critical projects for the community. Various local advisory boards, organizations and Borough staff have identified these projects and helped the Assembly develop the capital project list. This list is maintained by the staff and used to form the basis of prioritizing financial resources and planning efforts. The largest projects expected to be worked on in FY2021/22 will be the potential repairs to the Blind Slough Hydro facility, renovations at the Aquatic Center, and the South Harbor Dredge. The Blind Slough Hydro project will likely need to issue debt to fund the entire project. The full list of other projects is listed in the Proposed Budget, and additional projects are maintained by Borough staff in the event additional funding becomes available.

In conclusion, the Petersburg Borough has increased budget stress associated with reduced funding from State, Federal and Borough sources, much related to the current Alaskan economy, a downturn in commercial fishing results, and the

Borough Administration

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impacts of the COVID-19 virus. FY2021/2022 is expected to see some improvements in these areas.

A handwritten signature in black ink, appearing to read 'Stephen Giesbrecht', with a long horizontal line extending from the end of the signature.

Stephen Giesbrecht
Borough Manager

Petersburg Borough

FY 2022 Budget Calendar

December 29, 2020	Budget Calendar Emailed to Assembly/Department Heads
January 4, 2021	<ul style="list-style-type: none"> • Assembly emailed Budget Policies. • Community Service Grant Questionnaire emailed to Organizations. • Budget Templates emailed out to Department Heads
January 4, 2021 – March 14, 2021	<ul style="list-style-type: none"> • Department Heads Preparing Budgets; • Assembly work session to discuss future budget ideas/strategies/budget policies if needed.
March 15, 2021	Budget Requests from Department Heads and Community Organizations Due to Borough Manager– Including any Capital Project Budgets
March 17th – March 31 st , 2021	Borough Manager and Finance Director meet with Department Heads to discuss budget requests and develop a proposed budget document for submittal to Assembly.
April 1, 2021	Draft Proposed Budget submitted to the Assembly.
April 1 st to 23 rd 2021	Budget Work Session / Special Meetings scheduled if needed
May 3, 2021	• Assembly Meeting - 1st Reading of Budget Ordinance
May 17, 2021	• Assembly Meeting – 2 nd Reading of Budget Ordinance
June 7, 2021	• Assembly Meeting – 3 rd Reading of Budget Ordinance

Budget must be approved by June 15th

Petersburg Borough
Budget Policies FY 2022

- A.) General Fund Balance Policy:** The Borough should maintain an unrestricted fund balance of no less than four months and no more than six months of operating expenses. These reserves are to cover unanticipated revenue shortfalls, to cover unforeseen needs and emergencies, and to cover any potential shortfall of other Borough funds.
- a. When the level of unrestricted fund balance is not within the desired range, a plan should be developed to bring fund balance within the desired range within three years.
 - b. When the level of unrestricted fund balance is below the desired range, withdrawals from undesignated fund balance should be limited to emergency purposes. These types of withdrawals may only be used at the discretion of the Borough Assembly and are limited to the following: Provide temporary resources in the event of an economic downturn while expenditure reductions are implemented. Provide resources to meet emergency expenditures in the case of a flood, fire, earthquake, landslide, or other disasters.

****The current general fund four to six month target range is \$2,959,419. to \$4,439,128. The General Fund's current unrestricted fund balance is \$5,738,456 , which is 7.7 months.***

- B.) Community Service Grants - Budget Policy:** This budget is the sole responsibility of the Petersburg Borough Assembly, and is for local nonprofit organizations that the Assembly wishes to fund for the benefit of the Community as a whole. These types of organizations will be funded out of the general fund but Visitor-related organizations could also be funded from the Transient Room Tax fund.

- C.) General Fund Surplus from prior year:** The Borough will designate 50% of the previous year's (FY2020) General Fund surplus (defined as the difference between revenues and transfers-in, and expenditures and transfers-out) to remain in the General Fund for the purpose of off setting any State of Alaska budget reductions and to increase the unrestricted fund balance for future unknowns. The other 50% will go into the Property Development Fund. 50% is equal to \$669,379.

D.) Property Development Fund

- a. **Property Development Appropriation Control** – Property Development Funds are to be restricted and distributed only for major capital outlay expenses. Capital expenses are defined as those in excess of \$15,000. All expenditures

from these funds in excess of \$30,000 require approval by the Borough Assembly.

E.) National Forest Receipts/Secure Rural Schools Funds - Special Revenue Fund: The Borough will designate 85% of all US Forest Service Title 1 payments to Schools and 15% to Roads. School revenue from this program must be used only for the operation, maintenance, repair or construction of public schools and may be used as the local government contribution to public schools under AS 14.17.410. Roads payments must be used only for the operation, maintenance, repair or construction of public roads over which the municipality exercises road powers. The purchase of materials and equipment used to operate, maintain, repair or construct public roads is also permitted.

F.) Enterprise Funds: The Borough's Enterprise Funds are used to account for operations that are financed and operated in a manner similar to business-like entities. It is the intent of the Borough Assembly that the cost of providing goods and/or services through an enterprise fund be financed or recovered primarily through user fees. This includes funding the various capital needs the Enterprise may have. The Borough maintains the following enterprise funds: Electric, Water, Wastewater, Sanitation, Harbor, Elderly Housing & Assisted Living.

- a. Rate Review:** Rates will be reviewed by department heads to determine if they are adequate to maintain adequate levels of working capital in its enterprise funds to mitigate current and future risks like revenue shortfalls and unanticipated expenses and to ensure stable services and fees. GFOA (Governmental Accounting Standards Board) recommends that local governments adopt a target amount of working capital to maintain in each of their enterprise funds starting with a baseline of 4 months of operating expenses and then adjusting the target base on the particular characteristics of the enterprise funds. The measure of working capital indicates the relatively liquid portion of total enterprise fund capital, which constitutes a buffer for meeting obligations. Operating expenses shall be based on figures from the prior year audited financial statements. If the Enterprise Fund does not meet this equivalent of reserves, a plan will be submitted by the department head during budget time and approved by the assembly, on how compliance in the future will be obtained. Recommendations for annual rate adjustments should be made during the budget process to the Borough Assembly. This policy does not take into account capital asset replacement.

Fund	Target Baseline Operating Expenses	Working Capital (Current Assets minus Current Liabilities)	Future Projects
Electric Fund	4 months = \$1,925,349.	\$7,587,540.	Blind Slough Hydro, AMI Meters, Downtown Street lights, 24.9 Electric Rebuild, Standby Diesel Generator, 399 Cat Inframe Overhaul, Superior Building Roof Replacement, Scow Bay Pole Yard Storage Shed, Scow Bay Generator #2 Design, Hydro Substation Upgrade
Water Fund	4 months = \$524,688.	\$1,005,170.	Fram Street Water Main, Lake Street, Sing Lee Alley Water Main Replacement, Storage Tank Piping Improvements
Wastewater Fund	4 months = \$357,435.	\$1,270,543.	SCADA Upgrades, Scow Bay 1 Pump Station, Pump Station 4 Forcemain, Pump Station 3 Rehab, Lake Street, Municipal Building Sewer, IRA II Street Sewer Main
Sanitation Fund	4 months = \$412,403	\$435,517.	Fire Sprinkler System Replacement, Recycle Drop Off Center, Car Disposal System, Waste Oil Storage System, Landfill Fencing Repairs
Harbor Fund	4 months = \$839,970.	\$3,807,943.	Harbor Dredge Project, North Harbor Sheet Pile & Parking, Shop Upgrade, Utility Float Reconstruction, Harbor Office/Restrooms
Elderly Housing Fund	6 months = \$219,823.	\$534,526.	
<i>The Elderly Housing Facility has no control over the rates that they charge as their rates are set by HUD. Revenue constrained enterprise funds need higher levels of working capital which is why the target baseline was set to a higher target baseline of 6 months of Operating Expenses.</i>			
Assisted Living Fund	2 months; \$248,571.	\$(320,779.)	
<i>Enterprise funds (in this case the Assisted Living Facility) is supported with the help of general taxes which can allow for a lower level of working capital if the enterprise fund is receiving a financial buffer from general government. The Assisted Living Facility does not meet their target 2 month baseline.</i>			

G.) Capital Projects: Any capital expenditure in excess of \$5,000 must be easily identifiable in the budget in a separate line item. Capital projects in excess of \$100,000 are normally accounted for in a separate Capital Project Fund. If such projects are funded through grants, donations, or revenue generated by the project, such revenues

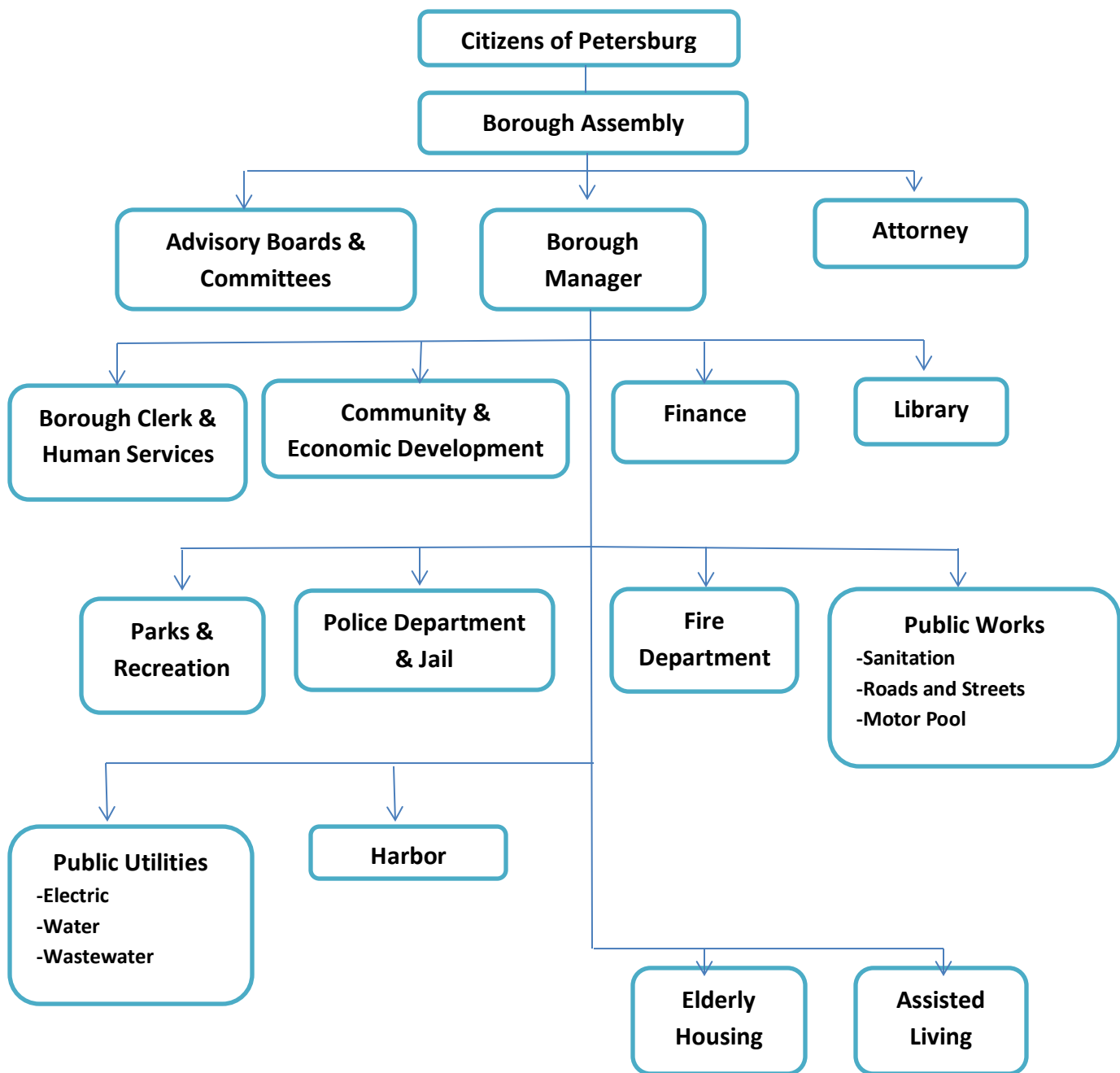
are accounted for directly under the Capital Project Fund. If a project is funded through the transfer of equity from the General Fund or an Enterprise Fund, the transfer is budgeted as a *Transfer In* under the Capital Project Fund and a *Transfer Out* under the General Fund or Enterprise Fund.

- H.) School District Funding** – The Borough will strive to decrease reliance on National Forest Receipts used to assist in funding School district operations. This is to prepare for anticipated federal cuts to the program in the future. Future unknown State of Alaska funding cuts to public schools may result in the need to utilize these funds at a greater level on a short term basis.
- I.) Employee Travel** – Travel by Borough employees including the assembly will be approved during the budget process. Any unplanned travel by the assembly will need assembly approval prior to travel date.
- J.) Marijuana Excise Tax** – Proceeds from the marijuana excise tax are going into the Borough's property development fund. The purpose of the property development fund is to provide funding for the purchase and development, rehabilitation or improvement of real property owned by the municipality and for the administration of real property transactions, including, but not limited to, the sale, lease or trade of real property.
- K.) Marine Passenger Fee** – The fees collected shall be placed in a special revenue fund to be used to support the marine passenger ship industry. The assembly will approve any expenditures from this fund during the adoption of the budget ordinance.
- L.) Credit Card Convenience Fee** – The credit card merchant fees will be passed onto the card user when a customer is paying any taxes (property tax or sales tax) with a credit card. This will not apply to utility or moorage credit card payments which are absorbed with rates.
- M.) FY2022 Fisheries Business Tax** – The Borough is forecasting another low year of fisheries business taxes. Therefore, we are proposing that the General Fund and the Harbor split 50/50 whatever the Borough receives in FY2022. The Harbor's

share that they receive will be designated to go toward the Harbor's match for the dredging project.

	Harbor	General Fund	Total
Oct-17	\$ 577,158	\$ 300,000	\$ 877,158
Nov-18	\$ 589,855	\$ 300,000	\$ 889,855
Oct-19	\$ 399,771	\$ 350,000	\$ 749,771
Nov-20	0	\$ 333,751	\$ 333,751

Approved by Borough Assembly on March 8, 2021.





