



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

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Monday, November 5, 2018

12:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 noon.

**Present:** 5 - Mayor Mark Jensen, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor, Assembly Member Kurt Wohlhueter and Assembly Member Bob Lynn

**By Phone:** 1 - Assembly Member Brandi Marohl

**Excused:** 1 - Assembly Member Taylor Norheim

### 2. Voluntary Pledge

The Pledge was recited.

### 3. Approval of Minutes

#### A. October 1, 2018 Regular Meeting Minutes and October 5, 2018 Special Meeting Minutes

**Attachments:**     [October 1, 2018 Regular Meeting Minutes.PDF](#)  
[October 5, 2018 Special Meeting Minutes.PDF](#)

The October 1, 2018 and October 5, 2018 meeting minutes were unanimously approved.

### 4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

### 5. Public Hearings

#### A. Public Hearing for Ordinance #2018-18: An Ordinance Amending the Petersburg Municipal Code by Repealing Titles 18, Subdivision, and 19, Zoning, and Adopting a New Borough Development Code

Mary Koppes, Bo Varsano and Marja Smets provided testimony regarding the proposed new Borough Development Code.

### 6. Bid Awards

There were no bid awards.

## **7. Visitors' Views Related to Agenda**

Joe Sebastian, Becky Knight, Joan Kountzer, David Beebe and Eric Lee, all representing themselves, spoke to the proposed letter to the US Forest Service from the Assembly regarding the Tonka and Big Thorne timber sales.

Scott Hursey, representing himself, spoke regarding sales tax on cruise fares.

## **8. Visitors' Views Unrelated to Agenda**

Martha Smith, representing herself, requested a language change to the title "Visitors' Views".

Mara Lutomski, representing the Chamber of Commerce, informed of a public meeting regarding the Visitor Industry to be held Tuesday, November 6, 2018 at 5:30 p.m. in the Borough Assembly Chambers.

Glo Wollen, representing herself, protested daylight savings time, shared the idea of offering an electric discount to those who put up seasonal lights and requested an annual discussion to encourage a vibrant year round community.

## **9. Board, Commission and Committee Reports**

No reports were given.

## **10. Consent Agenda**

### **A. Preliminary FY 2020 Budget Calendar**

**Attachments:**     [Preliminary FY 2020 Budget Calendar.PDF](#)

The FY 2020 Budget Calendar was unanimously approved.

### **B. Renewal of Federal Lobbyist Contract**

**Attachments:**     [Robertson, Monagle & Eastaugh Letter of Agreement.PDF](#)

Contract renewal with the Borough's federal lobbyists, the firm Robertson, Monagle & Eastaugh, was unanimously approved by the Assembly.

## **11. Report of Other Officers**

### **A. Solid Waste Baler Status**

**Attachments:**     [Baler Status Memo.PDF](#)

Public Works Director Cotta updated the Assembly on the status of the solid waste baler.

## 12. Mayor's Report

### A. November 5, 2018 Mayor's Report

Attachments:     [November 5, 2018 Mayor's Report.PDF](#)  
                              [SEAPA 2019 Board Appointment Letter.PDF](#)  
                              [Flu Vaccines Save Lives.PDF](#)

Mayor Jensen read his written report.

## 13. Manager's Report

### A. November 5, 2018 Manager's Report

Attachments:     [Manager Report 11052018](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## 14. Unfinished Business

Ordinances for Second Reading

### A. Ordinance #2018-18: An Ordinance Amending the Petersburg Municipal Code by Repealing Titles 18, Subdivision, and 19, Zoning, and Adopting a New Borough Development Code

Attachments:     [Ordinance #2018-18.PDF](#)  
                              [Exhibit A to Ord#2018-18.PDF](#)  
                              [Written Comments to Assembly 11.5.2018.PDF](#)  
                              [Requested Amendments to Proposed Code.PDF](#)

Ordinance #2018-18 was unanimously approved in its second reading.

## 15. New Business

### A. Ordinance #2018-19: An Ordinance Amending Petersburg Municipal Code Section 4.28.020, Sales Tax - Definitions, to Clarify that Marine Passenger Ship Cruise Ticket Contracts that are Subject to Petersburg Borough's Marine Passenger Fee are not Subject to Petersburg Borough Sales Tax

**Attachments:**     [Ordinance #2018-19.PDF](#)

Motion to postpone action on Ordinance #2018-19 to the November 19, 2018 Assembly meeting was approved by a vote of 4-2, Members Meucci and Stanton Gregor opposed.