General Fund

- **Assembly, Administration, Attorney**
 - **Information Services**
 - **Finance**
 - **Police / Jail**
 - **Fire Department**
 - **Public Works**
 - **Community Development**
 - **Community Services**
 - **Library**
 - **Parks & Recreation**
 - **Non-Departmental**

Petersburg Borough, Alaska

General Fund
Proposed FY2022 Budget

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues				
Property Tax	3,405,878	3,465,766	3,042,820	3,433,221
Sales Taxes	3,192,022	3,229,385	3,192,000	3,220,000
Tobacco Tax	241,318	236,711	245,000	240,000
Licenses & Permits	12,831	8,471	10,500	10,500
Federal Grants	77,563	93,523	98,785	125,479
State Shared Revenue	1,275,344	1,108,411	972,037	628,661
State Grants for Operating Expenses	153,205	185,920	97,000	157,000
State Charges for Services	173,626	173,626	173,626	173,626
Charges for Services	248,776	223,440	238,150	245,450
Fines & Forfeits	9,271	5,932	7,800	7,500
Miscellaneous Revenues	350,685	435,032	194,841	216,000
General Fund Overhead	639,710	605,627	614,287	598,122
Proceeds of General Fixed Assets	4,640	6,544	2,000	4,000
Interfund Transfers	400,000	400,000	550,000	450,000
General Fund Reserves	-	-	264,026	231,805
Total Revenues	10,184,870	10,178,388	9,702,871	9,741,364
Expenditures				
Assembly	127,429	137,430	150,200	146,862
Administration	394,686	394,409	433,868	419,065
Attorney	82,792	92,911	70,000	80,000
Information Technology	154,296	102,529	114,333	106,700
Finance	633,973	621,266	649,824	663,419
Police/SEACAD/Jail	1,602,685	1,381,496	1,835,863	1,871,746
Fire/EMS	520,165	466,879	640,519	660,614
Public Works	1,208,440	1,064,398	1,272,090	1,251,556
Community Development	343,263	320,395	357,680	352,003
Community Services	1,888,511	1,880,095	1,876,504	1,878,500
Library	432,809	415,177	416,605	442,136
Parks & Recreation	880,412	971,786	1,111,370	1,135,237
Non-Departmental	347,636	419,878	319,015	429,553
Other Expenses - Contingency	43,390	25,210	30,000	28,972
Subtotal	8,660,487	8,293,859	9,277,871	9,466,364
Transfers - Out	739,855	549,770	425,000	275,000
Total Expenditures	9,400,343	8,843,629	9,702,871	9,741,364
Excess of Revenues over Expenditures	784,527	1,334,759	-	(0)
Unassigned Fund Balance End of Year	4,399,698	5,738,456		

Petersburg Borough, Alaska
General Fund Revenues - Detail

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Adopted Budget
Revenues					
Property Tax					
000 401100	PROPERTY TAX	3,779,901	4,108,748	3,922,187	4,081,873
000 401120	Aquatic Center - First Bond	(24,627)	(21,903)	(23,805)	-
000 401120	Aquatic Center - Second Bond	(128,609)	(224,508)	(320,900)	(224,280)
000 401120	Aquatic Center - Third Bond	(35,573)	(60,234)	(86,900)	(59,690)
000 401140	School Deferred Maintenance	(76,618)	(167,012)	(253,025)	(161,655)
000 401150	Vocation Education Bldg	(32,836)	(57,496)	(80,225)	(56,070)
000 401130	Assisted Living	(180,599)	(177,964)	(176,512)	(180,788)
000 401135	Library GO Bond	(103,981)	(104,040)	(106,000)	(107,000)
000 401160	Sr. Citizen/Disb. Vet. Exemptions	(454,788)	(539,587)	(485,000)	(539,170)
000 402120	Federal PILT	611,636	650,935	600,000	625,000
000 401240	Motor Vehicle Registration	29,470	30,050	30,000	30,000
000 401180	Penalty & Interest	22,501	28,777	23,000	25,000
Subtotal		3,405,878	3,465,766	3,042,820	3,433,221
Sales Tax					
000 401200	Local 6% Sales Tax	3,173,279	3,206,045	3,174,000	3,200,000
000 401220	Penalty & Interest	18,742	23,340	18,000	20,000
Subtotal		3,192,022	3,229,385	3,192,000	3,220,000
Tobacco Excise Tax					
000 401300	Cigarette and Tobacco Tax	241,318	236,711	245,000	240,000
000 401310	Tobacco Penalty and Interest	-	-	-	-
Subtotal		241,318	236,711	245,000	240,000
Licenses & Permits					
000 403100	Building Permits	11,936	8,151	10,000	10,000
000 403120	Solicitors/Itinerant Merchants	-	-	-	-
000 403140	Animal Licenses	895	320	500	500
Subtotal		12,831	8,471	10,500	10,500
Federal Grants					
000 402220	SEACAD Grant	77,563	91,056	96,785	123,479
000 402220	USDA FS Special Services Agreement	-	-	2,000	2,000
000 402300	US HHS Stimulus Grant	-	2,467	-	-
Subtotal		77,563	93,523	98,785	125,479
State Shared Revenue					
000 402140	Fisheries Business Tax	889,855	749,771	650,000	300,000
000 402160	Shared Fisheries Landing Tax	16,174	6,035	15,000	6,000
000 402170	Liquor Licenses	9,200	7,700	7,000	7,700
000 402180	Community Assist. Program - (CRS)	360,115	344,906	300,037	314,961
Subtotal		1,275,344	1,108,411	972,037	628,661
State Grants for Operating Expenses					
000 402275	State PERS Relief	146,205	181,126	90,000	150,000
000 402230	Library Grants	7,000	4,794	7,000	7,000
Subtotal		153,205	185,920	97,000	157,000
State Charges for Services					
000 402222	Jail Contract & Public Safety Agreement	173,626	173,626	173,626	173,626
Subtotal		173,626	173,626	173,626	173,626

Petersburg Borough, Alaska
General Fund Revenues - Detail

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Adopted Budget
Charges for Services					
000 404110	Fees for Survey & Appraisal	3,250	2,500	3,000	3,000
000 404120	Police Services	1,943	1,695	1,700	1,700
000 404121	Other Public Safety Charges	215	583	250	250
000 404130	Contract Work	13,920	14,863	14,000	14,000
000 404140	Ambulance Fees	44,920	55,330	45,000	52,000
000 404170	Soil Disposal Site	6,304	6,855	3,000	6,000
000 404220	Recreational Activity Fees	149,483	123,060	150,000	150,000
000 404300	Cemetery Open & Closing	7,050	6,750	5,000	5,000
000 404325	Other Public Works Charges	2,976	2,437	3,000	3,000
000 404330	Equipment Rental	3,170	3,554	3,000	3,000
000 404340	Library Sales	1,472	1,030	1,800	1,000
000 404341	Passport Revenue	3,309	2,287	3,400	2,500
000 404342	Library Charges for Services	2,487	960	3,000	2,000
000 404380	Miscellaneous Administration	8,278	1,536	2,000	2,000
Subtotal		248,776	223,440	238,150	245,450
Fines & Forfeits					
000 405100	Court Fines/forfeitures	4,894	4,602	5,000	5,000
000 405120	Library Fines	2,913	1,000	1,800	1,500
000 405130	Animal/Vehicle Impounds	1,464	330	1,000	1,000
Subtotal		9,271	5,932	7,800	7,500
Miscellaneous Revenues					
000 410100	Investment Income	307,682	388,889	153,841	175,000
000 410120	Donations	95	933	1,000	1,000
000 410140	Leases of Land	5,298	7,758	5,000	5,000
000 410150	Library Endowment Income	-	-	-	-
000 410260	Charges For Services	37,670	37,472	35,000	35,000
000 410300	Cashier's Over & Short	(60)	(20)	-	-
Subtotal		350,685	435,032	194,841	216,000
General Fund Overhead					
000 406100	Electric Fund	197,379	180,939	184,036	181,447
000 406120	Water Fund	76,193	75,557	71,564	70,558
000 406140	Sewer Fund	65,008	64,029	61,883	60,963
000 406160	Sanitation Fund	89,947	87,631	82,416	81,257
000 406180	Harbor/Port Fund	99,574	95,582	98,847	97,456
000 406220	Elderly Housing Fund	29,564	25,922	25,895	23,856
000 406240	Assisted Living	82,045	75,967	89,646	82,585
Subtotal		639,710	605,627	614,287	598,122
Proceeds of General Fixed Assets					
000 404320	Cemetery Plot Sales	4,640	6,544	2,000	4,000
000 404360	Equipment Sales	-	-	-	-
Subtotal		4,640	6,544	2,000	4,000
Interfund Transfers					
000 402240	Project Close Out - Transfer In	-	-	-	-
000 410290	National Forest Receipts Schools	400,000	400,000	550,000	450,000
Subtotal		400,000	400,000	550,000	450,000
	General Fund Reserves			264,026	231,805

Petersburg Borough, Alaska
General Fund Revenues - Detail

<i>110 Account Number</i>	<i>Description</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Actual</i>	<i>FY 20/21 Adopted Budget</i>	<i>FY 21/22 Adopted Budget</i>
				264,026	231,805
Revenues & Transfers Total		10,184,870	10,178,388	9,702,871	9,741,364

Petersburg Borough, Alaska
Assembly - Administration - Attorney

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Borough Assembly					
Salaries & Wages					
511 500110	Salaries	23,354	23,306	27,000	27,000
511 500200	Benefits	2,607	2,181	2,800	2,287
	Subtotal	25,961	25,487	29,800	29,287
Supplies					
511 501320	Operating Supplies	8,854	16,308	12,000	18,000
	Subtotal	8,854	16,308	12,000	18,000
Services & Charges					
511 501410	Professional Services	60,113	58,920	60,400	60,400
511 501420	Communications	4,968	5,358	4,500	4,675
511 501430	Travel & Training	11,328	13,151	26,500	16,500
511 501440	Advertising	8,294	9,279	8,000	8,000
511 501497	Election Expenses	7,910	8,371	9,000	10,000
511 501417	Southeast Conference	-	556	-	-
	Subtotal	92,613	95,635	108,400	99,575
	Borough Assembly Total	127,429	137,430	150,200	146,862
Administration					
Salaries & Wages					
512 500110	Regular Pay	260,181	255,943	264,478	274,130
512 500200	Benefits	121,246	123,925	142,420	126,965
	Subtotal	381,427	379,868	406,898	401,095
Supplies					
512 501320	Operating Supplies	2,053	1,251	3,000	3,000
512 501340	Small Tools/Equipment	2,276	3,276	2,000	2,000
	Subtotal	4,329	4,527	5,000	5,000
Services & Charges					
512 501410	Professional Services	63	275	-	-
512 501415	Dues & Memberships	2,763	1,560	2,270	2,270
512 501420	Communications	4,263	3,311	5,200	3,700
512 501430	Travel & Training	1,840	4,868	14,500	7,000
	Subtotal	8,930	10,014	21,970	12,970
	Administration Total	394,686	394,409	433,868	419,065
Attorney					
Services & Charges					
515 501410	Borough Attorney	82,792	92,911	70,000	80,000
515 501415	Labor Attorney	-	-	-	-
	Attorney Total	82,792	92,911	70,000	80,000

Petersburg Borough, Alaska
Information Services - Finance Department

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Information Systems					
Supplies					
513 501320	Operating Supplies	378	36	1,000	200
513 501340	Small Tools/Equipment	-	847	1,000	750
	Subtotal	378	884	2,000	950
Services & Charges					
513 501410	Professional Services	94,615	87,603	95,933	95,900
513 501420	Communications	3,079	7,064	4,200	3,850
513 501470	Utilities	-	-	-	-
	Subtotal	97,694	94,667	100,133	99,750
513 506519	Virtual Server		400		
513 506520	Hardware/Microsoft Office 365	17,922	6,578	4,000	4,000
513 506521	CAMA - Municipal Assessment	38,302	-	8,200	2,000
	Subtotal	56,224	6,978	12,200	6,000
Information Services Total		154,296	102,529	114,333	106,700
Finance					
Salaries & Wages					
514 500110	Regular Pay	308,397	306,090	314,480	341,472
514 500200	Benefits	142,970	160,133	180,713	175,657
	Subtotal	451,367	466,223	495,193	517,129
Supplies					
514 501320	Operating	8,021	13,114	11,030	11,800
514 501340	Small Tools & Equip.	2,201	1,066	2,000	1,000
	Subtotal	10,222	14,180	13,030	12,800
Services & Charges					
514 501410	Professional Services	13,782	15,040	13,355	15,605
514 501412	Tax Assessor	33,925	40,000	40,000	40,000
514 501413	Accounting/Auditing	63,749	64,483	66,000	60,000
514 501420	Communications	22,188	10,264	8,905	6,840
514 501430	Travel & Training	4,151	2,273	3,000	2,445
514 501440	Advertising & Printing	4,479	4,731	4,500	4,500
514 501450	Equipment Lease	5,814	4,073	5,841	4,100
514 501498	Credit Card Fees - Prop. Tax	24,297	-	-	-
	Subtotal	172,384	140,863	141,601	133,490
Operations & Maintenance Subtotal		633,973	621,266	649,824	663,419
Finance Department Total		633,973	621,266	649,824	663,419

Petersburg Borough, Alaska
Police - Jail

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Police Services					
Salaries & Wages					
521 500110	Salaries	584,227	405,530	616,048	636,769
521 500120	Overtime	102,122	111,847	55,211	51,986
521 500200	Benefits	302,633	229,670	375,166	386,488
	Subtotal	988,982	747,048	1,046,425	1,075,244
Supplies					
521 501320	Operating Supplies	21,745	30,065	36,580	34,830
521 501330	Maintenance	68	327	2,500	3,500
521 501340	Small Tools/Equip	29,491	42,199	38,255	31,315
	Subtotal	51,304	72,591	77,335	69,645
Services & Charges					
521 501410	Professional Services	22,144	18,963	22,522	23,272
521 501420	Communications	38,567	20,127	30,070	26,070
521 501430	Travel and Training	37,500	37,718	36,500	34,500
521 501440	Advertising/Printing	1,904	2,423	2,500	2,500
521 501449	Motor Pool O&M Charges	32,141	33,408	33,056	32,630
521 501451	Vehicle Replacement	20,341	21,615	20,627	33,576
521 501464	Vehicle Insurance	4,219	4,906	4,569	5,739
521 501470	Utilities	17,840	20,431	17,207	17,207
521 501480	Repairs/Maintenance	401	70	3,000	3,500
521 501496	State Surcharge	0	0	0	0
521 501500	Staff Recruitment	2,844	710	2,500	3,500
	Subtotal	177,900	160,370	172,551	182,494
	Police Dept Total	1,218,186	980,009	1,296,311	1,327,383
SEACAD					
Salaries & Wages					
523 500110	Salaries	42,554	67,995	48,703	63,941
523 500120	Overtime	2,113	4,165	4,870	6,394
523 500200	Benefits	32,897	49,363	43,159	53,144
523 501320	Operating Supplies	-	-		
523 501430	Travel and Training	-	-		
	SEACAD Total	77,563	121,524	96,732	123,479
Jail					
Salaries & Wages					
531 500110	Salaries	150,982	128,366	221,584	212,256
531 500120	Overtime	33,811	36,790	18,344	17,329
531 500200	Benefits	92,403	70,810	139,442	128,829
	Subtotal	277,196	235,966	379,370	358,415
Supplies					
531 501320	Operating Supplies	8,211	15,437	20,650	20,500
531 501330	Jail Maintenance	297	406	500	2,500
531 501340	Jail Small Tools/Equip	643	849	5,600	1,500
	Subtotal	9,151	16,693	26,750	24,500
Services & Charges					
531 501410	Professional Services	8,820	4,683	8,200	8,070
531 501420	Jail Communications	786	3,759	200	200
531 501430	Jail Travel/Training	4,822	12,052	20,000	16,000
531 501470	Jail Utilities	5,947	6,810	7,300	11,200
531 501480	Jail Repair/Maint.	214	-	1,000	2,500
	Subtotal	20,589	27,304	36,700	37,970
	Jail Total	306,936	279,963	442,820	420,885
	Police, SEACAD & Jail Total	1,602,685	1,381,496	1,835,863	1,871,746

Petersburg Borough, Alaska
Fire Expenditures

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Fire Department					
Salaries & Wages					
525 500110	Salaries	170,488	124,201	210,366	228,167
525 500120	Overtime	32	3,287	10,362	10,770
525 500200	Benefits	64,957	51,759	89,157	95,866
	Subtotal	235,476	179,247	309,885	334,803
Supplies					
525 501320	Operating Supplies	25,087	27,151	30,000	27,600
525 501330	Building Maintenance/Supplies	749	5,896	5,000	5,500
525 501340	Small Tools/Equipment	15,900	34,153	23,850	19,550
	Subtotal	41,736	67,201	58,850	52,650
Services & Charges					
525 501410	Professional Services	17,334	24,067	25,685	25,560
525 501415	Building Maintenance	240	-	2,500	2,500
525 501420	Communications	13,063	14,482	18,490	17,350
525 501430	Travel & Training	27,839	10,956	36,750	35,650
525 501440	Advertising	240	869	1,000	1,000
525 501449	Motor Pool O&M	18,219	25,640	42,700	40,611
525 501451	Vehicle replacement	56,325	52,086	52,086	70,140
525 501464	Vehicle Insurance	21,024	19,858	22,473	23,750
525 501470	Utilities	35,005	35,377	39,000	39,000
525 501480	Repairs & Maint.	7,389	7,119	9,100	11,600
525 506519	Machine & Equipment	46,275	29,978	22,000	6,000
	Subtotal	242,953	220,432	271,784	273,161
	Fire Department Total	520,165	466,879	640,519	660,614

Petersburg Borough, Alaska
Public Works - Streets Administration

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Public Works - Streets Administration					
Payroll Expense:					
534 500110	Regular Pay	452,029	364,592	400,058	409,498
534 500120	Overtime Pay	18,419	23,329	33,175	33,881
534 500200	Benefits	219,647	205,072	265,571	239,237
	Subtotal	690,095	592,993	698,804	682,616
Supplies:					
534 501320	Operating Supplies	7,997	5,531	3,168	3,568
534 501330	Maint. Supplies	30,500	22,062	37,050	37,475
534 501334	Safety Supplies	-	-	4,671	4,021
534 501340	Small Tools	3,832	8,179	5,260	4,600
534 501360	Street Materials	111,535	85,872	89,400	90,135
	Subtotal	153,864	121,644	139,549	139,799
Services & Charges:					
534 501410	Professional Services	8,793	11,191	20,697	30,938
534 501420	Communication	1,605	2,702	2,310	2,310
534 501430	Travel & Training	4,499	2,046	11,320	10,465
534 501440	Advertising & Printing	688	1,077	1,045	1,045
534 501449	Motor Pool O&M Charges	193,034	162,097	209,251	202,010
534 501450	Rentals & Leases	-	-	-	-
534 501451	Vehicle Replacement	67,638	71,102	69,271	72,778
534 501464	Vehicle Insurance	6,144	7,768	8,934	9,686
534 501470	Utilities/Heating Fuel	23,350	20,228	21,940	20,940
534 501471	Utilities-Street Lights	33,076	33,076	33,076	33,076
534 501472	Utilities-Garbage	12,253	12,253	12,253	12,253
534 501480	Repairs & Maintenance	13,235	15,893	32,500	32,500
534 501484	Permit Expense	165	-	1,140	1,140
534 501485	Outside SA1 Snow Removal		5,025	10,000	-
	Subtotal	364,482	344,457	433,737	429,141
Building Maintenance					
534 502500	Building Maint. Supplies - Police/Jail		1,356		
534 506523	Building Maint. Supplies - Municipal Building		-		
534 502501	Building Maint. Supplies - Finance/Admin/CD		478		
534 502502	Building Maint. Supplies - Museum		695		
534 502503	Building Maint. Supplies - Parks & Rec.		14		
534 502504	Building Maint. Supplies - Fire Department		2,675		
534 502505	Building Maint. Supplies - Library		86		
	Subtotal	0	5,304	0	0
Total Operating Expense		1,208,440	1,064,398	1,272,090	1,251,556

Petersburg Borough, Alaska
Community Development

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Community Development					
Salaries & Wages					
536 500110	Regular Wages	204,930	193,093	203,418	207,508
536 500120	Overtime	229	474	1,263	1,258
536 500200	Benefits	103,462	99,791	118,618	115,006
	Subtotal	308,622	293,358	323,299	323,772
Supplies					
536 501320	Operating Supplies	3,094	2,461	3,300	3,300
536 501334	Safety Supplies	-	-	300	300
536 501330	Maintenance Supplies	-	-	30	30
536 501340	Small Tools and Equipment	1,867	319	500	500
	Subtotal	4,961	2,780	4,130	4,130
Services & Charges					
536 501410	Professional Services	17,596	15,262	7,500	7,500
536 501412	Temporary Building Official	-	-	5,000	-
536 501415	Dues and Subscriptions	457	413	835	525
536 501420	Communications	5,243	4,190	4,700	4,700
536 501430	Travel & Training	71	(20)	4,500	3,500
536 501440	Advertising & Printing	1,726	1,953	2,350	2,500
536 501449	Motor Pool O & M	787	765	1,500	1,525
536 501451	Vehicle Replacement	3,551	1,420	3,551	3,551
536 501464	Vehicle Insurance	249	274	315	300
	Subtotal	29,680	24,257	30,251	24,101
Community Development Total		343,263	320,395	357,680	352,003

Petersburg Borough, Alaska
Community Services
General Fund

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Community Services					
560 506415	Clausen Museum O & M *	39,900	35,910	32,319	32,000
560 506439	Public Radio KFSK *	33,250	29,925	29,925	32,000
560 506443	Mt. View Food Service *	11,400	10,260	10,260	10,500
560 506420	Petersburg Public School O & M	1,800,000	1,800,000	1,800,000	1,800,000
560 506448	City of Kupreanof	3,961	4,000	4,000	4,000
	Community Services Total	1,888,511	1,880,095	1,876,504	1,878,500

Petersburg Borough, Alaska
Library

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Library					
Salaries & Wages					
572 500110	Salaries	202,279	198,500	195,749	215,635
572 500120	Overtime Pay	-	462	-	-
572 500200	Benefits	90,609	77,444	81,956	82,601
Subtotal		292,888	276,406	277,705	298,236
Supplies					
572 501320	Operating Supplies	7,044	3,089	7,500	7,500
572 501321	Library Materials	28,473	12,946	27,000	27,000
572 501322	Periodicals	3,601	3,363	3,400	3,400
572 501340	Small Tools & Equip.	3,518	5,953	4,000	4,000
Subtotal		42,635	25,350	41,900	41,900
Services & Charges					
572 501410	Professional Services	36,513	41,760	34,000	34,000
572 501420	Communications	11,395	11,873	12,000	12,000
572 501430	Travel & Training	(117)	2,643	-	-
572 501440	Advertising	574	3,822	500	500
572 501470	Utilities	23,782	23,138	25,500	25,500
572 501480	Repairs & Maintenance	25,139	30,184	25,000	30,000
Subtotal		97,285	113,420	97,000	102,000
Library Total		432,809	415,177	416,605	442,136

**Petersburg Borough, Alaska
Parks and Recreation**

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Parks & Recreation					
Salaries & Wages					
574 500110	Salaries	419,892	462,967	512,441	558,088
574 500120	Overtime	10,513	12,192	6,000	21,235
574 500200	Benefits	143,814	175,278	290,000	279,733
	Subtotal	574,219	650,437	808,441	859,056
Supplies					
574 501320	Operating Supplies	49,819	36,929	50,000	50,000
574 501325	Grounds Supplies	18,011	16,397	15,000	16,175
574 501330	Maintenance Supplies	33,724	37,319	28,000	28,830
574 501340	Small Tools/Equipment	7,123	6,647	8,000	7,945
	Subtotal	108,677	97,292	101,000	102,950
Services & Charges					
574 501410	Professional Services	55,962	44,358	54,000	24,000
574 501420	Communications	6,932	7,427	9,000	9,120
574 501430	Travel & Training	6,798	12,500	10,000	6,900
574 501440	Advertising	1,938	276	1,200	2,600
574 501449	Motor Pool O&M	11,387	12,714	19,918	22,640
574 501450	Rentals/Leases	3,122	2,491	3,000	2,400
574 501451	Vehicle Replacement	6,864	5,573	5,573	6,771
574 501464	Vehicle Insurance	996	1,097	1,261	1,300
574 501470	Utilities	81,078	122,948	85,000	85,000
574 501480	Repair & Maintenance	9,449	11,590	8,500	8,500
574 501498	Credit Card Fee	3,254	3,084	4,477	4,000
	Subtotal	187,780	224,057	201,929	173,231
Capital Outlay					
574 506509	Other Equip. - Replacement Pump for Lap Pool			-	-
574 506511	Aquatic Center - Lighting Re	9,736	-	-	-
	Subtotal	9,736	-	-	-
	Parks & Rec Total	880,412	971,786	1,111,370	1,135,237

**Petersburg Borough, Alaska
Non-Departmental**

110 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Non-Departmental					
Salaries & Benefits					
000 500210	State PERS Relief - General Fund	146,205	181,126	90,000	150,000
	Subtotal	146,205	181,126	90,000	150,000
Supplies					
576 501320	Operating Supplies	1,598	4,518	5,000	5,000
	Subtotal	1,598	4,518	5,000	5,000
Services & Charges					
576 501410	Professional Services	23,196	13,683	16,675	19,200
576 501415	eCivis	1,200	-	-	-
576 501417	Alcohol and Drug Testing	3,507	3,575	4,200	4,300
576 501418	Navia Benefit Solutions	-	3,860	4,920	5,000
576 501420	Communications	2,411	1,176	1,320	1,300
576 501450	Rentals/Leases	13,775	11,402	13,800	11,500
576 501462	Liability Insurance	46,617	78,751	65,000	98,128
576 501463	Property Insurance	36,538	41,067	40,000	62,125
576 501470	Utilities / Heating Fuel	24,654	28,030	24,000	28,000
576 506501	Granicus	21,420	22,919	24,100	15,000
576 506502	PCS Insight/ Connect/Online	26,515	29,770	30,000	30,000
	Subtotal	199,833	234,234	224,015	274,553
	Non-Departmental Total	347,636	419,878	319,015	429,553

Other Expenses					
000 500300	Contingency	43,390	25,210	30,000	28,972
	Other Expenses Total	43,390	25,210	30,000	28,972
Operating Transfers Out					
000 501960	Harbor / Port (Fish Tax)	589,855	399,770	300,000	150,000
000 501960	Assisted Living	150,000	150,000	125,000	125,000
	Operating Transfers - Out	739,855	549,770	425,000	275,000



Enterprise Funds

- Electric
 - Water
- Wastewater
 - Sanitation
 - Harbor
- Elderly Housing
- Assisted Living

Petersburg Borough, Alaska
Electric Fund - 410
FY 2022 Proposed Budget

410 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Electric Department					
Utility Services					
000 403160	Misc. Admin Charges		1,325	1,500	1,500
000 407100	Residential Sales	2,146,180	2,227,486	1,996,847	1,996,847
000 407110	Commercial Sales	920,794	911,880	828,328	828,328
000 407120	Industrial Sales	1,508,460	1,869,729	2,074,911	1,869,729
000 407130	Harbor Sales	239,545	255,425	209,702	204,272
000 407140	Municipal Sales	204,272	209,190	213,898	239,545
	Total Sales	5,019,250	5,473,710	5,323,686	5,138,721
000 407150	Electrical Connect Fee	6,020	8,550	8,000	8,000
000 407160	Electrical Permits	2,125	2,025	500	1,000
000 407190	Local Street Lighting	42,362	42,362	42,362	42,362
000 407193	SEAPA Rebate	202,911	-	-	-
000 407194	SEAPA Reimbursement	483,231	-	-	-
000 407195	Security Lighting	5,701	5,998	5,653	5,869
000 407197	Power Purch Adjustment	-	-	-	-
000 407200	State Street Lighting	29,130	29,130	29,130	29,130
000 407210	Pole Rental	53,420	53,420	52,540	53,420
000 407215	Elec. Customer Fees	3,932	5,195	5,000	5,000
	Subtotal	5,848,081	5,621,715	5,468,371	5,285,002
Miscellaneous Revenue					
000 402275	State PERS Contribution	52,404	60,388	52,404	61,000
000 404380	A/R Service Charges	17,820	9,225	16,000	17,000
000 407170	Charges for Service	186	360	500	500
000 407175	Utility Contract Work	10,901	18,634	8,000	8,000
000 410100	Investment Income	226,858	255,783	113,429	85,261
000 402260	Build America Bond Reimb.	31,312	31,302	33,318	-
	Subtotal	339,481	375,693	223,651	171,761
Revenues Total		6,187,562	5,997,407	5,692,022	5,456,763
Salaries & Wages					
000 500110	Salaries	790,464	752,549	795,897	815,629
000 500120	Overtime	59,370	30,793	48,770	49,756
000 500200	Benefits	462,158	503,345	544,713	480,888
	Subtotal	1,311,992	1,286,686	1,389,380	1,346,273
Supplies					
000 501320	Operating Supplies	4,685	4,433	7,000	7,000
000 501330	Maintenance Supplies	205	6	500	500
000 501340	Small Tools	1,080	1,577	2,500	2,500
000 501350	Inventory	38,687	38,889	40,000	40,000
416 501345	Customer Account Supplies	117	90	500	500
	Subtotal	44,773	44,996	50,500	50,500
Services & Charges					
000 501410	Professional Services	68,397	131,821	138,000	158,100
000 501420	Communications	14,853	19,733	21,000	22,020
000 501430	Travel & Training	24,029	6,789	41,400	35,630
000 501440	Advertising & Printing	2,998	1,724	8,500	8,500
000 501445	Heat Pump Rebate	16,430	13,960	22,000	22,000
000 501449	Motor Pool Charges-O&M	59,858	40,154	54,201	64,720
000 501451	Vehicle Replacement	55,441	46,380	45,653	51,189
000 501462	Liability Insurance	12,131	20,920	21,000	26,004
000 501463	Property Insurance	11,395	14,193	14,990	26,233
000 501464	Vehicle Insurance	2,104	2,317	2,665	2,802
000 501470	Utilities	4,529	4,881	5,500	6,500
000 501480	Repair & Maintenance	4,470	4,055	5,500	5,500
000 501490	Miscellaneous	1,015	839	2,000	2,000

Petersburg Borough, Alaska
Electric Fund - 410
FY 2022 Proposed Budget

410 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
000 501491	Overhead Charges	197,379	180,939	184,036	181,447
000 501498	Credit Card Fees	33,483	32,652	29,000	29,000
000 501499	Bad Debt Account	18,131	29,144	8,000	8,000
000 502000	Depreciation	495,340	499,816	510,000	500,000
	Subtotal	1,021,983	1,050,315	1,113,445	1,149,645
Capital Outlays					
000 506500	Computer Equipment	7,768	1,200	9,000	6,300
000 506501	Poles, Towers, Fixtures	696	3,916	10,000	37,000
000 506502	OH Conductor, Devices	4,922	6,062	5,000	5,000
000 506503	Urg. Conduit, Etc.	-	3,452	5,000	5,000
000 506504	Urg. Conductor, Devices	2,409	3,034	8,000	8,000
000 506505	Line Transformers	24,840	31,172	38,000	46,000
000 506506	Services & Charges	-	179	20,000	20,000
000 506507	Meters	-	26,935	20,000	21,000
000 506508	St. Lights & Signals	9,493	359	15,000	40,000
000 506509	Office Furniture & Equip.	7,770	-	3,500	3,500
000 506510	Tools, Shop & Garage	8,778	12,833	2,000	10,000
000 506511	Laboratory Equipment	1,003	-	5,000	6,000
000 506512	Communication Equipment	8,043	167	6,000	6,000
000 506514	Raptor Protection	-	-	500	500
000 506519	Superior Bldg Roof	3,925	-	75,000	75,000
000 506520	Utility Mapping Update	-	-	60,000	60,000
000 506521	Street Lighting Upgrade	-	-	-	-
000 506522	Replace Hydro Circuit Breaker	-	-	-	-
	Subtotal	79,648	89,310	282,000	349,300
Power Production Supplies					
401 501352	Blind Slough Operations	2,407	2,496	3,500	10,000
402 501352	Blind Slough Maintenance	13,326	2,355	19,000	16,000
403 501352	Diesel Plant Operations	47,286	18,328	32,000	20,000
404 501352	Diesel Plant Fuel	766,656	177,868	180,000	180,000
405 501352	Diesel Plant Maintenance	32,527	11,531	12,000	12,000
	Subtotal	862,202	212,577	246,500	238,000
Power Production Srv/Charges					
401 501353	Blind Slough Operations	9,686	12,163	18,000	18,000
402 501353	Blind Slough Maintenance	603	1,368	24,000	24,000
403 501353	Diesel Plant Operations	202	148	500	500
405 501353	Diesel Plt Maintenance	307	31,150	113,000	42,000
	Subtotal	10,798	44,829	155,500	84,500
Power Purchase Costs:					
406 501354	Power Purchase Cost	2,916,840	3,103,004	2,924,000	3,203,004
	Subtotal	2,916,840	3,103,004	2,924,000	3,203,004
Power Distribution Supplies					
407 501355	Line Station	9,992	3,453	10,000	8,000
408 501355	Street Lighting	-	-	1,000	1,000
409 501355	Meter	-	-	1,500	1,000
410 501355	Customer Installation	-	1,289	1,000	1,000
411 501355	Structure & Equipment	9,585	12,178	12,000	16,000
412 501355	Line Maint	2,237	162	2,000	2,000
413 501355	Transformer	-	24	1,000	1,000
414 501355	Miscellaneous	242	-	500	500
415 501355	Underground	-	-	500	500
	Subtotal	22,056	17,105	29,500	31,000
Power Distribution Srv/Charges					
407 501356	Line Station	9,930	12,955	17,000	15,000
410 501356	Customer Installation Svc/Chgs	-	815	2,000	2,000
411 501356	Structure & Equipment	10,033	221	30,000	44,000
412 501356	Line Maint. Services/Charges	43,221	16,325	50,500	30,000