**B.**     2018/2019 Appointment of the Vice Mayor and Appointments to Assembly Representative and Liaison Seats

**Attachments:**     [Assembly Appointment List.PDF](#)

Member Stanton Gregor was appointed as Vice Mayor; Mayor Jensen was appointed as the Assembly Representative to Southeast Conference and the Alaska Municipal League; Member Wohlhueter was appointed as the Assembly Liaison to the Harbors and Ports Advisory Board; Member Lynn was appointed as the Assembly Liaison to the Hospital Board; Member Marohl was appointed as the Assembly Liaison to the Public Safety Advisory Board; and Member Muecci was appointed as the Elected Official to the Local Emergency Planning Committee.

**C.**     Solid Waste Baler Replacement

The Assembly gave unanimous approval for Public Works Director Cotta to proceed with developing a plan to replace the solid waste baler.

**D.**     Alaska Municipal League Public Lands Committee

**Attachments:**     [Email from AML Executive Director.PDF](#)  
                              [2017-2018 Public Lands Position of NACo.PDF](#)  
                              [August 2018 NACo Federal Advocacy Positions.PDF](#)

Member Lynn was unanimously appointed to the Alaska Municipal League's Public Lands Committee.

**E.**     Petersburg Navigation Improvements Feasibility Study In-Kind Contribution Amendment

**Attachments:**     [US Army Corps of Engineers Email.PDF](#)  
                              [US Army Corps of Engineers Letter.PDF](#)

By unanimous roll call vote, the Assembly approved the increase of the Borough's in-kind contribution to the Petersburg Navigation Improvements Feasibility Study from \$50,000 to \$100,000.

**F.**     Letter to USFS Chief re: 2016 WO Review

**Attachments:**     [Letter to USFS Chief.PDF](#)

With the addition of language requesting a response that the correspondence has been received, the letter to US Forest Service Chief Christensen regarding the 2016 Washington Office Activity Review of the Tonka and Big Thorne timber sales was unanimously approved.

**G. PMC Health Professional Shortage Area Designation Request**

**Attachments:**     [PMC Request for Support.PDF](#)  
                                 [Assembly Request for HPSA Designation.PDF](#)

The Assembly agreed to send a letter to Governor Walker requesting support for Petersburg Medical Center to be designated as a Health Professional Shortage Area, which could offer eligibility to funding opportunities and professional loan repayment programs.

**H. Open Meetings Act Training**

A motion to bring Borough Attorney Heideman to town to conduct Open Meetings Act training failed by a vote of 5-1, Member Meucci in favor.

**16. Communications**

The Assembly discussed each of the four communications below.

**A. Alaska Delegation's Letter to Secretary of State Pompeo re: Transboundary Waters**

**Attachments:**     [Letter to Secretary of State Pompeo.PDF](#)

**B. Thank You Letter from Governor's Office**

**Attachments:**     [Letter from Governor's Office.PDF](#)

**C. USCG Reauthorization Act - Federal Lobbyist Concerns**

**Attachments:**     [Federal Lobbyist Communication re USCG Reauthorization Act.PDF](#)

**D. Petro 49, Inc. Letter Regarding Proposed Land Exchange**

**Attachments:**     [Petro 49, Inc. Letter re Proposed Land Exchange.PDF](#)

**17. Assembly Discussion Items****A. Recognitions**

Member Lynn thanked Harbor staff, Ben Hinde, for giving him a tour of the harbor maintenance facilities and said things were clean, organized and well kept.

Member Wohlhueter thanked the Police Department and local volunteers for hosting the first annual Haunted House Halloween Event at the Department.

Chief Kerr thanked Captain Holmgrain, Guylynn Etcher and the group of volunteers for their hard work on the event. He also recognized the Police Officers for being out and about to keep everyone safe on Halloween.

**B. Guardian Air / AirMedCare Proposal**

**Attachments:**     [AirMedCare Network Proposal.PDF](#)

A representative from Guardian Air / AirMedCare explained the proposal to provide all Borough residents with Medivac services for an annual fee of \$14,355.37.

**C. Solid Waste / Recycling Work Session**

Member Meucci discussed his desire to have a work session regarding the Borough's solid waste, recycling and composting in late November or early December. He requested Clerk Thompson send a doodle poll to determine a date and time for the work session.

**18. Adjourn**

The meeting was adjourned at 2:31 p.m.