Petersburg Borough, Alaska
Electric Fund - 410
FY 2022 Proposed Budget

410 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
413 501356	Transformer	-	20,699	23,000	1,000
415 501356	Underground	-	-	100	100
	Subtotal	63,184	51,016	122,600	92,100
Interfund Transfers/Capital Projects					
000 501960	Auto Load	20,000	-	-	-
000 501960	Blind Slough Hydro - Fund 747	-	547,635	2,000,000	20,000
000 501960	Harbor AMI			125,000	-
000 501960	Scow Bay Generator Addition			50,000	1,400,000
000 501960	Cat 399 Inframe Rebuild			125,000	
	Subtotal	20,000	547,635	2,300,000	1,420,000
Other Uses - (State PERS Contribution)					
000 500210	State PERS Contribution	52,404	60,338	52,404	61,000
	Subtotal	52,404	60,338	52,404	61,000
Debt Service					
000 508100	Principal - 2010 / 2020 Refunding	120,000	125,000	130,000	140,000
000 508110	Interest - 2010 / 2020 Refunding	111,713	106,813	104,794	68,000
	Subtotal	231,713	231,813	234,794	208,000
Total Operation & Maint. Exp.		6,253,827	5,810,528	6,031,425	6,195,022
Total Capital Outlays		79,648	89,310	282,000	349,300
Interfund Transfers Total		20,000	547,635	2,300,000	1,420,000
Other Uses - State PERS Contribution		52,404	60,338	52,404	61,000
Debt Service		231,713	231,813	234,794	208,000
Expenditures Total		6,637,592	6,739,624	8,900,623	8,233,322
Change in Net Position		(450,030)	(742,217)	(3,208,601)	(2,776,559)

Petersburg Borough, Alaska
Water Department - 420
FY 2022 Proposed Budget

420 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues & Other Sources					
Operating Revenues:					
000 407100	Residential Sales	560,473	565,732	560,000	565,000
000 407110	Commercial Sales	446,629	427,728	430,000	420,000
000 407220	Water Delivery	17,400	15,500	10,000	10,000
000 407170	Charges For Services	15,572	9,410	8,000	8,000
	Subtotal	1,040,074	1,018,371	1,008,000	1,003,000
Nonoperating Revenues:					
000 410100	Investment Income	30,529	35,423	15,264	11,807
000 402275	State PERS Relief	7,787	9,450	7,787	10,000
	Subtotal	38,316	44,872	23,051	21,807
Interfund Transfers:					
000 402240	Interfund Trans-Economic Fund	165,000	165,000	117,414	122,320
	Subtotal	165,000	165,000	117,414	122,320
Total Revenue and Other Sources		1,243,390	1,228,243	1,148,465	1,147,127
Operating Expenses					
Payroll Expense:					
000 500110	Regular Pay	190,433	186,392	208,134	212,484
000 500120	Overtime Pay	11,841	11,476	17,178	16,371
000 500200	Benefits	99,010	109,882	142,621	134,994
	Subtotal	301,285	307,750	367,933	363,849
Supplies:					
000 501320	Operating Supplies	3,790	3,896	4,800	4,800
000 501321	Supplies - Plant	115,451	120,384	140,751	138,186
000 501330	Maintenance Supplies	12,936	18,609	17,285	22,135
000 501340	Small Tools/Equipment	10,246	6,455	8,831	7,331
000 501350	Meters/Inventory	13,286	31,121	35,000	27,160
	Subtotal	155,710	180,464	206,667	199,612
Services & Charges:					
000 501410	Professional Services	29,860	48,018	44,905	57,940
000 501420	Communication	5,872	6,948	7,250	7,810
000 501430	Travel & Training	1,076	1,093	2,490	2,490
000 501440	Adver/Printing	240	619	250	700
000 501451	Vehicle Replacement	9,937	12,755	12,755	6,383
000 501464	Vehicle Insurance	367	274	315	296
000 501462	Liability Insurance	2,832	4,932	5,000	6,829
000 501463	Property Insurance	6,775	9,337	9,862	11,575
000 501470	Utilities	77,808	80,869	80,000	82,800
000 501480	Repairs & Maintenance	1,815	66	4,500	5,000
000 501491	Overhead Charges	76,193	75,557	71,564	70,558
000 501449	Motor Pool Charges - O&M	16,441	5,341	6,508	6,120
000 501498	Credit Card Fees	6,697	6,530	4,500	5,000
000 501499	Bad Debt	3,104	7,749	2,000	3,000
000 502000	Depreciation	839,557	850,105	852,557	850,000
	Subtotal	1,078,575	1,110,193	1,104,456	1,116,501
	Total Operating Expense	1,535,570	1,598,408	1,679,056	1,679,962
Other Uses					
000 500210	State PERS Relief	7,787	9,450	7,787	10,000

Petersburg Borough, Alaska
Water Department - 420
FY 2022 Proposed Budget

420 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
	Subtotal	7,787	9,450	7,787	10,000
Capital Outlays					
000 506518	Water Delivery	-			
000 506519	Machinery & Equipment	10,033			
000 506521	Water Mains	49,385	556		20,000
000 506522	Storage Tank Piping	-	-	10,000	20,000
000 501960	Transfer out to F740 - City Creek	-			
000 501960	Transfer Out - Fram Street Main	-	-		
000 506523	Lake Street Water			25,000	
000 506524	Birch Street Water			40,000	
	Subtotal	59,418	556	75,000	40,000
Debt Service					
425 508100	Principal Cabin Creek - ADEC	94,766	94,765	-	-
425 508110	Interest Cabin Creek - ADEC	2,843	1,421	-	-
426 508100	Principal Scow Bay - ADEC	110,214	111,867	117,414	115,248
426 508110	Interest Scow Bay - ADEC	12,106	10,453	15,429	7,072
000 508100	Water Plant Upgrade - ADEC	65,150	66,127	66,347	68,126
000 508110	Water Plant Upgrade - ADEC	11,593	10,616	8,957	8,617
427 508100	Water Reconstruction - ADEC	29,053	29,489	29,931	30,380
427 508110	Water Reconstruction - ADEC	8,368	7,932	7,490	7,041
428 508100	Water Treatment Plant-Phase III	10,076	10,227	10,380	10,536
428 508110	Water Treatment Plant-Phase III	2,902	2,751	2,597	2,442
	Subtotal	347,071	345,648	258,545	249,461
	Total Other Uses	414,276	355,654	341,332	299,461
	Total Expenditures & Other Uses	1,949,846	1,954,062	2,020,388	1,979,423
	Change in Net Position	(706,457)	(725,819)	(871,923)	(832,296)

Petersburg Borough, Alaska
Wastewater Fund - 430
FY 2022 Proposed Budget

430 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues & Other Sources					
Operating Revenues:					
000 407100	Residential Sales	647,562	648,858	650,000	650,000
000 407110	Commercial Sales	242,601	214,515	240,000	220,000
000 407170	Charges For Services	8,474	18,688	10,000	10,000
	Subtotal	898,637	882,061	900,000	880,000
Nonoperating Revenues:					
000 410100	Investment Income	35,747	44,004	17,873	14,668
000 402275	State PERS Relief	11,291	13,817	11,291	14,000
	Subtotal	47,037	57,821	29,164	28,668
Total Revenue and Other Sources		945,674	939,882	929,164	908,668
Operating Expense					
Payroll Expense:					
000 500110	Regular Pay	204,740	213,611	208,654	212,704
000 500120	Overtime	11,045	11,170	17,230	16,393
000 500200	Benefits	132,948	169,676	164,243	153,681
	Subtotal	348,732	394,457	390,127	382,778
Supplies:					
000 501320	Operating Supplies	14,251	14,228	14,714	16,284
000 501330	Maint. Supplies	19,886	25,786	25,990	25,990
000 501334	Safety Supplies	4,778	4,283	5,550	7,450
000 501340	Small Tools & Equip	7,829	1,874	4,670	4,470
000 501350	Inventory	(17,301)	(6,564)	2,000	2,000
000 501351	Heating Fuel	10,285	11,683	14,200	14,200
	Subtotal	39,728	51,290	67,124	70,394
Services & Charges:					
000 501410	Professional Services	22,484	27,525	29,760	29,880
000 501420	Communications	4,359	4,837	3,220	4,420
000 501430	Travel & Training	1,773	318	2,920	4,000
000 501440	Advertising & Printing	180	2,246	2,090	2,090
000 501451	Vehicle Replacement	13,075	16,028	16,028	13,853
000 501464	Vehicle Insurance	1,778	679	780	593
000 501462	Liability Insurance	3,206	5,465	5,500	6,845
000 501463	Property Insurance	5,083	6,371	6,729	10,482
000 501470	Utilities	66,182	69,981	72,000	72,300
000 501480	Repairs & Maint.	19,665	5,812	37,600	35,600
000 501485	Energy Conservation Measures	510	-	-	350
000 501491	Overhead Charges	65,008	64,029	61,883	60,963
000 501930	Haz Mat Notices	-	-	3,000	3,000
000 501449	Motor Pool Charges O&M	11,763	12,399	10,042	10,655

Petersburg Borough, Alaska
Wastewater Fund - 430
FY 2022 Proposed Budget

430 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
000 501498	Credit Card Fees	5,952	5,805	4,000	5,000
000 501499	Bad Debt Accts	2,386	5,679	2,500	2,500
000 502000	Depreciation	394,560	425,376	424,559	425,000
	Subtotal	617,964	652,550	682,611	687,531
	Total Operating Expense	1,006,424	1,098,298	1,139,862	1,140,703
Other Uses					
000 500210	State PERS Relief	11,291	13,817	11,291	14,000
	Subtotal	11,291	13,817	11,291	14,000
Capital Outlays					
000 506519	Machinery & Equipment	39,518	6,724	8,000	
000 506521	Sewer Lines	-	-	6,500	
000 501960	SCADA Fund - Transfer Out		-	-	
000 501960	Transfer Out - ADEC Loan Funds	111,056	205,513	-	
000 501961	PS3 - Transfer Out	50,000	-	-	
000 506525	Lake Street Sewer			35,000	
000 506526	Municipal Building Sewer			30,000	20,000
	Subtotal	200,574	212,237	79,500	20,000
Debt Service					
426 508100	Principal Scow Bay - ADEC	35,224	35,752	36,228	36,833
426 508110	Interest Scow Bay - ADEC	3,869	3,341	2,805	2,260
427 508100	Sewer Reconstruction - ADEC	24,719	25,090	25,466	25,848
427 508110	Sewer Reconstruction - ADEC	7,120	6,749	6,373	5,991
000 508100	Pump Station 5 - ADEC Princ.	31,693	32,137	32,649	33,108
000 508110	Pumpstation 5 - ADEC Interest	9,089	8,644	8,131	7,673
428 508100	Pumpstation 1 - ADEC Principal	46,854	28,490	28,917	29,351
428 508110	Pumpstation 1 - ADEC Interest	30,208	9,315	8,887	8,454
	Subtotal	188,777	149,518	149,456	149,517
	Total Other Uses	400,641	375,572	240,247	183,517
	Total Expenditures & Other Uses	1,407,066	1,473,870	1,380,109	1,324,220
	Change in Net Position	(461,392)	(533,988)	(450,945)	(415,552)

Petersburg Borough, Alaska
Sanitation Fund - 440
FY 2022 Proposed Budget

440 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues & Other Sources					
Operating Revenue:					
000 407225	Refuse Collection	893,079	874,748	880,000	897,600
000 407230	Baler/Landfill Charges	304,143	278,609	310,000	310,000
000 407240	Recycling Revenue	-	-	-	-
000 407170	Charges For Services	570	1,128	-	-
	Subtotal	1,197,792	1,154,485	1,190,000	1,207,600
Nonoperating Revenue:					
000 410100	Interest Earnings	23,153	17,056	11,576	5,685
000 402240	Transfer - In	-	-	-	-
000 402275	State PERS Relief	12,151	13,760	12,151	14,000
	Subtotal	35,304	30,815	23,727	19,685
	Total Revenue	1,233,096	1,185,300	1,213,727	1,227,285
Operating Expense					
Payroll Expense:					
000 500110	Regular Pay	228,957	245,029	253,204	256,488
000 500120	Overtime	11,344	4,450	9,684	8,880
000 500200	Benefits	118,204	144,193	147,425	151,256
	Subtotal	358,505	393,673	410,313	416,625
Supplies:					
000 501320	Operating Supplies	22,002	16,494	23,384	23,234
000 501330	Maintenance Supplies	6,340	10,828	11,983	10,081
000 501334	Safety Supplies	3,102	3,744	6,781	7,347
000 501340	Small Tools & Equip	6,185	5,573	5,456	7,577
000 501341	Dumpster/Cans	23	-	1,000	1,000
	Subtotal	37,652	36,639	48,604	49,239
Services & Charges:					
000 501410	Professional Services	12,571	25,854	13,600	12,600
000 501420	Communication	2,708	4,670	5,124	5,124
000 501430	Travel & Training	3,001	3,953	3,225	3,225
000 501440	Advertising & Printing	1,092	657	1,200	1,200
000 501451	Vehicle Replacement	66,882	66,922	102,781	102,403
000 501462	Liability Insurance	3,587	5,929	6,000	8,233
000 501463	Property Insurance	2,293	2,914	3,077	3,702
000 501464	Vehicle Insurance	3,997	5,073	5,834	5,764
000 501470	Utilities	25,234	25,311	30,000	26,000
000 501480	Repairs & Maint	15,091	14,044	15,386	12,100
000 501491	Overhead Charge	89,947	87,631	82,416	81,257
000 501930	HazMat Event	39,196	-	25,000	35,000
000 506416	Recycling Expense	25,064	42,996	47,000	45,000
000 506417	Ground Water Monitor	747	690	2,300	2,300
000 501449	Motorpool O&M	59,730	69,394	90,000	78,540
000 501498	Credit Card Fees	9,186	9,842	8,000	9,000
000 501499	Bad Debt Accts	2,467	6,610	-	-
000 501495	Bale Disposal	271,878	303,168	270,000	280,000
000 502000	Depreciation	152,289	165,877	180,289	166,000
	Subtotal	786,959	841,534	891,232	877,448
	Total Operating Expense	1,183,117	1,271,846	1,350,149	1,343,312
Other Uses					

Petersburg Borough, Alaska
Sanitation Fund - 440
FY 2022 Proposed Budget

440 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
000 500210	State PERS Relief	12,151	13,760	12,151	14,000
	Subtotal	12,151	13,760	12,151	14,000
Capital Outlays					
000 506518	Recycling Collection Carts/Containers	-	-		
000 506519	Machinery & Equipment	11,196	-	32,800	28,480
000 506519	Baler Conveyor Replacement	34,547	-		-
000 501960	Transfer Out	400,000	-		-
000 50620	Fire Sprinkler System Replacement	-	-	-	75,000
	Subtotal	445,743	-	32,800	103,480
	Total Expenditures & Other Uses	1,641,012	1,285,606	1,395,100	1,460,792
	Change in Net Position	(407,915)	(100,306)	(181,373)	(233,507)

Petersburg Borough, Alaska
Harbor/Port Facilities Fund - 450
FY 2022 Proposed Budget

450 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues & Other Sources					
Harbor Charges:					
000 408100	Moorage Fees	853,868	802,617	881,478	929,772
000 408110	Transient Fees	153,334	123,010	160,000	120,000
000 408120	Grid Fees	5,737	5,937	6,000	6,000
000 408130	Live Aboard	17,162	16,008	16,500	16,250
000 408150	Launch Fees	17,270	16,767	18,000	18,500
000 408160	Tour Ship Moorage	73,558	11,605	48,410	33,990
000 408165	Commercial Drive Down Facility Fees	40,768	33,018	40,000	36,000
000 407170	Misc Harbor Charges	76,886	57,523	65,000	60,000
	Subtotal Harbor Charges	1,238,581	1,066,485	1,235,388	1,220,512
Port Charges:					
000 408180	Port Leases	153,498	150,578	134,756	134,756
000 408190	Port Storage Fees	37,933	42,361	38,000	40,000
	Subtotal Port Charges	191,431	192,939	172,756	174,756
Misc. Revenue					
000 410260	Other Revenues	6,565	4,504	5,000	5,000
000 410300	Cashier's over/short	-	-	100	100
	Subtotal Misc. Revenue	6,565	4,504	5,100	5,100
	Total Operating Revenues	1,436,577	1,263,928	1,413,244	1,400,368
Nonoperating Revenues:					
000 410100	Investment Income	100,975	132,302	50,488	44,100
000 402275	State PERS Relief	20,218	27,036	20,218	27,500
	Subtotal Nonoperating Revenues	121,194	159,338	70,706	71,600
Interfund Transfers:					
000 402140	Fish Tax	589,855	399,771	350,000	150,000
	Subtotal Interfund Transfers	589,855	399,771	350,000	150,000
	Total Revenues & Other Sources	2,147,626	1,823,037	1,833,950	1,621,968
Expenditures & Other Uses					
Operating Expenses					
Payroll Expense:					
000 500110	Regular Pay	429,630	418,814	426,077	423,983
000 500120	Overtime Pay	15,460	19,216	16,795	15,469
000 500200	Benefits	254,238	244,792	336,046	254,867
	Subtotal	699,328	682,822	778,918	694,319
Supplies:					
000 501320	Operating Supplies	24,364	16,035	22,000	22,000
000 501325	Grounds Supplies	300	443	500	500
000 501330	Maintenance Supplies	7,009	6,885	8,000	8,000
000 501334	Safety Gear	2,326	1,058	1,500	1,500
000 501335	Waste Oil Repair & Maint	471	798	1,000	1,000
000 501340	Small Tools	4,879	3,924	5,000	5,000
	Subtotal	39,349	29,142	38,000	38,000
Services & Charges:					
000 501410	Professional Services	15,671	12,274	10,000	10,000
000 501415	DC Lobbyist	18,000	16,500	18,000	18,000
000 501420	Communications	7,884	8,902	8,000	8,000
000 501430	Travel & Training	2,783	1,676	4,178	1,178
000 501440	Advertising & Printing	1,403	1,870	1,700	1,700
000 501448	Security Boat O&M	3,653	8,026	7,000	4,800
000 501449	Motor Pool O & M	27,994	12,273	17,281	17,720
000 501450	Rentals/Leases	-	-	1,000	750
000 501451	Vehicle Replacement	2,282	2,730	2,730	4,202

Petersburg Borough, Alaska
Harbor/Port Facilities Fund - 450
FY 2022 Proposed Budget

450 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
000 501462	Liability Insurance	16,478	24,534	25,000	31,042
000 501463	Property Insurance	1,302	1,642	1,734	2,198
000 501464	Vehicle Insurance	559	548	631	593
000 501470	Utilities	89,620	78,349	85,000	82,000
000 501472	Utilities - Garbage	97,252	71,366	95,000	95,000
000 501480	Repair & Maint	32,239	24,982	27,500	26,000
000 501481	Scowbay, Port, Drive Down Facil. Maint	200	-	4,000	4,000
000 501491	Overhead Charges	99,574	95,582	98,847	97,456
000 501498	Credit Card Fee	20,090	19,591	19,000	19,000
000 501499	Bad Debt Expense	3,804	8,164	10,000	8,000
000 501500	Contingency	22,444	7,064	20,000	20,000
000 501501	Security Camera Repair & Maintenance	7,276	2,849	5,000	5,000
000 501502	Large Crane Maintenance	-	-	-	65,000
000 501503	Derelict Boat Disposal	-	-	-	7,500
	Subtotal	470,509	398,921	461,601	529,139
	Depreciation				
000 502000	Depreciation	1,390,497	1,399,303	1,399,497	1,400,000
	Total Operating Expense	2,599,682	2,510,188	2,678,016	2,661,458
	Other Uses				
000 500210	State PERS Relief	20,218	27,036	20,218	27,500
	Subtotal	20,218	27,036	20,218	27,500
	Capital Outlays				
000 506500	Computer Equipment	3,202	452	3,000	3,000
000 506519	Machinery & Equip	6,640	4,066	7,500	7,500
000 506521	Security Cameras		3,945	7,000	7,000
000 506500	Computer Equipment		-	-	-
000 506528	Outboard - 50hp		2,213	8,000	8,000
000 506535	Building Remodel Plan		-	7,400	-
000 506538	Dock Ladders & Ramps		-	2,500	2,500
000 506539	South Harbor Float Maintenance	6,250	-	22,000	20,000
000 506540	Rebuild Dock Project adj. to Harbor Offic	202,595	-	-	-
000 506541	S. Harbor Corp of Engin. Dredge Study	21,310	15,612	728,400	728,400
000 506542	Middle Harbor Anode Installation		-	85,000	-
000 506544	Office Repairs	1,454	1,791	5,000	-
000 506546	Petro Trade		23,836	135,000	135,000
000 506547	South Harbor Fire Shed	14,146	25,846	-	-
000 506548	Upgrade Elec Pedestels End of C fit		-	15,000	-
000 506549	10 yd Dumpster	-	-	-	11,000
	Subtotal	255,597	77,761	1,025,800	922,400
	Debt Service				
000 508100	GO Bonds (South Harbor) - Princ.	108,329	108,329	116,662	-
000 508110	Go Bonds (South Harbor) - Interest	7,212	5,807	2,333	-
	Subtotal	115,541	114,136	118,995	-
	Total Other Uses	391,356	218,933	1,165,013	949,900
	Total Expenditures & Other Uses	2,991,038	2,729,121	3,843,029	3,611,358
	Net Change in Position	(843,412)	(906,084)	(2,009,079)	(1,989,390)

Petersburg Borough, Alaska
Elderly Housing - 470
FY 2022 Proposed Budget

470 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Operating Revenues					
000 410170	HUD Subsidies	285,260	289,079	292,300	294,109
000 410180	Rents & Royalties	95,908	98,164	122,060	126,047
000 410260	Other Revenues	13,689	15,238	14,544	18,744
	Subtotal	394,857	402,481	428,904	438,900
Nonoperating Revenue:					
000 410100	Investment Income	17,641	20,909	8,820	6,970
000 402275	State PERS Relief	3,701	-	3,701	-
	Subtotal	21,342	20,909	12,521	6,970
	Revenues Total	416,198	423,390	441,425	445,870
Salaries & Wages					
000 500110	Regular Pay	96,427	97,499	97,725	105,734
000 500120	Overtime	634	211	3,249	3,333
000 500200	Benefits	34,635	55,773	69,819	57,956
	Subtotal	131,697	153,483	170,793	167,023
Supplies					
000 501320	Operating Supplies	8,041	6,848	3,500	4,200
000 501330	Maintenance Supplies	5,781	4,484	5,000	5,500
000 501340	Small Tools/Equipment	3,306	1,369	5,000	5,000
	Subtotal	17,127	12,701	13,500	14,700
Services & Charges					
000 501410	Professional Services	23,794	32,696	27,000	28,000
000 501420	Communications	9,776	8,460	9,000	9,000
000 501430	Travel & Training	716	570	2,000	2,000
000 501440	Advertising & Printing	1,497	-	1,000	1,000
000 501451	Vehicle Replacement	2,768	2,768	2,768	2,768
000 501462	Liability Insurance	1,490	2,357	2,400	3,217
000 501463	Property Insurance	5,697	7,242	7,648	9,199
000 501464	Vehicle Insurance	470	289	1,033	560
000 501470	Utilities/Heating Fuel/Propane	66,295	63,076	53,000	54,000
000 501480	Repair & Maintenance	12,955	9,800	16,000	16,000
000 501491	Overhead Charges	29,564	25,922	25,895	23,856
000 501449	Motor Pool Charges-O&M	2,274	1,102	2,652	2,580
000 502000	Depreciation	106,386	106,095	106,000	107,000
	Subtotal	263,682	260,378	256,396	259,180
Operations & Maintenance Subtotal		412,506	426,561	440,689	440,903
Capital Outlays					
000 506519	Window Replacement	9,225	-	10,500	10,500
000 506520	Carpet and Vinyl Replacement	1,055	6,061	8,000	8,000
000 506521	Coutertop	-	1,012	1,545	1,550
000 506522	Screen doors, Door handles, C	1,093	-	2,000	2,000
000 506523	Lavatory Faucets	13	428	500	500
000 506524	Boiler Controls & Zone Valves	-	818	2,000	1,000
000 506525	Light Covers in Dining Room	-	-	1,000	1,000
000 506526	Appliance/Plumbing Replaceme	1,252	4,723	6,000	6,000
000 506527	Furniture	-	43	1,000	500

Petersburg Borough, Alaska
Elderly Housing - 470
FY 2022 Proposed Budget

470 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
000 506528	Paint all trim/decks/sheds	16,279	-	-	200
000 506529	Boiler Room Parts / Fire Sytem	-	-	2,000	2,000
	Subtotal	28,917	13,085	34,545	33,250
Other					
000 500210	State PERS Relief	3,701	-	3,701	-
	Subtotal	3,701	-	3,701	-
Debt Service					
000 508100	Principal - Bank of NY	46,250	47,500	50,000	53,750
000 508110	Interest - Bank of NY	9,389	7,045	8,837	6,513
	Subtotal	55,639	54,545	58,837	60,263
Expenditures Total		500,763	494,191	537,772	534,415
	Change in Net Position	(84,565)	(70,801)	(96,347)	(88,546)

Petersburg Borough, Alaska
Assisted Living Fund - 480
FY 2022 Proposed Budget

480 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Operating Revenues					
000 410220	Rents & Royalties	269,159	256,772	273,000	270,480
000 410240	Private Services	513,604	428,618	405,360	472,920
000 410245	Medicaid Services	566,251	644,254	650,430	650,430
000 410246	General Relief for Services	931	3,648	25,200	25,500
000 410260	Charges for services	9,889	2,354	4,870	4,440
000 410270	Transportation	7,110	7,528	4,500	4,000
	Subtotal	1,366,945	1,343,172	1,363,360	1,427,770
Miscellaneous					
000 410100	Investment Income	-	-	-	-
000 402240	Operating Transfer - G. Fund	150,000	150,000	125,000	125,000
000 402240	General Fund Transfer - Bonds	180,599	177,964	176,512	180,788
000 402275	State PERS Relief	37,749	47,016	37,749	48,000
	Subtotal	368,349	374,980	339,261	353,788
Revenues Total		1,735,293	1,718,152	1,702,621	1,781,558
Salaries & Wages					
000 500110	Regular Pay	797,835	761,736	724,026	784,548
000 500120	Overtime	55,127	41,880	46,151	50,857
000 500200	Benefits	339,076	368,375	425,898	430,820
	Subtotal	1,192,038	1,171,991	1,196,075	1,266,225
Supplies					
000 501320	Operating Supplies	26,682	27,895	23,000	24,000
000 501330	Maintenance Supplies	1,895	947	4,500	5,000
000 501335	Food Supplies	63,057	61,860	68,000	68,000
000 501340	Small Tools/Equipment	4,228	5,317	6,500	6,500
	Subtotal	95,862	96,019	102,000	103,500
Services & Charges					
000 501410	Professional Services	20,500	38,224	32,035	28,000
000 501420	Communications	12,077	13,340	11,500	11,500
000 501430	Travel & Training	2,045	2,496	3,000	3,000
000 501440	Advertising & Printing	1,130	46	1,000	1,000
000 501451	Vehicle Replacement	2,768	2,768	2,768	560
000 501462	Liability Insurance	9,900	17,065	15,100	23,592
000 501463	Property Insurance	5,782	7,242	7,648	9,199
000 501464	Vehicle Insurance	470	746	1,033	560
000 501470	Utilities / Fuel / Propane	57,594	58,812	53,000	55,000
000 501480	Repair & Maintenance	3,901	9,080	16,000	16,000
000 501491	Overhead Charges	82,045	75,967	89,646	82,585
000 501449	Motor Pool Charges-O&M	5,043	2,511	2,652	2,580
000 502000	Depreciation	107,280	108,260	108,000	108,000
	Subtotal	310,536	336,557	343,382	341,576
Operations & Maintenance Subtotal		1,598,437	1,604,566	1,641,457	1,711,301
Other Uses					
000 500210	State PERS Relief	37,749	47,016	37,749	48,000

Petersburg Borough, Alaska
Assisted Living Fund - 480
FY 2022 Proposed Budget

480 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
	Subtotal	37,749	47,016	37,749	48,000
Capital Outlays					
000 506520	Carpet and Vinyl replacement	1,492	2,309	7,000	7,000
000 506523	Faucets & Fixtures	-	-	2,000	500
000 506526	Appliance Replacements	2,333	2,908	4,000	4,000
000 506527	Portico Design/Repair	1,189	-		-
000 506528	Exterior Power Wash/Painting		-		200
000 506529	Fire Sprinkler Panel		-		1,000
000 506530	12 Dining Room Chairs & 2 Office Chairs	3,062	-	500	500
000 506531	Hoyer Lift plus freight	9,799	-	500	500
	Subtotal	17,875	5,217	14,000	13,700
Debt Service					
000 508100	Principal - Bonds	138,750	142,500	150,000	161,250
000 508110	Interest - Bonds	40,856	21,137	26,512	19,538
	Subtotal	179,606	163,637	176,512	180,788
Expenditures Total		1,833,667	1,820,437	1,869,718	1,953,788
	Change in Net Position	(98,373)	(102,285)	(167,097)	(172,231)



Motor Pool Internal Service Fund & Debt Service Fund

Petersburg Borough, Alaska
Motor Pool - Fund 510
Proposed FY 2022 Budget

510 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues & Other Sources					
Operating Revenues:					
000 404330	Hearse Rental	1,000	1,200	1,000	1,000
000 404370	Operation & Maintenance Charges	500,879	438,732	564,195	544,583
000 404375	Replacement Reserve Charges	310,630	306,603	344,991	375,097
000 403160	Other Charges	-	-		
	Subtotal	812,509	746,535	910,186	920,680
Nonoperating Revenues:					
000 404360	Equipment Sales	11,815	-	10,000	10,000
000 402275	State PERS Unfunded Liability Relief	2,905	6,534	7,032	7,000
	Subtotal	14,720	6,534	17,032	17,000
	Total Revenues	827,229	753,070	927,218	937,680
Operating Expense					
Payroll Expense:					
000 500110	Regular Pay	148,798	168,118	145,994	153,790
000 500120	Overtime	1,100	360	1,184	1,251
000 500200	Benefits	96,600	63,156	92,436	87,738
	Subtotal	246,498	231,633	239,614	242,778
Supplies:					
000 501320	Operating Supplies	4,263	4,246	4,945	4,945
000 501330	Maint Supplies	2,373	1,300	2,920	2,920
000 501334	Safety Supplies	1,641	1,863	2,870	2,870
000 501340	Small Tools & Equip	3,406	2,906	3,880	3,675
000 501350	Inventory	121,606	111,132	125,000	125,000
000 501351	Fuel	103,577	82,503	95,000	95,000
	Subtotal	236,866	203,950	234,615	234,410
Services & Charges:					
000 501410	Professional Services	19,179	7,638	9,074	5,574
000 501420	Communication	1,077	1,417	1,336	1,728
000 501430	Travel & Training	4,324	149	2,050	4,550
000 501440	Advertising	0	28	500	500
000 501464	Vehicle Insurance	35,697	41,032	47,734	50,121
000 501470	Utilities	16,559	14,653	16,800	16,800
000 501480	Repairs & Maintenance	2,407	2,209	2,500	2,500
	Subtotal	79,242	67,126	79,994	81,773
Motor Pool Charges					
000 501451	Vehicle Replacement	1,336	3,104	3,104	4,715
000 501449	Motorpool O&M	19,978	10,684	11,628	11,926
	Subtotal	21,314	13,788	14,732	16,641
	Operating Expenses	583,921	516,497	568,955	575,602
Capital Outlays					
000 507016	PMPL #71 SUV				
000 507048	PW 77 Excavator	179,615			
000 507049	Harbor 18 Pickup Truck	30,487			
000 507050	PW 90 Wash Truck			140,000	
000 507051	MP Flatbed Pickup			46,500	
000 507052	PW 112 Flatbed Pickup			48,500	
000 507053	PW 66 Maintenance Truck			56,000	56,000
000 507054	SAN 22 Sanitation Pickup			45,000	45,000

Petersburg Borough, Alaska
Motor Pool - Fund 510
Proposed FY 2022 Budget

510 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
000 507055	MP Truck Lift (PW, FD, PMPL)			54,000	0
000 507056	PD 56 SUV Patrol Unit			52,000	56,000
000 507058	FD 5 Fire Engine				650,000
000 507059	P&R #17 Pickup				30,000
	Subtotal	210,102	-	442,000	837,000
Other					
000 508000	Building Fire Expenses	0	107,784	0	0
000 500210	State PERS Relief	2,933	6,534	7,032	7,000
000 502000	Depreciation	431,173	367,973	441,172	441,172
	Subtotal	434,106	482,291	448,204	448,172
	Motor Pool Total Expenses	1,228,129	998,788	1,459,159	1,860,774
	Change in Net Position	(400,900)	(245,718)	(531,941)	(923,094)

Petersburg Borough, Alaska
Debt Service Fund - 350
Proposed FY2022 Budget

350 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenue					
000 402273	State DOE Reimbursement	466,050	226,386	-	231,805
300 401120	Property Taxes - Aquatic Center 1	24,627	21,903	23,805	-
301 401140	Property Taxes - School Def Maint.	76,618	167,012	253,025	161,655
302 401120	Property Taxes - Aquatic Center 3	35,573	60,234	86,900	59,690
303 401120	Property Taxes - Aquatic Center 2	128,609	224,508	320,900	224,280
304 401150	Property Taxes -Voc Ed Bldg	32,836	57,496	80,225	56,070
306 401150	Property Taxes - Library	103,981	104,040	106,000	107,000
Revenues Total		868,294	861,579	870,855	840,500
Expenditures					
2016 GO BOND - Aquatic Center 1 = \$300,000 principal; Matures December 1, 2020					
300 508100	Principal	21,671	21,671	23,338	-
300 508110	Interest	2,234	1,367	467	-
		23,905	23,038	23,805	-
2012 GO Bond - School Def Maint; Matures in September 1, 2024					
301 508100	Principal	185,000	195,000	205,000	210,000
301 508110	Interest	66,600	58,025	48,025	38,700
		251,600	253,025	253,025	248,700
2014 GO BOND, - Aquatic Center 2; Matures on October 1, 2025					
303 508100	Principal	220,000	232,000	244,000	256,000
303 508110	Interest	99,000	88,800	76,900	64,400
		319,000	320,800	320,900	320,400
2016 GO BOND - Aquatic Center 3; Matures on December 1, 2026					
302 508100	Principal	60,000	60,000	65,000	65,000
302 508110	Interest	26,800	24,400	21,900	19,300
		86,800	84,400	86,900	84,300
2014 GO BOND, - Vocation Education Building; Matures on October 1, 2025					
304 508100	Principal	55,000	58,000	61,000	64,000
304 508110	Interest	24,750	22,200	19,225	16,100
		79,750	80,200	80,225	80,100
2012 GO BOND - Library; Matures on July 1, 2027					
306 508100	Principal	70,000	75,000	80,000	85,000
306 508110	Interest	33,250	29,750	26,000	22,000
		103,250	104,750	106,000	107,000
Expenses Total		864,305	866,213	870,855	840,500
Change in Net Position		3,989	(4,634)	0	-



Special Revenue Fund

- Miscellaneous Grants
- Economic Development
- National Forest Receipts – School/Roads
 - Property Development Fund
 - Transient Room Tax Fund
 - E911 Surcharge Fund
 - Marine Passenger Fee
- Borough Organizational Fund

Petersburg Borough, Alaska
Fund 200 - Miscellaneous Grants
Special Revenue Fund

Program Description - Special revenue funds are used to account for revenues restricted to particular expenditures. They are used primarily to provide separate accounting for grant funds.

200 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues:					
000 402224	Mitigation - Banana Point Breakwater	-	-	5,000	4,397
000 402230	Library Grants	-	23,000	10,000	10,000
000 402270	State Grants	1,304	1,129	6,242	6,242
521 402271	Police - Bulletproof Vest Grant	467	452	-	-
522 402260	Police Equitable Sharing	-	-	-	-
550 402222	L.E.P.C. Grant	13,026	-	-	-
572 402230	IMLS Basic Grant - Library	10,000	7,000	7,000	7,000
578 402230	Ball Park/Skating Rink Lighting	-	-	10,000	10,000
Revenues Total		24,797	31,581	38,242	37,639
Expenditures:					
000 501930	Mitigation - BPB		-	5,000	4,397
000 504625	Library - Summer Reading Program		-	-	-
000 504626	Library Materials		-	10,000	10,000
000 504630	Campground Vactor/Maintenance	3,645	1,129	6,242	6,242
000 504631	Library - Self Checkout Kiosk & Supplies		23,000	-	-
000 504635	PSG Mental Health Grant - Police Expense			-	-
521 506447	Police - Bullet Proof Vests	467	452		
522 501320	Police Equitable Sharing Expenses		300		
550 506447	L.E.P.C.	13,026	-	-	-
569 501320	PCS - Art Exhibit		-	-	-
570 501320	Library - STEAM Projects - Materials		-	-	-
571 501410	Interlibrary Cooperation Grant	-	-	-	-
572 504628	IMLS Basic Library Grant	10,000	7,000	7,000	7,000
573 501340	DEED - Owl Grant				
578 506500	Ball Park/Skating Rink Lighting		-	10,000	10,000
Expenditures Total		27,138	31,881	38,242	37,639

Petersburg Borough, Alaska
Fund 210 - Economic Development
Special Revenue Fund

Economic Fund

Program Description

To provide a long-term source of funds to promote economic development and job creation within the Borough. The citizens of Petersburg established this Fund in order to promote economic development and diversification in the community.

210 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUE					
000 410100	Investment Income	345,964	131,034	100,000	100,000
Revenues Total		345,964	131,034	100,000	100,000
EXPENSE					
000 501410	Professional Services	-	-	-	
000 506444	PEDC - Administrative	20,000	120,000	20,000	20,000
000 506446	PEDC - Project Funds	70,000	70,000	80,000	80,000
000 506447	Local Cost Sharing Match - Vessel Haul Out		-	500,000	500,000
000 501960	Inter Fund Trans-Water Fund	165,000	165,000	132,843	122,320
Expenditures Total		255,000	355,000	732,843	722,320

Fund Balance at 4/8/21 is \$4,333,066.72

Note: In 1999 a ballot proposition was presented to the voters. This proposition authorized the Borough (City at that time) to budget up to \$165,000 of the Economic Fund for debt retirement in regard to Cabin Creek (2020) and Scow Bay Water (2024). On Oct. 3, 2017 voters approved the Local Cost Sharing Match for a small vessel haul out not to exceed \$500,000.

Petersburg Borough, Alaska
Fund 240 / 250 - National Forest Receipts
Special Revenue Fund

Program Description

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal National Forest Receipts program. These funds are restricted to use for local streets and the local school district.

FUND 240 - SCHOOL - NATIONAL FOREST RECEIPTS

240 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues					
000 410290	Secure Rural Schools	464,352	398,210	397,800	400,000
000 410291	School District Reimbursement	-			
000 410100	Interest Income	115,738	139,584		100,000
Revenues Total		580,089	537,794	397,800	500,000
Interfund Transfers					
000 501960	Transfer Out - General Fund	400,000	400,000	550,000	450,000
000 501960	School Capital Project	-	-	25,000	25,000
Expenditures Total		400,000	400,000	575,000	475,000

Fund Balance at 4/8/21 is \$3,607,000.

FUND 250 - STREETS & ROADS - NATIONAL FOREST RECEIPTS

250 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
000 410290	Secure Rural Schools	82,062	70,272	70,200	70,000
000 402240	Transfers In from Capital Projects	-	-		
000 410100	Interest Income	3,257	6,749		4,000
Revenues Total		85,319	77,021	70,200	74,000
Interfund Transfers					
000 506518	Paving	-	-		
000 501960	Local Road Resurfacing (Frederick Drive & Other Streets)	-	-	90,000	144,000
000 501961	Rasmus Enge Bridge Repairs	-	-		100,000
Expenditures and Transfer Total		-	-	90,000	244,000

Fund Balance at 4/8/21 is \$244,000.

Petersburg Borough, Alaska
Fund 260 - Property Development Fund
Special Revenue Fund

Property Development Fund

Objectives

This fund is used to record activity relating to the sale, purchase, or improvements of Borough owned real property.

260 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues					
000 402240	Transfer In	-	-	-	
000 402240	Transfer In - GF Surplus	-	-	-	
000 404360	Sale of Land & Buildings	-	500	-	
000 410100	Investment Income	6,126	6,934	-	
000 407170	Charges for Services	1,000	-	-	
000 401300	Marijuana Excise Tax	34,770	37,406	40,000	38,000
000 401310	Marijuana Penalty & Interest	-	-	-	
Revenues Total		41,896	44,840	40,000	38,000
Expenditures					
000 501410	Professional Services	130	3,240	5,000	5,000
000 506517	Land Acquisition	-	-	-	
000 506518	Property Improvements	-	-	25,000	25,000
000 506519	Hospital - Emergency Room Doors		-	15,000	
000 506520	Parks and Recreation - Security Cameras		29,962	-	
000 506521	Pool Control System - Prominent Reader Board Replacem		10,200	-	
000 506522	Pool Control System - Sand Filter Replacement		19,649	-	
000 506524	Aquatic Center Heat Exchangers & Air Handler System		25,216		
000.506526	Motor Pool Shop Alternate Modifications			-	
000 506523	Pool Control System - Replace CO2 Sysem		-	-	-
000 501960	Transfer Funds to Aquatic Center Capital Project				450,000
Expenditures Total		130	88,266	45,000	480,000

Fund Balance as of 4/8/2021 is \$264,706.

Transfer In Pending of \$669,379. based on supplemental budget

Petersburg Borough, Alaska
Fund 265 - Transient Room Tax Fund
Special Revenue Fund

Transient Room Tax Fund

Objectives

The proceeds of this tax, less administrative and enforcement related expenses, are dedicated to, and shall be used to provide funding for visitor-related services in the borough. Uses include, but are not limited to, payment of membership fees to tourist-related organizations, advertising, and maintenance and operation of the Chamber of Commerce.

265 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues					
000 401260	Transient Room Tax Revenue	56,675	47,538	28,000	36,000
000 401220	Penalty & Interest	136	630		
Revenues Total		56,811	48,168	28,000	36,000
Expenditures					
000 501415	Dues & Memberships	-			
000 506428	Misc. Expenses	-	-	1,000	1,000
000 506429	Chamber of Commerce	42,750	38,475	34,627	45,000
Expenditures Total		42,750	38,475	35,627	46,000

Cash Balance as of 4/8/2021 is \$35,929.

Petersburg Borough, Alaska
Fund 270 - E911 Surcharge Fund
Special Revenue Fund

FUND 270 E911 SURCHARGE FUND

To establish a special revenue fund to account for expenditure of the revenues for operation, maintenance & improvement of the Borough's enhanced 911 emergency communication systems.

270 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUES					
000 410100	Investment Income				
000 407170	Revenue from Charges for Services	83,386	81,043	86,000	86,000
Revenues Total		83,386	81,043	86,000	86,000
EXPENSES					
000 501410	Professional Services	11,996	13,771	9,454	9,454
000 501411	Spillman maintenance fee	-	-	-	-
000 501412	Motorola Annual Support Fee	-	-	-	-
000 501413	ESRI Annual Maintenance Fee	-	1,650	1,650	1,650
000 501414	GCI Communications				5,640
000 501420	ProComm Alaska	-	18,554	18,600	18,600
000 501430	Travel and Training	-	-	5,000	5,000
000 506519	Machine and Equipment	2,240	-	21,627	21,627
000 501452	Contingency	-	-	20,000	20,000
000 501960	Transfer Out to Police Capital Project	-		-	-
Expenses Total		14,236	33,975	76,331	81,971

Cash Balance as of 4/8/21 is \$335,094.

Petersburg Borough, Alaska
 275 - Marine Passenger Fee
 Special Revenue Fund

Marine Passenger Fee

Objectives

The proceeds of this fund shall be appropriated in support of the marine passenger ship industry.

275 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues					
000 401260	Marine Passenger Fee Revenue	8,335	42,185	12,000	12,000
000 401220	Penalty & Interest		-		
Revenues Total		8,335	42,185	12,000	12,000
Expenditures					
000 506500	Maintenance of Capital Improvements	-	-	-	-
000 506505	Capital Improvements	-	-	-	-
Expenditures Total		-	-	-	-

Cash Balance as of 4/8/21 is \$50,520.

Petersburg Borough, Alaska
Fund 280 - Borough Organizational Fund
Special Revenue Fund

FUND 280 - Borough Organizational Fund

280 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUES					
000 402270	State Organizational Funding				
000 410100	Investment Income				
Revenues Total		-	-	-	-
EXPENSES					
000 501320	Materials and Supplies				
000 501340	Small Tools & Equipment				
000 501360	Street Material/Snow removal				
000 501410	Professional Services				
000 501412	Assessment Services	5,000			
000 501413	Comprehensive Plan/Zoning/Mapping	-		61,128	61,128
000 501415	Attorney Expenses				
000 501430	Travel & Training				
000 501440	Advertising & Communications				
000 506517	Land Entitlement Costs				
Expenses Total		5,000	-	61,128	61,128

Petersburg Borough, Alaska
Fund 285 - Cares Act Municipal Relief
Special Revenue Fund

FUND 285 - CARES Act - Municipal Relief & Airport Testing

\$562.5 million has been allocated by the State of Alaska using existing state distribution methods and metrics to provide assistance to municipalities due to the COVID-19 public health crisis.

285 Account Number	Description	FY 19/20 Actual	FY 20/21 Adopted-Revised Budget	FY 21/22 Adopted Budget
REVENUES				
000 402240	Funds Transfer In from General Fund			
200 400200	State of Alaska - COVID Testing Contract	357,125	423,725	420,000
000 402270	State Grant (Pass through from Federal Gov't CARES ACT)	799,483	3,171,795	
000 402270	Investment Income of CARES Funds			
Revenues Total		835,196	3,595,520	-
EXPENSES				
Payroll				
050 500110	Payroll - Public Safety / First Responders	304,750	710,000	
050 500120	Payroll Overtime - Public Safety / First Responders	14,340		
050 500200	Payroll Benefits - Public Safety / First Responders	142,353		
055 500110	Payroll - EOC, Temps, Repurposed Staff	126,618	80,193	
055 500200	Payroll Benefits - EOC, Temps, Repurposed Staff	333		
Medical				
100 501320	Hospital, Telemedicine			
100 501321	Testing (COVID-19 Testing, Serological Testing)		-	
100 501322	Emergency Medical Transportation		-	
100 501323	Temporary Medical Facilities	16,455	-	
Public Health				
150 501325	Equipment/Supplies to ensure public safety and public health (PPE)	33,057	284,500	
150 501326	Technical Assistance to local authorities	14,780	20,000	
150 501327	Cost for Quarantining Individuals		-	
150 501328	Communication	4,275	10,000	
150 501330	Disinfection/Sanitation of Eligible Public Facilities	2,168	3,000	
Compliance				
200 500110	Airport Workers Payroll	4,981	45,000	60,000
200 500200	Airport Workers Payroll Benefits	537	-	20,000
200 500250	PSG Medical Center - Airport Testing	24,850	325,400	320,000
200 500300	Airport Testing - Other Expenses	1,158	18,000	20,000
200 501350	Food Distribution Programs for Vulnerable populations	-	-	
200 501351	Distance Learning/Training	-	-	
200 501352	Telecommuting Expenses	10,959	2,000	
200 501353	Emergency Sick Leave and FMLA due to COVID-19 (FFCRA)	9,138	20,000	
200 501354	Jail Facility Expenses for Compliance	-	-	
200 501355	Assembly Chambers Audio System		40,000	
Economic Support				
250 501370	Election Expenses	2,680	-	
250 501371	Economic Support - Non-profits	45,000	215,225	
250 501372	Advertising space for Businesses	2,400	19,000	
250 501373	School District	70,178	650,000	
250 501375	Fish Processor Employee COVID Testing		177,800	
250 501376	Childcare Support		65,000	
250 501377	Local Businesses		650,000	
250 501378	Utility Subsidy Program		225,000	
Other				
300 501430	Other Expenses in responding to the COVID-19 Health Emergency		-	
Expenses Total		831,010	3,560,118	420,000

FUND 800 - Local Disaster Fund - FEMA

COVID-19 and Southeast Storm Emergencies

800 Account Number	Description	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUES				
000 402240	Funds Transfer In from General Fund			
000 402260	FEMA Reimbursement - COVID-19			34,000
000 402261	FEMA Reimbursement - Southeast Storm/Flooding			255,000
000 402270	State Assistance - COVID-19			
000 402271	State Assistance - Storm/Flooding			
000 402280	Local Donations	600		
Revenues Total		600	-	289,000
COVID-19 EXPENSES				
000 500120	Payroll Overtime	4,271	50,000	
000 500200	Payroll Benefits	1,967	25,000	
000 501320	Emergency Operation Center Costs	1,280	5,000	2,000
000 501325	Technical Assistance in Emergency Management	32,508	5,000	6,000
000 501330	Disinfection of Eligible Public Facilities	8,018	10,000	
000 501340	Emergency Medical Care	4,880		
000 501350	Medical Sheltering / Pet Sheltering	3,807	20,000	
000 501360	Non-Congregate Sheltering	12,941		12,000
000 501410	Movement of Supplies and Persons	-	15,000	
000 501411	Public Handwashing Stations	2,281		
000 501412	Food, water, medicine, PPE & Haz Suits	23,217	25,000	8,000
000 501415	Search and Rescue of Population Requiring Assistance			
000 501420	Communication of Health & Safety info to the Public	34,982	5,000	6,000
COVID-19 Expenses Total		130,151	160,000	34,000
SOUTHEAST STORM / FLOODING EXPENSES				
050 501320	Materials and Supplies			
050 501340	Small Tools & Equipment			
050 501360	Materials & Equipment			
050 501410	Professional Services		9,220	5,000
050 501412	Contractors/Construction			250,000
050 501440	Advertising & Communications			
Storm / Flooding Expenses Total		-	9,220	255,000



Capital Project Funds

Petersburg Borough
700 - Capital Project Fund
Auto Control System

Program Description - Electric Auto Control System

Upgrade/ Improve system reliability

Goals

Reduce outages due to strikes and other temporary faults. Restore service more quickly after an outage. Increase reliability & improve quality.

Objectives

Add to SCADA-engineering; monitor switch positions. Add new touchscreen at Scow Bay 1 for local control.

<i>700 Account Number</i>	<i>Description</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Actual</i>	<i>FY 20/21 Adopted Budget</i>	<i>FY 21/22 Proposed Budget</i>
Interfund Transfers					
000 402240	From Electric Utility	20,000	-		
Revenues Total		20,000	-	-	-
Expenditures					
000 500200	Benefits				
000 501410	Professional Services	599	-	7,500	7,500
000 501420	Communications				
000 506501	Poles, Towers & Fixtures				
000 506502	OH Conductor, Devises				
000 506503	Underground Conduit				
000 506504	Underground Conductors				
000 506515	Auto Load Cont.				
000 506512	Communication Equipment	19,991	1,384	10,000	10,000
401 500110	Hydro Oper. Regular Pay		-	2,000	2,000
401 500120	Hydro Oper. Overtime Pay				
401 500200	Hydro Oper. Benefits			500	500
402 500110	Hydro Maint. Regular Pay				
402 500120	Hydro Maint. Overtime Pay				
402 500200	Hydro Maint. Benefits				
402 501320	Hydro Maint. Supplies				
411 501355	Power Distribution Supplies				
415 500110	Underground Maint. Regular Pay				
415 500120	Underground Maint.Overtime Pay				
415 500200	Underground Maint. Benefits				
Expenditures Total		20,590	1,384	20,000	20,000

Petersburg Borough
701 - Capital Project Fund
24.9 Electric Rebuild

Program Description - 24.9 Electric Rebuild

This project is ongoing and will result in the rebuilding of the old existing 2400 volt delta system with new 24.9KV wye system.

Goals

- To relieve electrical harmonics from the system
- To decrease emergency outage time.
- To reduce operational and maintenance costs.
- To improve overall efficiency of the system.
- To decrease power purchase cost and increase revenues by decreasing line losses.

Objectives

- Remove 2400/4160 volt circuits from the system. Install new 14,400/24,940 volt wye system.
- Phase 1 of in-house airport conversion project.
- Automate switches.

701 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Interfund Transfers					
000 402260	Bonds				
000 402240	From Electric Utility				
Revenues Total		-	-	-	-
Expenditures					
000 500110	Regular Pay			2,942	
000 500120	Overtime Pay				
000 500200	Benefits		4,799	10,650	
000 501410	Professional Services		-	25,000	10,000
000 501440	Advertising and Printing				
000 501450	Contractor/Construction				
000 501450	Equipment Rental			2,900	
000 506501	Poles, Twrs, Fixtures		14,403	3,700	5,000
000 506502	OH Cond.		7,644	53,000	20,000
000 506503	Ungrd Conduit			26,140	10,000
000 506504	Ungrd Cond.			21,168	7,000
000 506505	Line Transformers			2,000	-
000 506506	Services				5,000
000 506507	Meters			2,500	
407 500110	Line/Sta/Oper Reg Pay				
407 500120	Line/Sta/ Oper Overtime				
407 500200	Line/Sta/Oper Benefits				
407 501355	Power Distribution Supplies				
407 501356	Power Dist. Services/Charges				
413 501356	Transformer Svc & Chgs				
000 501485	Contingency				
000 501960	Transfer out				
Expenditures Total		-	26,845	150,000	57,000

Petersburg Borough
702 - Capital Project Fund
Storage Yard Relocation - PMPL

Program Description - Pole Yard Shed Roof

Build shed roof near south boundary of pole yard at Scow Bay to keep wire reels and other supplies out of weather

Goals

Protect department supplies from the weather to maintain integrity and value of purchased material inventory.

Objective

Construct an open sided shed roof to store materials, equipment and supplies in FY21/22.

702 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues					
000 402240	Transfer In				
Revenue Total		-	-	-	-
Expenditures					
000 500110	Admin Regular Pay				
000 500200	Benefits				
000 501410	Professional Services				
000 501440	Advertising/Printing				
000 501450	Contractor/Construction - Shed Roof			50,000	50,000
411 500110	Struc. & Equip. Regular Pay				
411 500120	Struc. & Equip. Overtime Pay				
411 500200	Struc. & Equip. Benefits				
411 501355	Stc/Equipment Maint. Supplies				
000 501485	Contingency				
Expenditures Total		-	-	50,000	50,000

Petersburg Borough
703 - Capital Project Fund
Aquatic Center Repairs

Program Description - Aquatic Center Repairs

Design and Repair damage caused by fire in the Aquatic Center's Electrical Room.

<i>703 Account Number</i>	<i>Description</i>	<i>FY 20/21 Adopted Budget</i>	<i>FY 21/22 Proposed Budget</i>
Revenue			
000 400200	Insurance Proceeds	1,100,000	750,000
000 402271	Transfer In from Property Dev. Fund		450,000
Revenues Total		1,100,000	1,200,000
Expenditures			
000 501340	Temporary Fix Expenses	250,000	
000 501341	Permanent Fix Expenses	850,000	
000 501410	Professional Services		
000 501411	Architects/Engineers		300,000
000 501450	Contractor/Construction		900,000
000 501420	Communications		
000 501430	Travel		
000 501440	Printing & Advertising		
000 501452	Contingency		
Expenditures Total		1,100,000	1,200,000

Petersburg Borough
706 - Capital Project Fund
Library

Program Description - Library

Develop and construct a Borough managed public library in downtown Petersburg.

Goals

Construct a new public library.

FY 2022 Objectives

Pave area in front of library, install benches.

706 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenue					
000 402241	GO Bond				
000 402250	Other Grants				
000 402260	USDA Grant - Secured				
000 402270	State Grant - 2009				
000 402270	State Grant - 2010				
000 402270	State Grant - 2011				
000 402271	Misc. Grants				
000 410120	Local Donations	-		34,000	24,000
Revenues Total		-	-	34,000	24,000
Expenditures					
000 501320	Supplies				
000 501340	Furniture & Equipment				
000 501410	Professional Services				
000 501411	Architects/Engineers				
000 501450	Contractor/Construction	-		34,000	24,000
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501451	Demolition/Site Work				
000 501452	Contingency				
Expenditures Total		-	-	34,000	24,000

Petersburg Borough
716 - Capital Project Fund
WW SCADA Upgrades

Program Description - Wastewater SCADA Upgrades

Update and replace the Wastewater Supervisory Control And Data Acquisition (SCADA) System

Goals & Objectives

To maintain a reliable equipment monitoring system for the wastewater utilities treatment plant and pumpstations in support of maintenance and operations.

In FY2019 - Continue SCADA upgrades by integrating the older RTU pumpstation systems into the newer master SCADA system at the treatment plant.

716 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUE					
000 402270	ADEC grant				
000 402240	Wastewater Fund transfer	10,000		-	-
000 402271	ADEC Loan				
Revenues Total		10,000	-	-	-
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services	-	18	-	-
000 501411	Architects/Engineers				
000 501450	Contractor/Construction				
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501484	Permitting				
000 501321	Materials		1,629		
Expenditures Total		-	1,647	-	-

Petersburg Borough
Fund 728 - Capital Project Fund
Standby Diesel Generator

Program Description - Standby Diesel Generator

Design, purchase and install additional standby diesel generator at Scow Bay site.

Goals

Add standby diesel generation capacity to meet new load.

Objectives

Design study to define capacity and configuration of additional standby generation.

Development of bid package for generation equipment.

Bid & install new generation.

728 Account Number	Description	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues			
000 402240	Transfer In from electric fund	50,000	1,400,000
Revenue Total			
Expenditures			
000 500110	Admin Regular Pay		
000 500200	Benefits		
000 501410	Professional Services	50,000	50,000
000 501440	Advertising/Printing		2,000
000 501450	Contractor/Construction		1,200,000
405 500110	Diesel Maint. Regular Pay		12,000
405 500120	Diesel Maint. Overtime Pay		
405 500200	Diesel Maint. Benefits		6,000
405 501352	Diesel Maint. Supplies		
000 501485	Contingency		130,000
Expenditures Total			
		50,000	1,400,000

Petersburg Borough
732 - Capital Project Fund
Hydro Substation Upgrade

Program Description - Hydro Substation Upgrade

Replace/Upgrade problematic switchgear at Blind Slough Hydro Substation. Postponed until FY21/22 Budget.

Goals

Replace high side switchgear with station class equipment.

Objective

Improve reliability and increase hydro generation. Project delayed in 16/17--(need additional lineman).

Project delayed in 17/18; then 18/19 - awaiting shutdown of hydro to do work to maintain hydro uptime as much as possible.

732 Account Number	Description	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues				
000 402240	Transfer In			20,000
Revenue Total		-	-	20,000
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Operating Supplies			
000 501410	Professional Services			15,000
000 501450	Contractor/Construction			
000 501440	Advertising/Printing			
000 506501	Poles, Towers & Fixtures			
000 506502	OH Cond. & Dev.			
000 506503	Undergrd Conductors			5,000
000 506504	Substation buswork & switches			25,000
000 506505	Transformers			
411 500110	Struc. & Equip. Regular Pay			
411 500200	Struc. & Equip. Benefits			
411 501355	Stc/Equipment Maint. Supplies			
Expenditures Total		-	-	45,000

Petersburg Borough
Fund 737 - Capital Project Fund
Scow Bay 1 Pump Station Upgrade

Program Description - Scow Bay 1 Pump Station Upgrade

Upgrade pumpstation to handle incoming flows and prevent overloading

Goals

Due to past efforts to expand the sanitary sewer collection system, the infrastructure at Scow Bay Pumpstation #1 is being pushed above its design criteria, resulting in overloading and occasional overflows. This project will replace the pumpstation with one of higher capacity to address these problems. FY21 will see the contractor completing the majority of the work with the chance of final completion in FY22.

Funding

The Funding source for this project will come from State of Alaska DEC low interest loans (1.5%).

737 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUE					
000 402240	WW fund transfer				
000 402270	ADEC Grant				
000 402271	ADEC Loan	88,926	48,852	194,695	105,000
Revenues Total		88,926	48,852	194,695	105,000
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services		29,265	4,714	
000 501411	Architects/Engineers	61,920	-	128,585	5,000
000 501450	Contractor/Construction	-	-	502,550	100,000
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising		520		
000 501450	Rentals/ Leases				
000 501484	Permitting				
000 501321	Materials	27,007	19,107	108,846	
Expenditures Total		88,926	48,891	744,695	105,000

Petersburg Borough
739 - Capital Project Fund
Pump Station 4 Force Main Replacement

Program Description - Pump Station 4 Force Main Replacement

Replace corroded force main at Hungry Point.

Goals

In the winter of 2014/2015 a leak was repaired in the Pump Station 4 Force Main. During the repairs, the condition of the force main was evaluated and found to be in poor condition due to decades of exposure to saltwater. This project will replace the pressure pipe with HDPE pipe that will not corrode. The project will be designed first and then bid as funding sources allow. In FY22, the department will seek funding to include the upgrade of Pump Station 4 into the same project.

Funding

The Funding source for this project will come from State of Alaska DEC low interest loans (1.5%) and matching grants. Accurate payback amounts are not known at this time but rough order of magnitude project estimates put the annual payment at less than \$10,000 per year. In 2012 the City of Petersburg council approved ordinance #964, an ordinance to increase sewer rates 4.5% each year for six years to account for the utility's capital project needs. Due to COVID-19 pandemic, progress on additional funding was delayed.

739 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUE					
000 402240	WW fund transfer				
000 402270	ADEC Grant				
000 402271	ADEC Loan	460	22,132	1,000,000	1,360,000
Revenues Total		460	22,132	1,000,000	1,360,000
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services		13,635		
000 501411	Architects/Engineers	460	8,497	120,000	120,000
000 501450	Contractor/Construction			1,100,000	1,100,000
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501450	Rentals/ Leases				
000 501484	Permitting			40,000	40,000
000 501321	Materials			100,000	100,000
Expenditures Total		460	22,132	1,360,000	1,360,000

Petersburg Borough
740 - Capital Project Fund
City Creek Dam Rehabilitation

Program Description - City Creek Dam Rehabilitation

Resurfacing of a badly eroded spillway at the City Creek Dam as required by the State of Alaska Dam Safety Program.

Objective

Project Close Out. Transferring remaining Water funds to Capital Project Fund 751 - Fram Street Water Main Replacement.

<i>740 Account Number</i>	<i>Description</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Actuals</i>	<i>FY 20/21 Adopted Budget</i>	<i>FY 21/22 Proposed Budget</i>
REVENUE					
000 402240	Water Fund Transfer				
000 402270	ADEC Grant				
000 402271	ADEC Loan				
000 402272	USDA Loan				
Revenues Total		-	-	-	-
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services	3,460			
000 501411	Architects/Engineers	10,238			
000 501450	Contractor/Construction	104,588			
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501450	Rentals/ Leases				
000 501484	Permitting				
000 501321	Materials	364			
000 501960	Transfer Out				91,318
Expenditures Total		118,649	-	-	91,318

Petersburg Borough
Fund 745 - Capital Project Fund
Auto Meter Reading in Harbor

Program Description - Auto Meter Reading - Harbor

Install automatic meter reading at harbors

Goals

Replace present metering system with automatic meters that will read meters (automatically or on-demand) and will also connect and disconnect meters.

Objective

To increase efficiency at elec. dept, finance office and harbor when dealing with multiple connects and disconnects at harbors. Will simplify, improve efficiency, and improve quality of service. Phase I - north harbor. Project delayed/postponed in FY 17/18; project will begin late in FY 18/19 and extend into FY 19/20. FY20/21 - install AMI meters at Middle and South Harbors, extended to FY 21/22.

745 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues					
000 402240	Transfer In			125,000	
Revenue Total		-	-	125,000	-
Expenditures					
000 500110	Admin Regular Pay				
000 500200	Benefits		1,971		
000 501410	Professional Services	2,800	46,353		15,000
000 501440	Advertising/Printing		2,069		
000 501484	Licensing Fee				
000 501440	Meters		-	115,000	
409 500110	Meters Regular Pay		2,531	6,000	11,000
409 500200	Meters Benefits		1,736	3,500	5,500
409 501355	Meter Supplies		83		500
411 501355	Meter Supplies		149	500	
000 506500	Computer Equipment		22,276		
000 506502	OH Conductor, Devices		5,589		
000 506507	Eaton Meters		50,020		
000 506511	Laboratory Equipment		4,447		
000 501485	Contingency				
Expenditures Total		2,800	137,227	125,000	32,000

Petersburg Borough
Fund 747 - Capital Project Fund
Blind Slough Hydro System Upgrades

Program Description - Blind Slough Hydro System Upgrades

Phase I- facility condition assessment and capital improvement plan for Blind Slough hydro project.

Phase II - develop accurate guide curve, complete project design and construction documents.

Goals

Research, evaluate, test and recommend capital improvements to the facility to maintain long term reliability and/or improve generation capacity. Carry best alternative for improvements forward for construction.

Objective

Retain consultant to inspect, test and evaluate existing facilities. Receive reporting in regards to condition of facility, recommend repairs/upgrades and capital improvement plan to carry out recommendations. Develop guide curve and complete construction documents.

747 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues					
000 402240	Transfer In (from reserves)		547,635	2,000,000	
	Bond Revenue				6,320,000
Revenue Total		-	547,635	2,000,000	6,320,000
Expenditures					
000 500110	Admin Regular Pay				
000 500200	Benefits				
000 501410	Professional Services	92,658	475,355		891,723
000 501440	Advertising/Printing				
000 501450	Contractor/Construction			1,400,000	6,436,096
402 500110	Hydro Maint Regular Pay				
402 500120	Hydro Maint OT				
411 500110	Struc. & Equip. Regular Pay				
411 500120	Struc. & Equip. Overtime Pay				
411 500200	Struc. & Equip. Benefits				
411 501355	Stc/Equipment Maint. Supplies				
000 501485	Contingency				965,459
Expenditures Total		92,658	475,355	1,400,000	8,293,278

Petersburg Borough
Fund 748 - Capital Project Fund
Downtown Street Lighting

Program Description - Downtown Street Lighting

Improve the aesthetics, efficiency and function of the Main Street lighting posts and fixtures.

Goals

Utilize input and recommendations of a 2016-2017 street lighting committee to purchase decorative street lighting poles and new light fixtures. The new poles will provide required traffic safety lighting and seasonal community decoration mounting to improve the appearance of Petersburg's commercial center. Postponed from FY 17/18 to 21/22.

Objectives

Issue RFP for supply of new light poles as recommended by the lighting committee.
PMPL will replace downtown light poles with in-house forces.

748 Account Number	Description	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues				
000 402240	Transfer In from Electric Fund			
Revenue Total		-	-	-
Expenditures				
000 500110	Admin Regular Pay			
000 500200	Benefits		6,200	6,200
000 501410	Professional Services		1,500	1,500
000 501440	Advertising/Printing			
000 501450	Contractor/Construction			
000 506508	St. Lights and Signals		187,300	187,300
402 500110	Hydro Maint Regular Pay			
402 500120	Hydro Maint OT			
411 500110	Struc. & Equip. Regular Pay			
411 500120	Struc. & Equip. Overtime Pay			
411 500200	Struc. & Equip. Benefits			
411 501355	Stc/Equipment Maint. Supplies			
000 501485	Contingency			
Expenditures Total		-	195,000	195,000

Petersburg Borough
Fund 749 - Capital Project Fund
Wastewater - Pumpstation 3 Rehabilitation

Program Description - Pump Station 3 Rehabilitation

Rehabilitation of pump station 3 adjacent to OBI Seafoods.

Goals

Update, reconfigure and rehabilitate the third largest pump station in the wastewater collection system. Replace controls and reconfigure to submersible pumps. The first phase in FY22 will be to design and permit the work.

Funding

Design funding will be taken from the Wastewater Fund reserves. Construction funding will be sought through the ADEC grants and loans program.

749 Account Number	Description	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUE					
000 402240	WW fund transfer	50,000			
000 402270	ADEC Grant				
000 402271	ADEC Loan - Fund 430 Transfer				
Revenues Total		50,000	-	-	-
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services				
000 501411	Architects/Engineers			50,000	50,000
000 501450	Contractor/Construction				
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501450	Rentals/ Leases				
000 501484	Permitting				
000 501321	Materials				
Expenditures Total		-	-	50,000	50,000

Petersburg Borough
Fund 751 - Capital Project Fund
Fram Street Water Main Replacement

Program Description - Fram Street Water Main Replacement

Replace a failing transite water main. The main is on Fram Street right of way from 9th Street to 10th Street.

Goals

Replace the transite (asbestos cement) pipe with HDPE. Design, permit and construct in FY21/22.

Funding

The Funding will be from water department reserves.

XXX Account Number	Description	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUE				
000 402240	Water Fund Transfer	200,000		
000 402240	Transfer In From Fund 740-City Creek Dam Project			91,318
000 402271	ADEC Loan			
000 402272	USDA Loan			
Revenues Total		200,000	-	91,318
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers		25,000	25,000
000 501450	Contractor/Construction		175,000	175,000
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		-	200,000	200,000

Petersburg Borough
Fund 752 - Capital Project Fund
Motor Pool Building Repair

Program Description - Motor Pool Building Repair

Replacement of the solid waste baler, conveyor and control system.

Goals

Repair the Borough's Motor Pool Building that was damaged in a fire in 2019.

752 Account Number	Description	FY 19/20 Actual	FY 20/21 Revised Adopted Budget	FY 21/22 Proposed Budget
REVENUE				
000 402400	APEI Insurance Payments	1,011,895	911,513	
000 402241	Property Dev. Fund Transfe .		55,650	
Revenues Total		1,011,895	967,163	-
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services		50,000	15,000
000 501411	Architects/Engineers			
000 501450	Contractor/Construction		1,326,064	1,326,064
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
510 501500	Vehicle #71 - PMPL	29,591		
Expenditures Total		29,591	1,376,064	1,341,064

Petersburg Borough
Fund 753 - Capital Project Fund
Lake Street Water-Sewer Replacement

Program Description - Lake Street Water Sewer Replacement

Replace poorly graded and failing sewer main and a transite water main on the south half of Lake Street.

Goals

Design improvements utilizing interfund transfers from water and wastewater funds in FY21.
Seek ADEC loan funds in FY22. Bid and construct project in FY23 following a loan agreement with ADEC.

Funding

Initial design funds will be transferred from water and wastewater reserves.

753 Account Number	Description	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
REVENUE				
000 402240	Water Fund Transfer		25,000	
000 403XXX	Wastewater Fund Transfer		35,000	
000 402270	ADEC Grant			
000 402271	ADEC Loan			
000 402272	USDA Loan			
Revenues Total		-	60,000	-
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers		60,000	60,000
000 501450	Contractor/Construction			
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		-	60,000	60,000

Petersburg Borough
Fund 754 - Capital Project Fund
Sing Lee Alley Water Main Replacement

Program Description - Sing Lee Alley Water Main Replacement

Current customers on the Rasmus Enge Bridge on Sing Lee Alley are served by a ductile iron water main that is buried in the tidal zone under the bridge. The project will suspend the water main under the bridge, protect it from freezing and eliminate the water main's proximity to saltwater and associated potential health issues.

Goals

Design improvements in FY22. Seek ADEC loan funds in FY22. Bid and construct project in FY23 following a loan agreement with ADEC.

Funding

Initial design funds will be transferred from water reserves.
Construction dependent on ADEC Loan Program.

<i>754 Account Number</i>	<i>Description</i>	<i>FY 19/20 Actual</i>	<i>FY 20/21 Adopted Budget</i>	<i>FY 21/22 Proposed Budget</i>
REVENUE				
000 402240	Water Fund Transfer		40,000	
000 402270	ADEC Grant			
000 402271	ADEC Loan			
000 402272	USDA Loan			
Revenues Total		-	40,000	-
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers		40,000	40,000
000 501450	Contractor/Construction			
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		-	40,000	40,000

Petersburg Borough
755 Capital Project Fund
399 Cat Inframe Overhaul

Program Description - 399 Caterpillar Inframe Overhaul

On site rebuild of Caterpillar engine to maintain reliability of 780KW peaking unit.

Goals

Hire technicians to mobilize to Petersburg and perform the onsite rebuild. Postponed to FY 21/22.

Objectives

Issue RFP for rebuild services and award the work to highest ranked proposer.

755 Account Number	Description	FY 19/20 Actual	FY 20/21 Adopted Budget	FY 21/22 Proposed Budget
Revenues				
000 402240	Transfer In from electric fund		125,000	
Revenue Total			125,000	-
Expenditures				
000 500110	Admin Regular Pay			
000 500200	Benefits			
000 501410	Professional Services			
000 501440	Advertising/Printing			
000 501450	Contractor/Construction		120,648	120,648
405 500110	Diesel Maint. Regular Pay		2,500	2,500
405 500120	Diesel Maint. Overtime Pay		500	500
405 500200	Diesel Maint. Benefits		1,000	1,000
405 501352	Diesel Maint. Supplies		352	352
000 501485	Contingency			
Expenditures Total			125,000	125,000



Other Information

Petersburg Borough
Approximate Cash Balance - All Borough Funds
30-Jun-20

General Fund		\$ 5,508,270.32
Capital Projects & Special Revenue		
F200 - Misc. Grants	\$ 17,973.56	
F250 - Street/Roads - Forest Receipts	\$ 244,104.29	
F260 - Property Development	\$ 193,277.09	
F265- Transient Room Tax Fund	\$ 34,768.33	
F270 - E911 Surcharge	\$ 300,165.90	
F275- Marine Passenger Fee	\$ 50,520.00	
F280 - Borough Organizational Fund	\$ 61,127.57	
F706 - Library	\$ 33,968.32	
F709 - Fishing Park	\$ 93,835.00	
		\$ 1,029,740.06
Enterprise Funds		
Electric Fund		
F410 - Electric	\$ 6,431,046.82	
F700 - AutoControl System	\$ 21,302.27	
F701 - Electric 24.9 Rebuild	\$ 163,619.41	
F702 - Storage Yard Relocation	\$ 118,316.39	
F732 - Hydro Substation Upgrade	\$ 27,995.56	
F745- Auto Meter Reading	\$ 14,794.25	
F747- Blind Slough Hydro	\$ 121,348.94	
F748- Downtown Street Lighting	\$ 195,000.00	
		\$ 7,093,423.64
Water Fund		
F420 - Water	\$ 1,059,670.63	
F740 - City Creek Dam Rehabilitation	\$ 91,317.96	
		\$ 1,150,988.59
Wastewater		
F430 - Wastewater	\$ 1,100,873.01	
F716 - WW SCADA Update	\$ 24,803.35	
F737- Scow Bay 1 Pumpstation	\$ 418.75	
F748- Kisenno Street Sewer Main Replacement	\$ 134,530.00	
F749- Pumpstation 3 Rehab	\$ 50,000.00	
		\$ 1,310,625.11
Sanitation		
F440 - Sanitation	\$ 370,203.71	
F750- Solid Waste Baler Replacement	\$ 33,287.43	
		\$ 403,491.14
Harbor		
F450 - Harbor	\$ 3,880,970.70	
		\$ 3,880,970.70
Elderly Housing		
F470 - Mountain View Manor - Elderly Housing		\$ 604,684.75
Assisted Living		
F480 - Mountain View Manor - Assisted Living		\$ (193.04)
Motor Pool Internal Service Fund		
F510- Motor Pool	\$ 4,351,952.58	
F752- Motor Pool Building Repair	\$ 982,303.73	
		\$ 5,334,256.31
Economic Fund		\$ 3,976,970.55
Debt Service Fund		\$ 181,953.65
School - National Forest Receipts		\$ 4,157,383.12
COVID-19		
F285 - CARES Act Municipal Relief Fund	\$ 1,424,987.26	
F800- Local Disaster Relief (FEMA)	\$ (127,467.78)	
		\$ 1,297,519.48
Total Cash Balance All Funds		\$ 35,930,084.38

MOTOR POOL RECOMMENDATION

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: CHRIS COTTA, PUBLIC WORKS DIRECTOR
SUBJECT: FY 22 VEHICLE/EQUIPMENT FLEET RECOMMENDATIONS
DATE: 3/18/2021
CC: MOTOR POOL FILE

FY22 Replacement Recommendation Summary

The following is a summary of the Motor Pool's recommendations for vehicle replacements, additions and service extensions for the next budget year.

Units replaced:	5	\$837,000
Unit converted to reserve:	1	
Units extended:	14	
Total recommended replacement budget:		<u>\$837,000</u>

<u>Unit</u>	<u>Recommendation</u>	<u>Budget</u>
Sanitation #22 (2005 F250 w/ lift gate)	Replace	\$ 45,000
PD #56 (2016 Ford Explorer)	Replace	\$ 56,000
PW #66 (2003 Ford 1-ton utility van)	Replace	\$ 56,000
FD #5 (1991 Pierce Pumper)	Replace	\$650,000
Parks-N-Rec #17 (2004 Toyota minivan)	Replace w/ pickup	\$ 30,000
SAN #107 (2010 International garbage packer)	Convert to reserve vehicle	-
FD #6 (1994 Pierce Pumper)	Extend for 1 year	-
FD #8 (2001 Pierce Pumper)	Extend for 2 years	-
Harbor #113 (2000 Dodge 1-ton pickup)	Extend for 1 years	-
PMPL #99 (2010 International mat'l handler)	Extend for 3 years	-
PMPL #102 (International digger derrick)	Extend for 3 years	-
Parks-N-Rec #1 (Toyota Tacoma)	Extend for 2 years	-
Parks-N-Rec #88 (Bobcat backhoe/loader)	Extend for 1 year	-
Parks-N-Rec #111 (2004 Ford box van)	Extend for 2 years	-
PW #64 (2004 International dump truck)	Extend for 3 years	-
PW #65 (2007 International dump truck)	Extend for 3 years	-
Water #7 (2000 Ace 3K gallon water tank)	Extend for 3 years	-
Water #12 (2002 Argo tracked ATV)	Extend for 1 year	-
Water #GEN1 (1995 Kohler generator)	Extend for 3 years	-
WW #79 (2001 International vactor truck)	Extend for 1 year	-
Total Replacement Budget requested FY2022		\$837,000

Fleet Replacement Recommendations

Sanitation #22 (2005 Ford F-250 w/ lift gate) This truck has been in use by the Sanitation Department for over 15 years. The frame has serious rust damage and a recent transmission fluid change revealed rust and metal pieces, indicating significant deterioration of that critical drive train component. Due to the frame and transmission issues, this unit is recommended for replacement. The proposed replacement is a ¾-ton pickup with lift gate. Budget for the replacement unit is recommended to be \$45,000. This unit was budgeted for replacement in FY21 and due to extended lead time is being carried over into FY22.

Police Dept. #56 (2016 Ford Explorer) This unit is used by the Police Dept. for patrol purposes. It has high mileage (over 80K) and has an extensive service history. Due to a coolant leak that would cost result in additional repair expense of approximately \$5,000 it was decided last year to pursue replacement of the vehicle instead of making repairs. This replacement was approved by the Borough Assembly and added to the FY21 budget. Due to extended lead time it is being carried over into the FY22 budget. The budget has also been slightly increased (from \$52K to \$56K) due to additional shipping and upfit costs anticipated.

Public Works #66 (2003 Ford 1-ton cutaway utility van) This unit is used by the building maintenance technician as a service vehicle and mobile shop space. It has had numerous engine problems in the past few years, burns oil and is hard to start in cold weather. Due to the past and present engine issues it has been an unreliable unit at times and needs to be replaced. Recommended replacement is a 1-ton utility van chassis with work body. This unit was budgeted for replacement in FY21 and due to extended lead time is being carried over into FY22.

Fire Department Engine #5 (1991 Pierce Pumper) This unit is used by the Fire Dept to respond to fires and other emergencies. It has low mileage (5500) and is in good condition mechanically. However it is now 30 years of age and questions have been raised about the advisability of keeping this older vehicle in service due to the critical nature of its mission. After consultation with the Fire Dept. and Borough Manager, it was decided to budget for replacement of this unit in FY22. As of July 2021 the Fire Department will have in excess of \$1.3M available in their Motor Pool Replacement account, which is more than adequate to fund the estimated \$650K cost of the new engine. It is expected that it may take at least 18 months to replace this vehicle due to lead time on fire equipment.

Parks-N-Rec #17 (2004 Toyota Minivan) This well-worn unit was used by Parks-N-Rec for general transport and as a maintenance vehicle but has mostly been out of service for the past year due to low reliability. It has high mileage (192K) and is no longer meeting the needs of the department. The recommendation is to replace this unit with a compact, extended cab pickup truck that will be more reliable and better meet the current requirements of the Parks-N-Rec Dept, which needs service vehicles more than those geared solely toward personnel transport.

Units Placed in Reserve Status

Sanitation #107 (2010 International garbage truck) This unit has been previously extended and has heavy wear and corrosion issues on the packer body. If we move to every-other-week recycling, we can essentially retire this unit and use it only if one of the other trucks goes down for repairs. If we keep collecting recycling weekly, we need to budget for replacement of this truck in FY22 (approximately \$250,000).

Fleet Extensions

A total of 14 units are recommended for extension. The various vehicles and equipment were evaluated by the motor pool mechanics. All units recommended for extension have been found to be reliable and in good mechanical condition. The units listed in the first page summary are being recommended for 1-3 year extensions with details provided upon request.

End of Recommendation